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**WIOA Implementation Taskforce
of the
State Workforce Innovation Council**

**Indiana Government Center South, Conference Room 2
302 West Washington Street, Indianapolis, IN, 46204**

September 21, 2015 Meeting Minutes

Call to Order/Roll Call/Welcome and Introductions

Present: Kent Kramer (Chair), Jessica Fraser, Kylee Hope, Kate Lee, Robyn Minton, Kim Opsahl, Lara Pastore, Bradley Rhorer, Jeffery Russell, Anne Valentine, Greg Vollmer, Patrick Wooten. Quorum was reached.

Also present from Department of Workforce Development: Regina Ashley, Jackie Dowd, Holly Brauneller, Alishea Hawkins, Marilyn Pitzulo, PJ McGrew, Amy Marsh.

Absent: Caryl Auslander.

Introductions.

Taskforce Chair, Kent Kramer, called the meeting to order and welcomed members in attendance. Chair Kramer asked each member to briefly introduce themselves.

Public Comment Period—none.

Purpose of Taskforce and Setting of Priorities

Chair Kramer provided an overview of the purpose of the taskforce as set out in the Resolution of the State Workforce Innovation Council (SWIC). The Resolution can be found at: http://www.in.gov/dwd/files/SWIC_resolution_on_task_forces_7_16_15.pdf. Mr. Kramer also led a discussion prioritizing the work of the taskforce.

Chair Kramer asked Regina Ashley to provide an overview of the packet given to Taskforce members. Ms. Ashley went through packet of handouts.

Overview of WIOA

Holly Brauneller, DWD Director of Policy, provided a broad overview of WIOA, with a more detailed look at Titles I and III. WIOA is the organizing legislation for the workforce development system and is intended to increase access to and opportunities for employment, education, training, and support services for individuals with barriers to employment. Title I of WIOA addresses workforce investment activities, such as funding for States to formula allocate to the Regions for workforce investment activities, state and local boards, state and local plans, the one stop delivery system, Adult and Dislocated



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Worker employment and training activities, and youth workforce investment activities. Title III provides funding for state staff to provide job matching and career counseling. Kent asked about priority of service and who that is specifically. Ms. Ashley brought up the state Priority of Service Policy and reviewed the populations included—it is posted on the DWD WIOA website: <http://www.in.gov/dwd/2767.htm>

Marilyn Pitzulo, DWD Adult Basic Education Director of Field Operations, provided an overview of Title II of WIOA, the Adult Education and Family Literacy Act. Title II assists adults to become literate, assists adults in attaining a secondary school diploma and with the transition to postsecondary education and training through career pathways, and it assists English language learners with educational skill attainment.

Kylee Hope, Director of the Bureau of Rehabilitation Services, provided an overview of Title IV of WIOA, the Vocational Rehabilitation Act. Title IV Vocational Rehabilitation (VR) state grant programs assist individuals with disabilities in obtaining employment. Greg asked how community was defined in VR. Ms. Hope said it was not defined specifically as distance/geography, but consumer choice was required and supportive services could be used to get a client to a non-local provider.

For an overview of WIOA, please see: <http://doleta.gov/WIOA/Docs/WIOA-Factsheet.pdf> and http://www.nationalskillscoalition.org/resources/publications/file/2014-10_WIOA-Side-by-Side.pdf. For more information on the federal vision for the one-stop delivery system under the WIOA, please see: http://wdr.doleta.gov/directives/attach/TEGL/TEGL_04-15_Acc.pdf.

I. State Plan

Jaclyn Dowd, DWD Chief Operating Officer for Workforce and Executive Director of the Indiana Career Council, and other members of the DWD team facilitated a conversation regarding Indiana's State Plan and its strategic vision for its workforce development system. Every state must develop and submit a four-year strategy, in the form of a single unified strategic plan for core programs, for preparing an educated and skilled workforce and meeting the workforce needs of employers. This conversation included:

- An overview of the work of the Indiana Career Council (ICC), highlighting the ICC's Strategic Plan, which will serve as a solid foundation for the State Plan. The Executive Summary of the ICC Strategic Plan can be found at: http://www.in.gov/icc/files/Align_Engage_Advance_Exec_Sum.pdf.
- A discussion of our State's economic and workforce data. The State Plan must include an analysis of the economic conditions and trends in the State, including existing demand industry sectors and occupations, emerging demand industry sectors and occupations, and employers' employment needs. The State Plan also



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must include an analysis of the current workforce, including individuals with barriers to employment. This includes employment and unemployment, labor market trends, and education and skill levels of the workforce.

Allison Leeuw, Director of Research and Analysis, briefly discussed some of the data available on the Hoosiers by the Numbers website.

Chair Kramer asked about the October meeting and how the taskforce would be helping. Ms. Dowd explained that each of members' backgrounds will help inform gaps or add substance to the state plan. She encouraged that any reactions would be helpful. The state doesn't expect experts; but rather we are hoping members can refine the plan through their unique perspectives. For example, Jessica Fraser has an extensive knowledge of how data can be used and Chair Kramer has experience through Goodwill with their one-stop centers.

Chair Kramer asked about funding and how it flowed. Ms. Dowd explained that it flowed through the separate titles from the federal agencies, to the state, and then to field. Programs also utilize additional grants that get added to the WIOA funding from DOL and DOE at the federal level, and from the state such as JAG and WorkIndiana in addition to local grants. Also, CTE programs do have a place in the discussion and should be touched on in state plan.

Kate Lee mentioned that she likes the term work and learn rather than internships for students. She was not sure employers engage with children and always see positive outcomes. Bad experiences can affect other work and learn opportunities if an internship doesn't work out and cause an employer to stop hosting. Ms. Dowd agreed that work and learn was meant to be more broad and inclusive of many types of work based experience. Ms. Dowd concluded by reiterating that the state plan is meant to be an inclusive process.

Ms. Ashley then asked that the members look over the materials in preparation for the next meeting. Are there WIOA things that are missing in ICC that we need to add? Is there anything that needs to be changed? She referenced the state plan outline and explained the taskforce's efforts will be focused on strategic elements. Data will also be provided for member reactions. The taskforce will need to assist specifically with the strategic vision and goals, and the strategies to achieve. Please review the framework and see if anything is missing. Ms. Hope mentioned that for the VR state plan there are 6 pages of strategic goals and she would want feedback at the next meeting.

Career Readiness and Employability Standards

Amy Marsh, DWD Director of Career Readiness, provided a very brief overview of the draft standards to set the stage for a more in depth conversation at the next taskforce meeting. Ms. Ashley will send the draft standards out so that members can provide feedback at the October meeting. The current draft was created from many resources; basically a "soup of standards." Ms. Marsh asked for their opinion on whether the standards are right, are they what employees want to know, are they worded correctly, and is anything missing. The goal is to vet the standards through many bodies.



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Meeting adjourned at 3:45pm