

**State Workforce Innovation Council
Indiana Government Center South
10 N Senate Ave
Indianapolis, IN 46204
March 20, 2014, 10:00AM**

**MEETING MINUTES
DRAFT**

Present: Brian Burton, Dan Clark, Mark Goldman, Randall Holmes, Leroy Jackson, Peter Kissinger, Cathy Metcalf, Rebecca Nickoli, Jac Padgett, Dan Peterson, Derek Redelman, Dennis Rohrs, Paul Perkins, Scott Sanders, Bill Stanczykiewicz, on behalf of Trish Whitcomb

Also present from Department of Workforce Development: Jeff Gill; General Counsel, Michelle Marshel; Deputy Commissioner Communications, Brenda Summers; Director Government Affairs Liaison, Dennis Wimer; Deputy Commissioner Field Operations

Absent: Sen. Jim Buck, Billie Dragoo, Kay Gordon, Mark Maassel, Rep. Charles Moseley, Renee Palmer, Paula Pinkstaff, Doug Poe, Dennis Rohrs, Mayor Wayne Seybold, Sen. Tim Skinner, Rep. Randy Truitt, Kevin Wachtel

I. Call to Order and Roll

Mr. Perkins called the meeting to order at 10:00am and recognized a quorum was present.

II. Approval of Minutes for the SWIC Meeting on December 19, 2013

Mr. Perkins motioned to approve the meeting minutes from the December meeting.
Motion approved.

III. Commissioner and State Update

Commissioner Sanders started with a JAG update and presentation. He showed the Committee a video created by JAG students as a commercial for JAG. He also informed us that the National JAG dinner is going to be held here, at the Governor's residence, next month. Also, Indianapolis is hosting this year's National JAG Conference in May. Last year there were 59 schools that participated in JAG. This year there are 105. Total enrollment is approximately 3403. Commissioner Sanders then introduced this year's National JAG winner for Outstanding Senior, Miranda Carmack. The Committee was encouraged to ask her questions regarding JAG and a nice discussion followed.

Other discussion topics;

- SEA 330 - SWIC will set the percentage of WIA funds to be used for high wage, high demand jobs on a regional basis. These funds can vary by Region.

- IWIS has changed to INK. This program will pull all the data together. Our data system is light years ahead of the Big Data Project.
- IN Reality. This is based on a program Texas uses. It's a website that students can use to determine what type of occupation they will need to be in to earn enough money to have the things they want based on an online/app. questionnaire. Hoosiers aren't very mobile so this would be an excellent tool for them as far as costs.
- A survey of 1300 businesses was conducted regarding employee work skills. Of those, 145 responded. The largest numbers of respondents were in the manufacturing industry. The top 3 work behaviors an employer looks for are honesty/integrity, punctuality and teamwork. The top 3 skills were, computer, oral communications and written communications. The last question was regarding the percentage of new employees have the required knowledge of the job. The response was 38%.
- Of the 30 nominated programs for the Great Lakes Manufacturing Council's Talented Workforce Initiative, Indiana was recognized in 3 groups!

IV. Indiana Career Council and Indiana Works Council

Jackie Dowd, special Assistant to the Governor for Career Innovation, gave an update on the work of Indiana Career Council and Indiana Works Council. Ms. Dowd presented a status report, by Region, on CTE, sector strategies and career pathways. Sector strategies are due from each Region by July 1st, 2014. Handouts included the 2012 and 2013 DWD Policy and Local Plan Instructions for the Workforce Investment Boards. Marketing and awareness of what's available are needed in the Regions. We need to set people up for career readiness not just job readiness. A discussion followed about how this might be achieved.

Some comments were;

- Webinars with the Chairs of each Region and or newsletters would be helpful
- Could the WIB's be involved
- Propose creating opportunities for students with BA's
- How can we create the right environment for employers
- It seems as though we are promoting higher education but not manufacturing
- Training plus jobs plus a good wage equal a career path

V. State Board Business

A. Review of Regional Performance and Budget Update

Nancy Manley provided the members with a performance report and budget update for program year 2013. This included a breakdown of statewide expenditures for WIA/WP. WorkOne services increased dramatically the last quarter due to Jobs for Hoosiers which required everyone who is collecting unemployment to physically visit a WorkOne office after 4 weeks of receiving benefits. The statewide outcomes vs. the Federal standard shows that Indiana is above the negotiated standard or over 80% in Adult Retrained Employment and DW Retrained Employment. During the December Committee meeting, there was some discussion on the information being presented to the Board and what the members might like to see in the future. Some Board members wanted to see how many unemployed completed some program and if that led to them becoming employed. They

also asked to see what the salary level is of those who became employed. That information was included in the revised flow chart given to the committee members.

B. High School Equivalency Testing and Adult Education

The Adult Education State Plan draft is due to USDOE on April 1, 2014. The focus is on standards based education, Regional service and postsecondary employment. Funding through the Workforce Investment Board increased 1 million dollars. There have been 197 High School Equivalency tests given so far with a pass rate of 56%. We will review the testing comprehensively when 1000 tests have been completed.

C. Discussion of Work Ethic Certification Program

At the last meeting, it was decided that the Work Ethic Certification program has value and should be reintroduced. Topics that the taskforce are currently engaged in are; what training is needed in the schools, how does a student become certified, how are they notified, is the certificate meaningful to the student, are there standards to follow, is there funding involved and where does that funding come from, how do we promote the program and how do we measure it's success.

VI. Adjournment

Mr. Perkins adjourned the meeting at 1:00pm.