

## **REGION 9 WORKFORCE INVESTMENT PLAN SUMMARY**

A major challenge facing Region 9's economy is the educational level and hence, quality, of its workforce. The majority of the new jobs are requiring some post-secondary education yet **76 percent** of the Region's adult work force (25 years and older) have **only a high school degree or less**. Like the general population, 72 percent of the unemployment population this past year (20,706 unemployed between April 1, 2010 – March 31, 2011), possessed only a high school degree or less. A top priority of the Region 9 Workforce Board is to partner with employers and occupational trainers to develop occupational training programs that will ensure Region 9 workers possess the skills required to succeed in the 21<sup>st</sup> Century Economy.

According to national researchers, **Middle-Skills Jobs** are the 21<sup>st</sup> Century occupations to pursue. A middle skill job require just one (1) to two (2) year post-secondary education or occupational credential yet can lead to a job that pays a family supporting wage.<sup>1</sup> In 2009, fifty-five (55%) percent of all of Indiana's jobs consisted of middle-skill jobs and it is projected that these types of jobs will increase by fifty (50%) percent over the next five years.<sup>2</sup> Therefore, the Region 9 Workforce Board (RWB9) has decided to invest its publicly funded resources in training programs that can enable a job seeker to pursue a middle skills career pathway in the **manufacturing, hospitality and tourism, health care, logistics and construction sectors**.

In PY 2011, the Region 9 Workforce Board will focus its resources on the 250 WIA clients who are pursuing a certification or associates degree and have utilized the Workforce Accelerated Grant over the past two program years. Ensuring that these student complete their training and obtain employment in their field of study is a wise investment of resources. Successful WAG students are the Middle Skills Job employee. Other WIA clients will be given the opportunity to become trained in a middle skills occupation or career pathway with the assistance of the On the Job training program.

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<sup>1</sup> The Region 9 Workforce Board has defined a self sufficient wage as 200% of the poverty level for varying family size.

<sup>2</sup> National Skills Coalition, *Indiana's Forgotten Middle-Skill Jobs*, p.8.

WIA Adult and Dislocated Worker Service Matrix

Core Services	Activity Description	Workshop Title	% WIA Funds to be Utilized		Other Funds to be Utilized (Type of Fund/and Amount)	Annual Participation Target			Annual Service Target	
			Adult	DW		Adult	DW	Co-Enrolled Out-of-School Youth	Adult	DW
Orientation Workshop	*Frequency: 1 x per week *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)		0.20%	0.40%		343	467	10	343	467
Resume Workshop	*Frequency: 1 x per week *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)		0.20%	0.40%		343	467	5	343	467
Interviewing Workshop	*Frequency: 1 x per week *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)		0.20%	0.40%		343	467	5	343	467
College Interest Workshop	*Frequency: 1 x per month each WorkOne *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)		0.10%	0.10%		100	175	5	100	175
Job Search/ICO Workshop	*Frequency: 1 x per week *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)		0.20%	0.40%		343	467	5	343	467
Digital Literacy Workshop	*Frequency: 1 x per week *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)		0.10%	0.10%		100	175	5	100	175
Financial Literacy Workshop	*Frequency: 1 x per month in each WorkOne *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)		0.10%	0.10%		50	66	5	50	66
Work Readiness/SOFT Skills Workshop	*Frequency: 1 x per week *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)		0.10%	0.10%		75	100	5	75	100

WIA Adult and Dislocated Worker Service Matrix

Intensive Services		TOTAL WIA FUNDED CORE SERVICES		TOTAL WIA FUNDED CORE SERVICES		TOTAL WIA FUNDED CORE SERVICES		TOTAL WIA FUNDED CORE SERVICES		TOTAL WIA FUNDED CORE SERVICES	
Other Work Readiness Workshops	*Frequency: 1 x per month in each WorkOne (Table) *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)	0.10%	0.10%	\$4,752.00	108	154	5	108	154		
Other Work Readiness Workshops	*Frequency: 1 x per month in each WorkOne (Workkeys) *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)	0.10%	0.10%	\$15,840.00	324	467	324	467			
Other Work Readiness Workshops	*Frequency: 1 x per month in Work One and 2 x per month in Express Offices *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)	NA	NA								
Entrepreneurial Skills	*Frequency: 1 x per week *Delivery Mechanism (on-line, recorded, face-to-face, etc.) *Objective (One sentence description) *Anticipated Learning Outcomes (One sentence summary)	NA	NA								
TOTAL WIA FUNDED CORE SERVICES		1.40%	2.20%	\$20,592	443	467	10	2,129	5,005		
Case Mgmt	13 WIA funded case managers; 30 Wagner Feyser funded case managers.	53.00%	50.50%		1013	1081		3039	3243		
Counseling	2 Academic and Career Counselors (Wagner Payerl)	8.40%	8.00%	\$66,000.00	1013	1081		3039	3243		
Professional Training	ABE/SED Classes provided by 3 local providers. River Valley Resources 6 locations, McDowell 3 locations and Jennings County 1 location. These classes help prepare clients for further educational and entry level employment.	0.10%	0.10%	WIA II and State dollars; Libraries, Learning Centers and local community funding	250	250		250	250		
Job Club	Job Club (1 - 3 hours)	1.10%	2.20%		247	311		693	891		





