

Joint Workforce Investment Board
Shepard Community Room
4107 East Washington Street
Indianapolis, Indiana
February 9, 2012
11:30 a.m. Eastern Time

Minutes

Members Present: Beth Blasdel, Jim Bossley, Steve Bryant, Mark DeFabis, Pam Fox, Robert Hayes, Jr. John Kaufman, Chris Kinnett, Jim Krampen, Jim Lardin, Greg Mahuron, Jennifer Osterholt, Paula Pinkstaff, Marilyn Pitzulo, Doug Poe, David Reitnauer, Patricia Sutton, Jeff Williams and Dennis Wimer.

Members Absent: Linda Bennett, Deidra Conner, Jean Crowe, Tim Flesch, Michael Gooch, Paul Green, Natalie Hardin, Mike Heffner, Belinda Henby, Chris Leininger, Betty Lonis, Gene McCracken, Dennis Sterling, Derrick Stewart, Brent Tilson, Tom Washburne and Russell Winck

Guests: Department of Workforce Development: Randy Gillespie, Chief Financial Officer; Nancy Manley, Director of Budget; Nancy Davisson, Director of Field Operations; Dawn Axson, Field Representative. Region 5 Service Provider: Lance Ratliff and David Spears. Region 8 Operator John Corcoran. Fiscal Agent for Region 8 and 11 Nancy Begle. Representing Regions 5 and 9: Connie Berry, Bart Brown (Regional Operator), Kirk Kuhn, Brianna Morse, Michelle Bowman, and Cindy Donnelly. Region 11: Jim Heck (Regional Operator) and Linda Jones. JWIB Youth Council Member Lydi Davidson.

Jeff Williams called the meeting to order at 12:05 p.m. (EST) and recognized a quorum was present. He asked members and guests to introduce themselves.

Approval of Minutes

Mr. Williams asked the members to review the minutes of the November 10, 2011 meeting. He entertained a motion for approval.

Patricia Sutton made the motion to approve the minutes and Jim Lardin seconded; the motion was approved unanimously.

Public Comment Period

Mr. Williams asked if there were any public comments; there were none.

Workforce Investment Board Duties

Mr. Williams gave a power point presentation on the duties and responsibilities of the Workforce Investment Board. The presentation included the governance structure and Regional Workforce Board duties in addition to the board's duties:

- Develop Local Plan
- Select OneStop Operators
- Select Youth Service Provider

- Identify Eligible Training Providers
- Identify Adult and Dislocated Worker Service Providers
- Develop Budgets
- Program Oversight
- Negotiate Performance Metrics
- Develop Employer Linkages
- Operation and Management of a Youth Council

Mr. Williams summarized that the Board’s responsibility is to get people jobs, get people better jobs and to set people on a career path.

Mr. Jim Krampen spoke about the Board’s Return On Investment (“ROI”) and shared a Power Point presentation on the concept. Mr. Krampen explained that a committee is being formed to establish measurable metrics. Mr. Reitnauer, Mr. Poe, and Mr. DeFabis agreed to serve on the committee, joining Mr. Krampen, and Mr. Weimer.

Report from the Department of Workforce Development

Mr. Randy Gillespie, Chief Financial Officer, presented an overview of the Federal and State Workforce Funding. The presentation included a metrics based comparison between Program Year 2010 and Program Year 2011 including all regions in the state. This represents a new focus on measuring the results of the investment of Workforce Investment funds and attempts to capture the impact of dollars invested. Funds are broken into several categories to graphically demonstrate the amounts expended on, for example, program management versus third party training.

Along with showing how funds are distributed to and within the state, Mr. Gillespie reported that a larger portion is allocated to the regions this year. This was achieved by reducing the amount retained by the State and was a result of Congressional action.

Board members discussed this presentation at length. Mr. Krampen expressing further interest in determining the ROI broken out by region. Mr. Hayes related similarities with the Job Corps program for accountability and stressed the importance of metrics in general.

Report from Region 11

Regional Operator Jim Heck distributed the 2010-2011 annual report. He gave an overview of several projects undertaken by the region to supplement the Workforce Investment Act goals: Community Marriage Builders grant; Department of Labor Heavy Equipment Mining grant; Governor’s Education Roundtable; Dream It Do It Champion program; Out of School Jobs for American Graduates; Kimball Layoff Aversion grant; the prisoner re-entry program; and the region’s partnerships with the Southwest Indiana Chamber of Commerce.

