



INDIANA
WORKFORCE
DEVELOPMENT
AND ITS **WorkOne** CENTERS

MEMORANDUM

TO: State Vocational Directors

FROM: Christopher Deaton
Director of Adult/Career and Technical Education

DATE: February 19, 2013

SUBJECT: Terminology/Definitions for Perkins IV

The Department of Workforce Development has gotten guidance from the U.S. Department of Education Office of Vocational and Adult Education on definitions for some of the important terms from the core indicators under Perkins IV. This memo is to inform you of these changes so that you will be able to report data to these new definitions.

A CTE PARTICIPANT is:

A CTE student who has earned one (1) or more credits in any career and technical education program area.

A CONCENTRATOR is:

A student who has earned at least six (6) credits in designated CTE courses in a single state approved Career Pathway.

A PROGRAM SEQUENCE is:

A group of at least two related courses, usually in sequential order.

A COMPLETER is:

A CTE concentrator who takes an approved assessment.

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