

**STATE WORKFORCE INNOVATION COUNCIL
EDUCATIONAL REVIEW COMMITTEE
JUNE 28, 2010, 2:00 PM
INDIANA DEPARTMENT OF EDUCATION
JAMES WHITCOMB RILEY ROOM
INDIANAPOLIS, IN**

Present: Carol D'Amico, Theresa Lubbers, Derek Redelman

Conference Calling: Debra Seaman, Leroy Jackson

Absent: Jim Dunn

Also Present: From the Indiana Department of Workforce Development (DWD): Jackie Dowd, Chris Guidry, Brenda Johnson, Marie Mackintosh and Marguerite Carpenter.

The meeting was called to order by Carol D'Amico at 2:00 PM.

The minutes from May 13, 2010 were approved without objection.

SWIC state business is being conducted.

Ms. D'Amico asked for updates on the WIA Eligible Training Provider Policy & Approval/Denial Criteria. Ms. Mackintosh led the following discussion concerning policy, appeals and operational implementation.

- Operational Advancements
 - Policy issued on 26th of May
 - Technical Assistance Bulletin issued on 14th of June (explaining questions about implementation)
 - Webinar (6/24/10) last week to bring regional workforce boards up to speed:
 - Not accepting any programs that are not occupational in nature
 - DWD staff as authorized representatives of the SWIV have final approval; questionable programs brought to the Educational Review committee for review
- Appeals Process
 - Training provider has 10 days to appeal the final decision or submit additional information to DWD for a reassessment of eligibility;
 - DWD will bring the appeal to the Educational Review Committee, as delegated by the SWIC, for the final decision (which has the authority to override DWD's decision). The decision of the ERC of the SWIC shall be final. (TP cannot appeal to DOL after appealing to the committee.)
- Confusion surrounding definition of occupational training.
 - Ms. Johnson read through the definition of occupational training & approval criteria. Committee agreed that there is grey area.

The following points are made about the Adult Basic Education (ABE) move to DWD.

- Five employees of the Indiana Department of Education (DOE) who worked in ABE will now be DWD employees.
- Ms. D'Amico discussed the most visible change in ABE moving forward.
 - ABE will be linked to occupational training (moving away from GED as final goal)
 - Adults have the ability to enter into ABE from multiple location
 - Assessment is TABE; there will be a crosswalk to Compass and other assessments
 - Regionalize the delivery
 - Additional Workforce Investment Act funding
- DWD supporting 30 career counselors and a regional coordinator in each region.
- 3-6 months before transitions can be more streamlined into WorkOnes.
- Federal ABE dollars must still go through DOE before coming to DWD
 - Federal pool is now the “bigger pool” driving everything
- Under committees purview to insure that ABE is running smoothly.
 - Questions left unanswered: (Name brand or generic?) Who will make the official funding distributions- staff or state board?

The following points regarding a statewide list of approved certifications were discussed.

- A list would provide guidance on which certificates/certifications are allowed but would be difficult to keep up-to-date.
- Instead of list- could be more advantageous to establish a good definition.
 - Certificate vs. certification
- More research required to move further- see what is already out there: Commission for Higher Education; National Education Statistics office; other states.

Discussion returned to the committee's role in ABE upon the arrival of Ms. Dowd and Mr. Guidry

- The State Board of Education doesn't have a role in federal funds, only state funds.
- Is there anything in the state statute that explicitly mentions whether or not the SWIC is an advisory body for Title IV funds?
- Mr. Redelman mentioned “traditions of practice” and discussed how, in the past, the state board would normally carry out two approvals (approving distribution of funds & approving performance measure for adult education). He questions whether or not this responsibility is being transferred to the SWIC. The rest of the committee is unsure.
- Ms. Dowd stated that the long term intent for ABE is that it will be owned by DWD and added that she will give an update on the roll of the committee in ABE at the next meeting.

SWIC BOS-WIB Business is being conducted

The following statement was made concerning the eligible training providers and programs list approval process.

- Intend to staff out the approval process but will bring debatable applications to the committee for review. Operational implementation will remain the same.

Ms. Dowd suggested that the committee turn its attention to ABE at the next committee meeting.

It is determined that the next regularly scheduled meeting will be held sometime in August.

Meeting adjourned at 2:55 p.m.

EDUCATIONAL REVIEW COMMITTEE

Carol D'Amico, Chairman

Date

ATTEST:

Jaclyn P. Dowd, Director of Educational and Training Programs
Indiana Department of Workforce Development