

DRAFT
State Workforce Innovation Council
September 16, 2010, 10:00AM
Indiana Government Center South, Conference Room B
Indianapolis, Indiana

Present: Sen. Jean Breaux, Susan Brooks, Brian Burton, Ed Carpenter, Cathy Delgado, Mark Everson, Mark Goldman, Kay Gordon, Jim Hemmelgarn, Leroy Jackson, Peter Kissinger, Teresa Lubbers, Mark Maassel (via phone), Cathy Metcalf, Kent Morgan, Paul Perkins, Doug Poe, Derek Redelman, Robert Schaefer, Debra Seman, Sherry Seiwert, Scott Stewart, and Dennis Wimer.

Also present: From the Indiana Department of Workforce Development: Dr. Gina DeSanto, Senior Deputy Commissioner for Policy and Performance; Ron Miller, Chief Compliance and Ethics officer and Acting General Counsel; Greg Vollmer, Deputy Commissioner Field Operations.

Absent: Carol D'Amico, Jim Dunn, Jim Gislason, Ron Keeping, Jac Padgett, Chad Pittman, Mayor Wayne Seybold, Senator Brent Waltz, and Beth Washington.

Call to Order and Roll

State Workforce Innovation Council Chair, Paul Perkins, called the meeting to order at 10:00 a.m. Mr. Perkins called the roll of SWIC members and a quorum was present.

I. Approval of Minutes: SWIC Meeting, May 13, 2010

- a. Mr. Perkins asked for the members to review the previous meeting minutes. He entertained a motion to approve the May 13th 2010 meeting minutes. Deborah Seman motioned for approval and Mark Goldman seconded the motion. Motion approved. ["Minutes—SWIC Meeting—5-13-10."](#)

II. Public Comment Period

- a. Mr. Perkins announced that Ricky Kozumplik, Executive Assistant for Indiana's Workforce Investment Board's Association, has signed up for public comment.

She commented on behalf of the Regional Workforce Board Chairs regarding the process of the Regional Workforce Boards becoming their own Workforce Investment Boards. She expressed the importance of this and referred to the timeline that the members received in their packets.

III. Introduction of New Commissioner, Mark Everson

- a. Mr. Perkins introduced Mark Everson in his new role as Commissioner for Department of Workforce Development.

Commissioner Everson spoke about his first few months in his new role and his vision for workforce development. He stated he had visited many of the regions and was impressed with the dedication they have working with the system and how smoothly it has progressed during this rough economic time. He stated he believes there is room for improvement for fiscal year 2011 and how important it is that we change the way employers deal with our system. He stated Mr. Sanders has been focusing on the products that give us actual informative information and Mr. Gillespie has been focusing on providing strong metrics. The program year 2011 should be more detailed and the data will be accountable. The main focus will be meeting federal objectives with timeliness, process improvements and standards. He also stated we will be making more of a connection with Adult Basic Education and Dr. DeSanto has been working with IEDC and Ivy Tech to utilize more of our resources so we can be more effective.

IV. State Board Business:

a. Meeting Schedule-2011 [Meeting Schedule-2011](#)

b. Changes to By-Laws – State Board

- i. Mr. Miller directed everyone's attention to the SWIC By-Laws. The Office of the Indiana Inspector General suggested specific language be added pertaining to the Conflict of Interest to the By-Laws. The proposed text is highlighted in red. Dr. DelSanto asked that all members review the new language stating that if a board member identifies a potential conflict of interest to notify DWD's Chief Ethic Officer, Ron Miller. Mr. Perkins entertained a motion of approval for the added language, Derek Redelman motioned for approval and Kent Morgan seconded the motion, motion approved. [SWIC By-Laws—Proposed Change](#)

