



**To:** Adult Education Partners  
Workforce Development Board Directors  
DWD Regional Coordinators

**From:** Regina Ashley   
Associate Chief Operations Officer for Policy

**Date:** June 23, 2015

**Subject:** MEMORANDUM  
Implementing WIOA: Eligible Training Provider List

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While the Workforce Innovation and Opportunity Act (WIOA) becomes effective July 1, 2015, the proposed WIOA regulations do not become final until early 2016. Until such time as the proposed regulations are finalized, the Department of Workforce Development (DWD) will refrain from issuing a large number of State-level policies while continuing to work collaboratively with the Workforce communities to implement WIOA.

To that end, DWD will not be issuing an updated Eligible Training Provider List (ETPL) policy by July 1, 2015. While DWD is in the process of revising this policy, DWD will continue to operate under the existing DWD Policy 2009-13 and TAB 2009-04 until further notice. **The following process changes will go into effect as of July 1, 2015:**

- Subsequent Eligibility completion rates:
  - These rates were approved by the Educational Review Committee in April 2015
    - 28% for credit bearing programs
    - 60% for non-credit bearing programs
- Initial approval process per provider:
  - The current process can take up to 39 days for provider approval.

- New process: After the provider submits the initial application and data, DWD will approve or deny the application within 15 business days.
- Initial approval process per program:
  - The current process can take up to 57 days for program approval
    - New process: Upon completion of the provider portion of the program application, the wait time for final approval and listing on the ETPL will be up to 15 business days.
- Data/Waiver required for Subsequent Eligibility:
  - Data or Waiver shall only be approved for the prior or current program year.
- ERC role:
  - All approvals formerly delivered by the ERC will be handled by appointed DWD staff.