STATE OF INDIANA

EXECUTIVE DEPARTMENT
INDIANAPOLIS

EXECUTIVE ORDER 14-07

FOR: **CONTINUING THE OFFICE OF FAITH-BASED AND COMMUNITY INITIATIVES AS SERVE INDIANA AND THE INDIANA COMMISSION ON COMMUNITY SERVICE AND VOLUNTEERISM AS THE SERVE INDIANA COMMISSION AS A DIVISION OF THE DEPARTMENT OF WORKFORCE DEVELOPMENT AND RESCINDING PRIOR EXECUTIVE ORDERS**

TO ALL WHOM THESE PRESENTS MAY COME, GREETINGS.

WHEREAS, Hoosiers can benefit from a comprehensive and coordinated effort to improve and strengthen the State's volunteerism and community service infrastructure, maximize the utilization of available resources, and cultivate volunteer service opportunities that address the State's pressing needs;

WHEREAS, volunteer service provides Hoosiers a means by which to learn new skills and identify new employment opportunities;

WHEREAS, out of work Hoosiers who participate in community service and volunteerism increase their chances of obtaining employment by almost 30%;

WHEREAS, the mission of the Department of Workforce Development is to advance and cultivate economic growth by building a world-class workforce development system in Indiana through partnership and practice;

WHEREAS, efficiencies in the administration of federal grants can be realized by merging two state agencies with overlapping functions; and

WHEREAS, aligning the activities of the Office of Faith-Based and Community Initiatives with the Department of Workforce Development's programs creates a comprehensive approach to workforce development through increased community investment in workforce training programs.

NOW, THEREFORE, I, Michael R. Pence, by virtue of the authority vested in me as Governor of the State of Indiana, do hereby order that:

1. The Office of Faith-Based and Community Initiatives (OFBCI) created under Executive Order 05-16 shall be continued as Serve Indiana as a division of the Department of Workforce Development (DWD), which was established under Ind. Code §22-4.1-2-1.

2. The Commissioner of the Department of Workforce Development shall be authorized and directed to organize Serve Indiana in such manner as the Commissioner deems necessary or appropriate to achieve the objectives set forth in this Executive Order.

3. Serve Indiana shall continue to:

   a. prepare a three-year national service plan as called for under the National and Community Service Act of 1993;

   b. develop and implement a comprehensive, statewide plan for promoting volunteer involvement and citizen participation in Indiana with the advice and assistance of the The Serve Indiana Commission;

   c. apply for funding to the Corporation for National and Community Service and other entities that administer federal grants to support the objectives established by Serve Indiana for faith-based and community-based service and volunteer programs;

   d. provide to all applicants under the National and Community Service State Grant Program and other federal programs the services required by, and select grantees under, such guidelines as may be specified by those federal programs and applicable law;

   e. work closely with faith-based and community-based groups, charitable organizations, private charities, voluntary associations, educational entities, and other nonprofit service organizations to promote volunteerism and community service;

   f. provide technical assistance, education, information, and other support to such groups and organizations to improve and strengthen the State's volunteerism and community service infrastructure;

g. promote innovative and model programs and initiatives and share best practices among such groups and organizations; and

h. coordinate Serve Indiana activities with those of any federally administered service programs to ensure that services are not duplicated.

4. The Indiana Commission on Community Service and Volunteerism (ICCSV), reaffirmed by Executive Orders 08-02 and 10-02, is continued as The Serve Indiana Commission (Commission) under the DWD.

5. The Commission shall consist of members who have distinguished themselves in their respective fields, and who share the common goals of encouraging community service and volunteer participation as a means of community and state problem-solving.

a. Members of the Commission shall be appointed on a bipartisan basis and serve at the pleasure of the Governor. Not more than fifty percent of the Commission plus one member may be from the same political party. To the extent possible, it shall be balanced according to race, ethnicity, age, disability, and gender characteristics.

b. The Governor shall appoint members to the Commission for three-year terms. Current members shall retain membership until expiration of their terms.

c. Not more than 25 percent of the Commission members may be employees of state government, though additional state agency representatives may sit on the Commission as non-voting, ex officio members.

d. Vacancies among the members shall be filled by the Governor to serve for the remainder of the vacated term.

e. Members of the Commission are entitled to reimbursement for expenses necessarily incurred in performing Commission duties as permitted by guidelines issued by the State Budget Agency.

f. The Commission shall consist of no fewer than 15 and no more than 25 voting members, including:

i. an individual with expertise in the educational, training, and developmental needs of youth, particularly disadvantaged youth;

ii. an individual with expertise in promoting service volunteerism among older adults;

iii. a representative of community-based agencies or organizations in the State;

iv. the superintendent of the Indiana Department of Education, or the superintendent's designee;

v. a representative of local labor organizations in the State;

vi. a representative of business;

vii. an individual between the ages of 16 and 25, inclusive, who is a participant or supervisor in a volunteer or service program;

viii. an individual at least 55 years of age with experience in promoting the involvement of older adults in service and volunteerism;

ix. a representative of local government;

x. a representative of the Corporation for National and Community Service as a non-voting, ex officio member;

xi. a representative of the grant-making community, i.e. private, public, corporate, community or family foundation;

xii. a representative of the Volunteer Center network; and

xiii. a representative of the Indiana Volunteers of Active Disasters.

g. In addition, the Commission may include:

i. members selected from among local educators;

ii. members selected from among experts in the delivery of educational, human, public safety, or environmental service to communities and persons;

iii. representative of Native American tribes;

iv. members selected from among out-of-school youth or other youth at risk; and

v. representatives of entities that received assistance under the Domestic Volunteer Service Act of 1973 (42 U.S.C. Section 4950 et seq.).

h. The Chair of the Commission shall be elected by voting members of the commission. Additional officers of the Commission may be selected by the duly appointed members according to the by-laws established by the Commission.

6. The Commission shall:

a. be responsive to the guidelines and requests from the Corporation for National and Community Service (CNCS);

b. select grantees under guidelines specified by the CNCS;

c. apply to the CNCS for funding in support of their strategic plan and the priorities of the Governor;

d. coordinate Commission activities with those of any federally administered service program such as VISTA and Senior Corps to ensure that the services are complementary, and not duplicated; and

e. provide all applicants services required by the National and Community Service Trust Act of 1993 and the Kennedy Serve America Act of 2009.

7. The Commission shall meet as determined by the duly appointed members according to the by-laws established by the Commission.

8. Executive Orders 05-16 and 13-16 are rescinded and declared null and void.

IN TESTIMONY WHEREOF, I, Michael R. Pence, have hereunto set my hand and caused to be affixed the Great Seal of the State of Indiana on this 7th day of April, 2014.

Michael R. Pence
Governor of Indiana

ATTEST: Connie Lawson
Secretary of State