c. Use of Rapid Response Funds for Incumbent Worker Training to Avert Lay-Offs

- i. Derek Redelman directed everyone's attention to the handout titled Layoff Aversion Policy Incumbent Worker Training which contained the criteria proposed for the SWIC's consideration. The board had a few amendments to the language under Conditions for Identifying Potential Layoffs. The new verbiage will read 'Following is a list of conditions that will be considered in order to utilize rapid response funds for layoff aversion incumbent worker training in Indiana' and the second bullet point will read 'Business has discontinued a product line or services due to adverse market conditions or declining sales.' Mr. Redelman entertained a motion for approval, Susan Brookes motioned for approval and Kent Morgan seconded the motion, motion approved. [Use of Rapid Response Funds for Incumbent Worker Training to Avert Lay-Offs](#)

d. Proposal for Restructuring Indiana's Workforce Investment System

- i. Commissioner Everson discussed the new structure after the effect of the waiver not being extended. He acknowledged that the Regional Workforce Boards are interested in forming their own Workforce Investment Boards. He stated that the proposed timeline suggest the Chief Elected Officials provide a letter of intent to the SWIC stating that they wish to become a Workforce Investment Board by November 30, 2010. At the December meeting the SWIC will review the requests. [State Governance Review—Modification to State Plan](#) Authorities and responsibilities will change once a local WIB is formed. [WIB Authorities](#) Dr. DelSanto entertained a motion to approve the resolution to Approve a Modification of the Strategic Plan for Title I of the Workforce Investment Act, Bob Schaefer motioned for approval and Mark Goldman seconded the motion, motion approved. [Resolution to Accept Modification to the State Plan](#)

e. Committee Reports

- i. Derek Redelman reported on the Performance and Compliance committee stating that all business is on hold.
- ii. Mr. Redelman also reported on the Educational Review Committee. Their main issue is streamlining the process of approving training programs. They have worked on getting 114 new training providers approved.
- iii. Pete Kissinger gave an update on the Grants Committee. He directed everyone to the two handouts showing the year to date funding summary and the funding requests.
- iv. Dennis Wimer gave an update on the Youth Committee. He discussed three main objectives. The first was the Young Hoosier Conservation Corp program has almost completed its second year. There were 1,994 youth enrolled and 85 Department of Natural Resource sites worked on. The second update was the programs with each region. They will send out a survey for their strategy plan. The third update was on the Jobs for America's Graduates program. This program absorbs 37% of the Youth Funds and they are continuing to push the program in every region. They have a 88% graduation rate and all have been accepted into college. He suggested finding a new mechanism to fund JAG as 25% is sponsored by WIA. He thanked the regions for excellent attendance to the meetings. Commissioner Everson commented that JAG is making a great contribution getting our youth involved.
- v. Dr. DelSanto gave an update on the Adult Education committee. She stated that they have been working on some changes in the program and there are some key components to

reforming this. She stated that 500,000 members of the workforce do not have a high school diploma or a GED. Last year the Adult Education program serviced 38,000 and 8,000 of them were incarcerated and 20,000 drop out of High School every year. That is only a net gain of 10,000 which is not good. Dr. DelSanto stated that this committee is working to improve the outcome. We will take a regional approach at this as the regions will work with the WorkOne, School Corporations, Community Non Profits and Ivy Tech and discuss Adult Ed in each region. The goal for most was to get a GED but we want them to get a basic skills and occupational training certificate. This certificate will include the occupational skills that they are interested in and include English and Math. This will begin a career pathway for the person and if they want to continue then they can go the next level up in education. Some of the members expressed a concern regarding eliminating the GED. Discussion ensued.

V. New Business

- a. Ed Carpenter discussed the open door policy and questioned the availability of the minutes and agendas of the subcommittees. DWD assured him that the minutes would be posted in draft form as soon as possible on the website.

VI. Adjournment

- a. Mr. Perkins adjourned the meeting at 1:16pm.

STATE WORKFORCE INNOVATION COUNCIL

Paul Perkins, Chairman

Date

ATTEST:

Mark W. Everson, Commissioner
Indiana Department of Workforce Development