

Licensed Child Care Home Advisory Board Minutes  
Meeting held on July 26, 2011 1:00pm

**Non-Members present:** Melissa Chalman, IACCRRRA; Jillian Ritter, Military Child Care Liaison, Debbie Sampson, Bureau of Child Care.

**Members Present:** Ranee Armstrong; Lena Burns, Karen Burnside-Strack, Jennifer DeLucio, Tammy Dunn, Noel Hanson, Jaime Jones, Brenda Kennedy, Coleen Land, Stephanie McKinstry, Joey Scherschel, Maria Wynne.

**Members Absent:** Heather Colglazier; Sabrina Harris; Tamela Hunt; Rebecca Kenworthy; Bev Lozier.

Old Business:

The minutes from Tuesday April 26, 2011 were approved.

New Business:

There was discussion about who was secretary and whether we had one or not. We decided to settle the issue and Karen Burnside-Strack was elected Secretary.

The Board was advised of Christine Simpson resignation.

Special Guest Jillian Ritter from the Military Child Care Liaison Initiative spoke about the program and how to sign up for it. In addition, we were sent two handouts prior to the meeting to better acquaint us with this program. She informed us that Indiana has a high rate of military personnel compared to the general population; particularly in the following 5 counties: Allen, Hamilton, Johnson, Lake and Marion.

Few military families in Indiana take advantage of the program. She is interested in improving the quality of child care for Indiana Military Families and in getting information out to them and us about the program. Military personnel receive child care assistance through the initiative but there will be a co-pay providers must get from the parents. How much assistance they receive depends upon whether they are active service, or reserve and what branch of the military they are in, as well as a variety of other factors. Each branch has different criteria. If the military person is Active Duty then the provider must be either Accredited or have a CDA. If they are Deployed, then the provider must be licensed. More details can be found on:

[www.NAACRA.org](http://www.NAACRA.org).

Lena asked about the guidelines.

Jillian said the guidelines are based on income level.

Ranee mentioned that she has received the subsidy for children in her care and the program is quick to pay the provider and mentioned that there is a co-pay.

Jillian said you can sign up and get approved before a military child is in your care so that when you get one you are already an approved provider. Many military families are looking for night and weekend care. But you can just use the program within your hours of operation.

Tammy mentioned getting with the guard in your local area and informing them once you are an approved provider and also suggested that Legions might be able to help get the word out to military families because some service members don't even know the help is there.

Jillian said that the numbers of families on the program in Indiana are very low compared to the number of military families in Indiana and she would like to get to the heart of why that is so. She agreed it might be helpful to contact Local Commanders and let them know about the program and that you are an approved provider once you get approved. She thanked us for our time and input and told us to contact her at any time with any questions. Her phone is (517) 303-2357.

Joey next brought up the Latch on America campaign. Debbie asked if we were familiar with this. She informed us that it is led by the First Lady Michelle Obama and it is a breastfeeding initiative. She told us their big pink bus was in Indianapolis on the 26<sup>th</sup> July and was doing 30 cities in 45 days to promote breastfeeding.

Noel brought up a challenge she has had with new mothers who read a manual and bring only the amount of breast milk that the manual suggests. Then the infant is hungry, mom is not there, and she was wondering if any other members had a policy on breastfeeding that they use with their mothers.

Tammy said that she requires a 2-3 day supply of breast milk that she can freeze so she does not run into that problem. If mom does not produce enough milk to stockpile then supplement with formula with parents permission.

Ranee said that her food program director suggested using the food program guide for how much breast milk per age should be given and printing that for mom and asking her to bring the maximum amount suggested. If they don't then mom will have to come feed or pick up the child. She also mentioned a mother who did not want her child to have fruit. She used the food pattern requirements to inform this mother what was healthy for her child and to let her know that she had to follow these guidelines.

Lena expressed her concern that we be very careful when coming up with policies on breastfeeding because if we supplement with formula or feed the child too much; we could be shooting the mother in the foot because she may produce less milk as a result. It does not take as much breast milk as formula for the baby to get enough nutrition. She suggested talking to or having the mother talk to the Pediatrician or a Lactation Consultant before we do that.

