

Evaluation Check List for the Training Acceleration Grants

Please utilize this checklist as a guide for submission of your complete TAG Grant Application.

Applicant Name: _____ Review Date: _____

Threshold: Applications must meet all of the following requirements:

- | | |
|--|---|
| <input type="checkbox"/> Required match | <input type="checkbox"/> Quote from training provider(s) |
| <input type="checkbox"/> Eligible expenses | <input type="checkbox"/> Project meets a TAG core objective |
| <input type="checkbox"/> Eligible Employer | <input type="checkbox"/> \$200,000 Maximum per year |
| <input type="checkbox"/> Eligible training | <input type="checkbox"/> WorkKeys participant (Skill gap training only) |
| <input type="checkbox"/> Credential | |

1. Return on Investment (ROI)

- Applicant clearly defined a measure for ROI and how it would be tracked
- Training will lead to wage increase or promotion

2. Project Need

- Goals of training is clearly stated and quantified
- Demonstrates a benefit to the employees
- Training addresses a critical labor shortage

3. Project Budget

- Eligible expenditures and within reason
- Applicant demonstrates a basis for numbers used in the budget
- Cost per student is competitive and does not exceed \$3,500 per year

4. Project Training Detail

- Provide syllabus and course detail
- Provide information on the training provider and the provider's qualifications
- Training plan realistic within the time constraints of the grant
- Training provided by Ivy Tech Community College

5. Project Outcomes

- Credential is portable and industry recognized
- Training establishes a clear career ladder for the employee

6. History with DWD

- Past experience with DWD training grants, if applicable
- Utilizes DWD Services
(Occupation Employment Statistics Survey, Work Keys, Employer Seminars, Job Fairs and Job Orders)

7. Miscellaneous

- Non-seasonal layoffs in the last 12 months
(Severity of the dislocation to the local economy will be analyzed)
- Employer(s) pays into UI and IWT
- Overall quality of the application

8. Bonus

- Amount of match
- Small business with 100 or fewer employees
- Indiana training provider
- Training is for high-wage high-demand field

Strengths:

Concerns:

Weaknesses: