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**WIOA Implementation Taskforce
of the
State Workforce Innovation Council**

**December 15, 2015
2:00p.m. – 4:00p.m.**

**Indiana Government Center South, Conference Room 5
302 West Washington Street, Indianapolis, IN, 46204**

December 15, 2015 Minutes

Call to Order/Roll Call/Welcome and Introductions

Present: Kylee Hope, Robyn Minton, Kate Lee, Greg Vollmer, Kent Kramer, Anne Valentine, Brad Rhorer, Jessica Fraser, Lara Pastore, Caryl Auslander, Patrick Wooten

Absent: Jeffery Russell and Kim Opsahl

Also Present from the Department of Workforce Development: Amy Marsh, Holly Brauneller, Gina Ashley, Alishea Hawkins, Marie Mackintosh.

Public Comment: None.

Approval of Minutes, November 19, 2015

November minutes approved. Available at: <http://www.in.gov/dwd/2828.htm>

Status of Taskforce Work

Chair Kramer gave an update of work accomplished thus far and the work that is anticipated in 2016. He then asked everyone to email Gina their intent in continuing to serve on the taskforce after January, assuming the SWIC reauthorizes it.

Career Readiness and Employability Standards

Amy Marsh, DWD Director of Career Readiness, facilitated a conversation regarding the most recent draft of the standards. She explained that the draft is not to think of as a policy, but rather as a resource for a common understanding as to what all adults should be able to do before entering the workforce. Please keep sending feedback to Amy or Gina until Jan 14th so we can make edits (rashly@dwd.in.gov).

Eligible Trainer Provider List (ETPL)

Marie Mackintosh, DWD Associate Chief Operating Officer for Workforce Strategy, and Alishea Hawkins, DWD Director of Adult Education Policy & Programs, led a discussion



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regarding the ETPL. WIOA builds upon the ETPL system that was in place under WIA. Participants in need of training services to enhance their job readiness or career pathway access can find opportunities through the ETPL, which is a list of state-approved training providers and their approved programs. Ms. Mackintosh and Ms. Hawkins discussed the history of ETPL, the current state of affairs, and future policy work that is needed. Workgroups will be formed to discuss future policy implications as things evolve.

Work-based Training Data Collection

Holly Brauneller, DWD Director of Policy, led a discussion regarding what data the WDBs should collect for work-based training. Under WIOA, contracted employers who provide training are exempted from the eligibility criteria required for inclusion on the ETPL. DWD establishes what data will be collected by the WDBs so they can identify quality providers/employers and disseminate this information through the workforce system. Through discussion it became clear that the different work experiences such as OJT, internships, and incumbent worker trainings are so different that what data is collected should really be tailored to what kind of work-based training is being conducted. Holly will prepare a draft of data points for the various trainings and share for additional feedback.

One Stop Certification

Regina Ashley, DWD Associate COO of Policy and Executive Director of the SWIC, facilitated a conversation regarding One Stop Certification. Under WIOA, states must establish objective criteria and procedures for assessing the effectiveness, physical and programmatic accessibility in accordance with the ADA, and continuous improvement of one-stop centers and the one-stop delivery system.

State Plan Comments

Regina Ashley, DWD Associate COO of Policy, reviewed comments received thus far on the draft State Plan. She will electronically email additional comments to the taskforce members in a workable document spreadsheet, so that members can advise on addressing the comments and/or incorporating feedback into the final draft state plan. This final draft will be up for approval at the January taskforce meeting, and then at the SWIC directly after it.

WIOA Convening

Chair Kramer informed the taskforce of an upcoming convening sponsored by the Department of Labor and the Department of Education on January 26-28. DOL/DOE have requested that the States bring teams of 10-15 individuals. The convening is a leadership event designed to help States expand on the work being done by offering the chance to gain valuable insights from subject matter experts, engage in peer-to-peer learning, and come together around a shared vision for WIOA at all levels of the system.



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Meeting Adjourned

**Next WIOA Implementation Taskforce Meeting
January 21, 2016
10:00am to 11:30am
Indiana Government Center South, Conference Room 1**