

**STATE WORKFORCE INNOVATION COUNCIL
EDUCATIONAL REVIEW COMMITTEE**

December 9, 2010, 8:30 a.m.
Indiana Government Center South
Conference Room 1
INDIANAPOLIS, IN

Present: Leroy Jackson, Jim Dunn, Derek Redelman, and Debra Seman (conference call)

Absent: Carol D'Amico

Also Present: From the Indiana Department of Workforce Development (DWD): Jackie Dowd, Brenda Johnson, Marie Mackintosh, Dustin Robertson and Donna Lovelady

The meeting was called to order by Derek Redelman, at 8:40 a.m.

SWIC State Business

September 16, 2010 meeting minutes were approved as amended.

Update on Adult Education Effort—Jaclyn Dowd

Jaclyn Dowd reported on the Office of Vocational/Adult Education (OVAE) monitoring visit in October, 2010.

- Site visits were made in regions 1, 2, 4, and 5. Also, phone visits were made.
- Review of Request for Application (RFA) process was conducted.
 - OVAE concerns:
 - Indiana needs to provide pre-award notification to programs. (This concern has already been rectified by Indiana.)
 - Indiana's competitive system, for Adult Education monies, is waiting final determination.
- OVAE noted that Indiana is the first state to make these comprehensive changes and is making them with alacrity. Other states will be following our model in these changes.

Jaclyn Dowd affirmed that oversight of Adult Education in Indiana is assigned to the Educational Review Committee.

Discussion of Adult Education follows:

- Indiana Department of Education (IDOE) is the eligible entity to receive federal dollars.
- Several DWD staff members are currently serving dual roles under the auspices of IDOE and DWD.
- The IDOE receives nine million dollars for Adult Education. DWD has added five million dollars. (Two and a half million dollars goes towards vouchers for WorkOne clients. The other 2 ½ million dollars is providing an infusion of state-wide staff, including adult education coordinators and career counselors.)

- Governor Daniels has renewed his focus on education and workforce development working together.
- Derek Redelman raised the question of this committee's role in oversight of Adult Education.
 - Jaclyn Dowd stated that the committee will:
 - provide guidance in the RFA process
 - oversee and approve curriculum of career pathways counseling
 - work with Ivy Tech Community Colleges, Commission on Higher Education and the Indiana Chamber of Commerce
- Derek Redelman asked about the committee's role in distribution of state and federal monies.
 - Jaclyn Dowd: The committee will make recommendations to the State Workforce Innovation Council (SWIC).
- Derek Redelman commented that federal law requires adult education dollars to be competitively bid out. However, Indiana law allows for 40% of money to go to school corporations "off the top." Jaclyn Dowd remarked that some school corporations are pulling out of adult education.

Training Provider Policy Implementation—Brenda Johnson

INTraining, the new training provider website and search feature, went “live” on December 1, 2010. Approximately one thousand training providers were notified that they must re-apply at the new site in order to be approved for Workforce Investment Act funding. To date, only one Six Sigma training program from Purdue University has been denied in the new system.

Ms. Johnson distributed data on statewide program activity for September 3 through December 7. (See Handout #1)

HANDOUT #1

Training Program Stats September 3, 2010 through December 7, 2010

SWIC State Business

Review of Training Programs: Marion County Workforce Investment Board

4 Programs decided

- 4 Approved (100%)
 - 1 automatically eligible (Title IV) (25%)
 - 3 audited and approved (2 IT Network Specialist and 1 MOS Vista Business Worker & A+ Combo) (75%)

SWIC BOS-WIB Business

Review of Training Programs: Balance of State

41 Programs decided

- 39 Approved (95%)
 - 33 automatically eligible (32 Title IV & 1 Nationally approved apprenticeship) (85%)
 - 6 audited and approved (3 Healthcare; 2 Industrial Technology; 1 Paramedic) (15%)
- 1 Pending denial (Clearance issues with DWD & DOR and refused to return telephone calls) (2.6%)
- 1 Denied (Purdue University, Six Sigma) (2.6%)

Statewide

45 Programs decided

- 43 Approved (95.6%)
 - 34 automatically eligible (33 Title IV & 1 Nationally approved apprenticeship) (79%)
 - 9 audited and approved (3 Healthcare; 2 Industrial Technology; 1 Paramedic; 3 IT) (21%)
- 1 Pending denial (Clearance issues with DWD and refusal to return telephone calls) (2.2%)
- 1 Denied (Purdue University, Six Sigma) (2.2%)

SWIC BOS-WIB Business

Review of Training Programs for Approval/Denial

Ms. Johnson brought the Broadway Area Community Development Corporation (BACDC) and its weatherization program to the committee for a decision. (See Handout #2)

The BACDC does not fall under the jurisdiction of the Indiana Commission on Proprietary Education and its weatherization program and credentials do not meet the typical approval criteria. The floor was opened for discussion and the following comments were made:

--Ms. Johnson noted that the applicants are screened using WorkKeys assessments.

--Leroy Jackson commented that BACDC appears to be a good program that fits our model. Mr. Jackson also stated that it helps its target population to access training and jobs.

--Jim Dunn remarked that BACDC fits the population in its area and helps them learn skills that can be used for "green" jobs.

--Derek Redelman said that BACDC's enrollment/application process was using good screening practices to fit clients with the program.

The committee voted to approve BACDC, with its weatherization program, as a training provider. The committee's approval will still apply when BACDC re-submits their application in the next few weeks.

Future applications that are ambiguous will be brought to this committee for a decision.

HANDOUT #2

Broadway Area Community Development Corporation (BACDC)
2131 Jackson Street, Suite C
Gary, Indiana 46407

Program Details: Prerequisites include high school diploma or GED. Trainees will learn what tools are necessary to reduce energy consumption and utility costs. Trainees will learn how to repair appliances such as: stoves, washers, dryers, etc. for better efficiency. Trainees will learn to make these repairs in a safe, efficient, and productive manner. Applied Learning Experiences with partner agencies and social development are added components for successfully completing the program and obtaining employment. Participants will receive classroom instruction in intro carpentry, and lead based paint training. Hands-on training on training for energy consumption is included. Trainees will learn to identify problems in a person's home. Graduates will also receive these additional certifications: OSHA Certification through Construction Advancement Foundation, Lead Base Paint Certification through the state Indiana, and Weatherization Certification from ACC Tech.

Program Length: 25 Weeks **Degree Type:** Certificate
Cost: \$2,815

BACDC assists graduates with job placement and provides follow up for six months after program completion.

Provider: No clearance issues with either the Indiana Department of Workforce Development or the Indiana Department of Revenue and is registered with the Secretary of State as a non-profit corporation.

BACDC as a non-profit does not fall under the jurisdiction of the Indiana Commission on Proprietary Education. Keith Chandler, DWD Program Director, visited BACD and reported the following:

- Classroom with roughly 25 computers/seats and materials for teacher instruction
- Outside of the classroom, there were appliances for the students to work on and get hands-on experience
- Per the program details, it seems like what it says is fairly accurate.

Performance Metrics: Based on graduating class in June 2010: 51 applications received, 18 enrolled, 11 graduates, and 7 placed into employment opportunities. Performance data: 61 percent completion rate and 64 percent placement rate.

Coursework: Attached

Recommendation: DWD acknowledges that the certificates are weak but the program has good completion and placement rates, especially considering that the majority of the students are from the lowest rung on the socio-economic ladder (unlike most other training providers). DWD recommends approval for initial eligibility and will reevaluate the program again in one year.

There were no public comments at this meeting.

The meeting was adjourned at 9:30 a.m.

EDUCATIONAL REVIEW COMMITTEE

Carol D'Amico, Chairman

Date

ATTEST:

Jaclyn P. Dowd, Director of Educational and Training Programs
Indiana Department of Workforce Development