WB/RWB - Region 9

Budget FY: 2011

W/A Admin  
(Adult/Dislocated Worker/Youth)

Other  
From DWD

TOTAL

Section I: Administration Budget	Adult	Dislocated Worker	In-School	Youth	Out-of School	Other From DWD	TOTAL
Wages & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment (Purchase)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment (Rental)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overhead (Rent, Utilities, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual	\$ -	\$ -	\$ -	\$ -	101,860	\$ -	\$ 101,860
<b>A. TOTAL Allocated ADMINISTRATION</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Section II: Program Budget	Adult	Dislocated Worker	In-School	Youth	Out-of School	Other From DWD	TOTAL
Internal Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wages & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment (Purchase)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment (Rental)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overhead (Rent, Utilities, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 179,750	\$ 250,000	\$ 86,100	\$ 86,100	\$ 36,900	\$ 337,549	\$ 890,299
<b>B. TOTAL Internal - Program</b>	\$ 179,750	\$ 250,000	\$ 86,100	\$ 86,100	\$ 36,900	\$ 337,549	\$ 890,299
<b>C. TOTAL PROGRAM</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

D. TOTAL BUDGET	Adult	Dislocated Worker	In-School	Youth	Out-of School	Other From DWD	TOTAL
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Core & Intensive Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Client Services	\$ 179,750	\$ 250,000	\$ 86,100	\$ 86,100	\$ 36,900	\$ 337,549	\$ 890,299
<b>E. TOTAL PROGRAM</b>	\$ 179,750	\$ 250,000	\$ 86,100	\$ 86,100	\$ 36,900	\$ 337,549	\$ 890,299

Section IV: Projected Revenue	Adult	Dislocated Worker	In-School	Youth	Out-of School	Other From DWD	TOTAL
2011 Allocation	\$ 595,145	\$ 864,006	\$ 481,373	\$ 481,373	\$ 206,303	\$ -	\$ 2,146,827
Planned Carry-In	\$ 140,495	\$ 356,918	\$ 46,234	\$ 46,234	\$ 19,815	\$ -	\$ 563,461
Other - Specify							
OUT-RR							
OUT-NEG							
ABE							
Business Consultant							
Integrated Services Contract							
<b>F. TOTAL PROGRAM</b>	\$ 735,640	\$ 1,220,924	\$ 527,607	\$ 527,607	\$ 226,117	\$ 722,813	\$ 3,433,101

Line A is the distribution of the total cost from the Line Items listed in Section I  
 Line B is the total of the Internal Program Line items in Section II. All internal cost must be broken out by these line items.  
 Line C = Line B plus the Contractual - Program Funds line  
 Line D - Line A plus Line B  
 The total Program cost in Section II must be broken out by type of service or Program cost in Section III  
 Line E must equal Line C

Section IV: Projected Revenue - Line F must be equal to or greater than Line D - the total budget