Debbie said she could provide the contact information for the person in charge of the Indiana campaign. That person is:

Julia Tipton Hogan

Community Outreach Coordinator

Indiana Perinatal Network

[jthogan@indianaperinatal.org](mailto:jthogan@indianaperinatal.org)

(317) 924-0825

6. Legislative Update by Debbie informed us that for Homes, a school-ager was redefined to include full day Kindergarten students.

Colleen asked if her relative children in full day kindergarten still have to be included in her count.

Debbie said yes, that all related children less than 7 years of age are still included in capacity and child/staff ratios. The change is for the summer +3 rule and the 3 additional school age children during the school year. That was the only change that involved homes.

ARRA Project summaries: Debbie updated us saying the projects are coming to an end. They are in the auditing/final reports stages. She gave us statistics on the projects. Some of the main ones are:

- Project with IACCRR & United Way to assist Registered ministries to obtain VCP and enroll in the PTQ program. 58 enrolled, 19 received VCP, \$60,000 in curriculum grants, 12,000 hours of professional development in registered ministries, 27 providers enrolled in CDA classes and 2000 mentoring hours.

- Playground grants - 192 grants were awarded out of 399 applications. The child care center licensing consultants who did all of the safety audits for the 399 applicants were awarded the 2010 John Preston Playground Safety Award from the National Program for Playground Safety.

- Quality Expansion Project to assist exempt providers in becoming licensed. There were 53 exempt providers (LLEP's) and 102 Registered Ministries enrolled. 29 LLEP's have become licensed and 34 Registered Ministries have obtained their Voluntary Certification (VCP). Over 4,400 mentoring hours were provided.

- Infant/Toddler Quality Enhancement Project – 216 I/T providers enrolled, 16 construction grants awarded to expand capacity for I/T's, 77 providers received up to \$1500 in supplies/equipment, and 123 provider received I/T training and a kit. Over 2,400 hours were spent on mentoring.

- PTQ Community Awareness Project – signs, TV and print ads, billboards, and public transportation ads. All of the awareness projects amounts to over 21% increase in parent contacts.

- Level Advancement Project – 511 providers (431 licensed homes, 69 licensed centers, and 11 VCP registered ministries) enrolled to assist the level 1 PTQ providers in obtaining Level 2 or higher. So far, 219 participants have reached level 2 and 6 have reached level 3. There are additional rating visits scheduled throughout the summer and fall.

- Scholarships for the 2010 Indiana Lead Safe and Healthy Homes Conferences – partnered with

Debbie updated us on PTQ. There are currently 2040 providers that are enrolled - 1504 are Homes (52.46%), 493 centers (84.85%), and 43 Registered Ministries (5.8%). The number per level are 1169 Level One, 374 Level Two, 284 Level Three, and 213 at Level 4. Colleen asked if there would be more such projects. Debbie responded by saying that these projects were possible with the stimulus money and no additional funding is expected at this time.

Joey brought up the CHIRP program. This is an on-line data base of children's immunization records that participating Pediatricians and Health Departments and document immunizations and providers can access. Karen asked about getting Anita Doctor the Health Consultant for her area to tell us about this program because she had never heard of it.

Stephanie said she was familiar with it and it was easy. You can e-mail or fax the sign up sheet back to CHIRP.

Tammy expressed concerns about privacy and asked if it was a lengthy process.

Stephanie said no, not at all. It's very user friendly but you do have to give them your license number. Noel said it would be good for Homes to have access to that. Debbie said she would

try to get a health consultant or someone from CHIRP program in for the next meeting to discuss this.

Coleen asked about Hep A shots for the provider since the advertisements specified that whooping cough could be contracted from the person holding the child. She stated we also hold the child and wondered if they would soon be required. Debbie did not know of any new requirements.

Stephanie asked if the voucher money spent on school age children would be released to preschool children when school started again. Debbie said the state is always reviewing budgets and available money and that if there is some available, the county intake offices would be made aware of it.

Debbie asked if we had other issues or questions. She said she would get out our training certificates following the meeting.

Motion to adjourn made.

Seconded.

The meeting was adjourned.