



INDIANA  
**WORKFORCE**  
DEVELOPMENT  
AND ITS **WorkOne** CENTERS

**MINUTES**  
**Performance and Compliance Committees**  
**State Workforce Innovation Council and Balance-of-State Workforce Investment Board**  
**September 1, 2011**  
**10:00am – 12:00pm**

**Members Present:** Doug Poe, Derek Redelman, Mark Goldman, Dan Peterson, Leroy Jackson, Steve Slagle

**Members Absent:** Brian Burton

**Staff Present:** Nate Klinck, DWD Director of Policy  
Jeff Gill, DWD General Counsel

**Call to Order and Introductions**

Committee Chair Derek Redelman called the meeting to order, and each member in attendance introduced himself. Quorum was established.

**Business**

*Workforce Investment Board and Regional Workforce Board Membership Certification*

Mr. Klinck led a brief review of DWD Policy 2010-09, which established the requirements each Workforce Investment Board must meet in order to receive certification from the SWIC and the Governor. Following discussion, Mr. Klinck provided the Committee Members with the information that was submitted by each WIB requesting certification.

Requests for certification were received from Region 1, Region 2, Region 3, Region 4, Region 6, Region 7, Region 10, Marion County, and the Balance-of-State WIB. The Committee reviewed each WIB's membership one-by-one, utilizing the criteria established by policy to determine whether to recommend certification of each WIB to the full SWIC at its upcoming meeting.

Following review and discussion, the Committee voted to recommend approval or direct the need for additional information from each WIB.

For Region 1's WIB, the Committee recommended conditional certification for the WIB, based upon the condition that the Chief Elected Official for the Region would submit a letter formally requesting certification, and a clarification of how a board member representing the Public Television Station could be classified as "business" for purposes of WIB membership. Mr.

Redelman requested a motion to recommend this conditional certification to the SWIC. Mr. Jackson motioned approval; Mr. Goldman seconded the motion. Motion passed.

For Region 2's WIB, the Committee noted that the WIB was short a number of required members. Following discussion, the Committee recommended that the WIB be provided with thirty additional days to complete its WIB membership and request certification. Mr. Redelman requested a motion to recommend that the SWIC direct Region 2 to complete its WIB membership requirements within 30 days of the SWIC's September meeting in order for Region 2's Workforce Investment Board to receive certification. Mr. Goldman motioned approval; Mr. Poe seconded the motion. Motion passed.

For Region 3's WIB, the Committee recommended full certification to the WIB. Mr. Redelman requested a motion to recommend that the SWIC fully certify Region 3's WIB. Mr. Poe motioned approval; Mr. Peterson seconded the motion. Motion passed.

For Region 4's WIB, the Committee recommended full certification to the WIB. Mr. Redelman requested a motion to recommend that the SWIC fully certify Region 4's WIB. Mr. Goldman motioned approval. Mr. Poe seconded the motion. Motion passed.

For Region 6's WIB, the Committee recommended full certification to the WIB, based upon the receipt of a letter from Region 6's Chief Elected Official formally requesting certification. Mr. Redelman requested a motion to recommend that the SWIC fully certify Region 6's WIB, provided the Chief Elected Official Letter was provide prior to the September meeting of the SWIC. Mr. Jackson motioned approval; Mr. Poe seconded the motion. Mr. Goldman abstained from voting. Motion passed.

For Region 7's WIB, the Committee recommended full certification to the WIB. Mr. Redelman requested a motion to recommend that the SWIC fully certify Region 7's WIB. Mr. Goldman motioned approval. Mr. Jackson seconded the motion. Motion passed.

For Region 10's WIB, the Committee noted that the individual named in the WIB roster that represents "WIA Adult, Dislocated Worker, and Youth" activities was also the chairperson of the Region 10 WIB. The individual is a private businessman, and does not appear to meet the requirements of the WIA representative. Mr. Redelman requested a motion to recommend that the SWIC conditionally certify Region 10's WIB, based upon the conditions that the Chief Elected Official designate another individual to be the WIA Adult, Dislocated Worker, and Youth program representative on the WIB, and that the Chief Elected Official submit a formal request for certification. Mr. Goldman motioned approval; Mr. Slagle seconded the motion. Motion passed.

For Marion County's WIB, the Committee noted that the WIB was short a number of required members. Additionally, it appeared that a few members categorized as business did not meet the criteria established by DWD policy. Following discussion, the Committee recommended that the WIB be provided with thirty additional days to complete its WIB membership and formally request certification. Mr. Redelman requested a motion to recommend the SWIC direct the Marion County WIB to complete its WIB membership requirements within 30 days of the SWIC's September meeting in order for Region 2's Workforce Investment Board to receive certification. Mr. Slagle motioned approval; Mr. Goldman seconded the motion. Motion passed.

For the Balance of State WIB, the Committee recommended conditional certification of the WIB, with the condition that the Chief Elected Official of the BOS WIB area formally request certification. Mr. Redelman requested a motion to recommend that the SWIC conditionally certify the BOS WIB on the condition that the Chief Elected Official submits a formal letter requesting certification. Mr. Jackson motioned approval; Mr. Goldman seconded the motion. Motion passed.

*Review of Department of Labor Common Measures Performance Definitions*

Because the meeting time was running out, the Committee agreed to push this agenda item to a future meeting of the Committee.

**Adjournment**

Mr. Redelman adjourned the meeting at 12:15pm.