**Local Operator/Regional Operator REACH, Inc.**

Budget FY: 2011

Section I: Administration Budget	WIA Admin (Adult/Dislocated Worker/Youth)					Other From DWD	TOTAL
	Adult	Dislocated Worker	In-School	Youth	Out-of-School		
Wages & Benefits	\$	\$	\$	\$	\$	\$	\$
Travel	\$	\$	\$	\$	\$	\$	\$
Supplies	\$	\$	\$	\$	\$	\$	\$
Equipment (Purchase)	\$	\$	\$	\$	\$	\$	\$
Equipment (Rental)	\$	\$	\$	\$	\$	\$	\$
Overhead (Rent, Utilities, etc.)	\$	\$	\$	\$	\$	\$	\$
Contractual	\$	\$	\$	\$	\$	\$	\$
<b>A. TOTAL Allocated ADMINISTRATION</b>	\$ 29,382	\$ 19,833	\$ 16,968	\$ 7,272	\$ 29,657	\$	\$ 103,113
<b>Section II: Program Budget</b>							
Internal Costs	\$	\$	\$	\$	\$	\$	\$
Wages & Benefits	\$ 168,476	\$ 113,721	\$ 142,795	\$ 61,198	\$ 60,000	\$	\$ 546,189
Travel	\$ 17,005	\$ 11,478	\$ 9,820	\$ 4,209	\$	\$	\$ 42,512
Supplies	\$	\$	\$	\$	\$	\$	\$
Equipment (Purchase)	\$	\$	\$	\$	\$	\$	\$
Equipment (Rental)	\$ 2,000	\$ 1,350	\$ 1,155	\$ 495	\$	\$	\$ 5,000
Overhead (Rent, Utilities, etc.)	\$ 600	\$ 405	\$ 347	\$ 149	\$	\$	\$ 1,500
Other	\$ 188,080	\$ 126,954	\$ 154,116	\$ 66,050	\$ 60,000	\$	\$ 595,201
<b>B. TOTAL Internal - Program</b>	\$ 188,080	\$ 126,954	\$ 154,116	\$ 66,050	\$ 60,000	\$	\$ 595,201
<b>C. TOTAL PROGRAM</b>	\$ 188,080	\$ 126,954	\$ 154,116	\$ 66,050	\$ 60,000	\$	\$ 595,201
<b>D. TOTAL BUDGET</b>	\$ 217,463	\$ 146,787	\$ 171,085	\$ 73,322	\$ 89,657	\$	\$ 698,314
<b>Section III: Projected Cost Break-Down</b>							
Program Management	\$ 217,463	\$ 146,787	\$ 125,585	\$ 53,822	\$ 89,657	\$	\$ 633,314
Core & Intensive Services	\$	\$	\$ 45,500	\$	\$ 19,500	\$	\$ 65,000
Direct Client Services	\$	\$	\$	\$ 171,085	\$ 73,322	\$ 89,657	\$ 698,314
<b>E. TOTAL PROGRAM</b>	\$ 217,463	\$ 146,787	\$ 171,085	\$ 73,322	\$ 89,657	\$	\$ 698,314
<b>Section IV: Projected Revenue</b>							
2011 Allocation	\$ 217,463	\$ 146,787	\$ 125,585	\$ 53,822	\$ 149,657	\$	\$ 693,314
Planned Carry-In	\$	\$	\$	\$	\$	\$	\$
Other - Specify	\$	\$	\$	\$	\$	\$	\$
<b>TOTAL PROGRAM</b>	\$ 217,463	\$ 146,787	\$ 125,585	\$ 53,822	\$ 149,657	\$	\$ 693,314

Line A is the distribution of the total cost from the Line Items listed in Section I  
 Line B is the total of the Internal Program Line Items in Section II. All Internal cost must be broken out by these line items.  
 Line C = Line B plus the Contractual - Program Funds line  
 Line D - Line A plus Line B  
 The total Program cost in Section II must be broken out by type of service or Program cost in Section III  
 Line E must equal Line C

Section IV: Projected Revenue - Line F must be equal to or greater than Line D - the total budget

**Service Provider River Valley Resources**

Budget FY: 2011

Section I: Administration Budget	WIA Admin		Youth		Other From DWD	TOTAL
	Adult	Dislocated Worker	In-School	Out-of-School		
Wages & Benefits						\$ -
Travel						\$ -
Supplies						\$ -
Equipment (Purchase)						\$ -
Equipment (Rental)						\$ -
Overhead (Rent, Utilities, etc.)						\$ -
Contractual						\$ -
<b>A. TOTAL ALLOCATED ADMINISTRATION</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Section II: Program Budget</b>						
Internal Costs	\$ 413,449	\$ 436,396	\$ 229,668	\$ 98,387	\$ -	\$ 1,177,800
Wages & Benefits	\$ 15,000	\$ 5,000	\$ 21,000	\$ 9,000	\$ -	\$ 50,000
Travel						\$ -
Supplies						\$ -
Equipment (Purchase)						\$ -
Equipment (Rental)						\$ -
Overhead (Rent, Utilities, etc.)						\$ -
Other	\$ 37,297	\$ 12,604	\$ 25,231	\$ 10,814	\$ -	\$ 85,946
<b>B. TOTAL Internal - Program</b>	\$ 465,746	\$ 454,000	\$ 275,799	\$ 118,201	\$ -	\$ 1,313,746
<b>Contractual - Program Funds</b>						\$ -
<b>C. TOTAL PROGRAM</b>	\$ 465,746	\$ 454,000	\$ 275,799	\$ 118,201	\$ -	\$ 1,313,746
<b>D. TOTAL BUDGET</b>	\$ 465,746	\$ 454,000	\$ 275,799	\$ 118,201	\$ -	\$ 1,313,746
<b>Section III: Program Cost Allocation</b>						
Program Management						\$ -
Core & Intensive Services						\$ -
Direct Client Services						\$ -
<b>E. TOTAL PROGRAM</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Section IV: Projected Revenue</b>						
2011 Allocation	\$ 465,746	\$ 454,000	\$ 275,799	\$ 118,201	\$ -	\$ 1,313,746
Planned Carry-In						\$ -
Other - Specify						\$ -
<b>TOTAL PROGRAM</b>	\$ 465,746	\$ 454,000	\$ 275,799	\$ 118,201	\$ -	\$ 1,313,746

Line A is the distribution of the total cost from the Line Items listed in Section I  
 Line B is the total of the Internal Program Line Items in Section II. All internal cost must be broken out by these line items.  
 Line C = Line B plus the Contractual - Program Funds line  
 Line D - Line A plus Line B  
 The total Program cost in Section II must be broken out by type of service or Program cost in Section III  
 Line E must equal Line C

Section IV: Projected Revenue - Line F must be equal to or greater than Line D - the total budget