Action Items

1. Committee/Council reports:

The Executive Committee reported a meeting was held on February 3, 2012, but it did not attract a quorum in person and therefore no business was conducted. A second meeting was held today at 9:00 a.m. This meeting included an Executive Session to review performance

of personnel. Chair Williams expressed his appreciation for the work done by the Executive Director Cheryl Musgrave.

The next Executive Committee meeting will be held on March 2, 2012 at French Lick in the Taggart Room at 9:00 a.m. Eastern Time.

The Finance Committee has not been formed and had no report.

The Youth Council reported the election of officers: Chair Jennifer Osterholt; Vice-Chair Lydi Davidson; Secretary Pat Sutton. The next meeting will be held on March 2, 2012 at French Lick in the Taggart Room at 11:30 a.m. Eastern Time.

2. Region 5: Regional Operator Contract – Following a competitive proposal process, the Region 5 Workforce Board and the Executive Committee of the Joint Workforce Investment Board recommend Interlocal receive the contract. The review process ranked the three applicants; Interlocal received the highest rating.

Paula Pinkstaff made the motion to award the Region 5 Regional Operator contract to Interlocal. Dennis Wimer seconded. Beth Blasdel voted no and Jeff Williams abstained. The motion was approved.

3. Region 8: Youth Service Contract – John Corcoran reported that two bids were received in response to the competitive procurement: Vincennes University and Jobs Works. Cheryl Musgrave stated that the Youth Council approved the award to Vincennes University.

David Reitnauer made the motion to approve the Youth Council's recommendation. The motion was seconded by Paula Pinkstaff and approved unanimously.

4. Resolution for Training Provider Eligibility and Establishment of the Eligible Training Provider List. The Resolution documents the existing process to apply on-line using a Department of Workforce Development computer program. As it currently works, the Department of Workforce Development validates the application according to a standard protocol and resolves issues as they arise.

Dennis Wimer made the motion approved the resolution for Training Provider Eligibility and Establishment of the Eligible Training Provider List. Doug Poe seconded and the motion was approved unanimously.

5. Memoranda of Understanding – Experience Works This document was inadvertently omitted from the packets provided to the members.

Beth Blasdel moved to table the item. Paul Pinkstaff seconded. The motion was approved unanimously.

1. Workforce Innovation Grant Submission – Jim Heck, Region 11 Operator, requested approval for submission of a Workforce Innovation Grant due in March. Mr. Heck informed the board that multiple regions, including one in Kentucky, have formed a partnership for this grant. These include Regions 5, 8, 9, 10, and 11 in Indiana, and Green River Area

Development District (GRADD) in Kentucky. Other partners may include Ivy Tech and Conexus. A Tri-State Manufacturing Association survey will be used to ensure education and workforce are aligned.

Chris Kinnett made the motion to take appropriate action for the completion of the Workforce Innovation Grant, to include partners, and to submit the grant. Seconded by Paula Pinkstaff. With one abstention by Paula Pinkstaff, the motion was approved.

Dennis Wimer made the motion to approve the grant modifications listed on the agenda. Paula Pinkstaff approved. The motion was unanimously approved.

New Business:

Paula Pinkstaff agreed to Chair a Procurement/Funding committee to review the WIB's future staffing needs. Members were asked to let Ms. Pinkstaff or Ms. Musgrave know of their willingness to serve on the committee. A report is due for the May 10, 2012 meeting.

Ms. Musgrave expressed thanks to the Shepard Community Center for their hospitality. Marilyn Pitzulo, JWIB Member, was thanked for making the arrangements to ensure the success of the meeting.

Other items discussed were granting the Executive Committee ability to act on behalf of the WIB. Members requested updates of relevant state and federal legislation. Ms. Musgrave invited all to meet with the RWB chairs on March 2, 2012. Ms Blasdel announced that Region 9 voted to become a Workforce Investment Board.

Chair Williams adjourned the meeting at 2:05 p.m.

Next meeting of the Joint Workforce Investment Board
May 10, 2012
Indiana Government Center South Room B
Time 11:30 a.m. Eastern Time