

DRAFT
State Workforce Innovation Council
December 9, 2010, 10:00AM
Indiana Government Center South, Conference Room B
Indianapolis, Indiana

Present: Sen. Jean Breaux, Carol D’Amico, Jim Dunn, David Entzian, Mark Everson, Mark Goldman, Robert Hayes Jr, Randall Holmes, Leroy Jackson, Peter Kissinger, Mark Maassel, Cathy Metcalf, Paul Perkins, Doug Poe, Derek Redelman, Josh Richardson, Steve Slagle, Bill Stanczykiewicz, Debra Williams and Dennis Wimer.

Also present: From the Indiana Department of Workforce Development: Dr. Gina DelSanto, Senior Deputy Commissioner for Policy and Performance; Randy Gillespie, Chief Financial Officer; Ron Miller, Chief Compliance and Ethics officer and Acting General Counsel; Greg Vollmer, Deputy Commissioner Field Operations.

Absent: Susan Brooks, Brian Burton, Kay Gordon, Ron Keeping, Sheriee Ladd, Teresa Lubbers, Fred Merritt, Jac Padgett, Dan Peterson, Chad Pittman, Terry Rodino, Dennis Rohrs, Sherry Seiwert, Mayor Wayne Seybold, Senator Brent Waltz, and Beth Washington.

Call to Order and Roll

State Workforce Innovation Council Chair, Paul Perkins, called the meeting to order at 10:00 a.m. Mr. Perkins called the roll of SWIC members and a quorum was present.

I. Introduction of New Members

- a. Mr. Perkins welcomed new members who were appointed by Governor Daniels and gave a brief introduction on each one. The new members representing business were: David Entzian, Randy Holmes, Sheriee Ladd, Fred Merritt, Dan Peterson, Dennis Rohrs, Steve Slagle, and Debra Williams. Additionally the SWIC welcomes Robert Hayes who will be representing JobCorps.

II. Approval of Minutes for the SWIC Meeting of September 16, 2010.

- a. Mr. Perkins entertained a motion to approve the minutes from September’s meeting, Derek Redelman motioned for approval and Mark Maassel seconded the motion. Motion approved.
[“Minutes—SWIC Meeting—9-16-10](#)

III. Public Comment Period

- a. Mr. Perkins asked if anyone signed up to make a public comment and there was none.

IV. State Board Business:

a. Restructuring Indiana’s Workforce Investment System

Mr. Perkins directed the board’s attention to two handouts: A map of the Workforce Regions [“Map of Workforce Regions.”](#) And a summary of results and population of each area [“Summary—Letters of Intent.”](#) He stated that regions 5, 8, 9 and 11 have decided to remain RWBs (Regional Workforce Boards) which will leave eight individual WIBs (Workforce Investment Boards) and four regions creating the BOS-WIB (Balance of State Workforce Investment Board). Mr. Perkins stated that it is the SWICs recommendation to approve these recommendations. Having these regions be their own WIBs will allow the SWIC to focus on more strategic elements that they normally are not able to spend much time on due to the BOS-WIB. The SWIC will be more active in this direction and is comfortable with this decision as it is what each Region wants. DWD is already used to dealing with a split system because IPIC has always been a WIB.

The only caveat is that Region 10 is the only southern region to remain a RWB. The SWIC will allow them additional time to reconsider being a part of the BOS-WIB.

There was some discussion regarding changing to WIB status at a later date and Commissioner Everson stated that this would only be allowed on an annual basis, every two years. It was also decided that Region 10 would have until the end of December to reconsider their decision.

Mr. Perkins then entertained a motion to approve the resolution to Designate the Workforce Service Areas with the amended language to allow Region 10 additional time to reconsider their decision. Mark Goldman motioned for approval and Cathy Metcalf seconded the motion, motion approved.

b. Policy Discussion – Defining Local Elected Officials

Dr. DelSanto led the policy discussion in Jac Padgett’s absence. She stated that to form a workforce service area, the local elected official must agree to appoint a chief elected official for the area. The chief elected official such as the County Commissioner and Mayor of all counties and incorporated cities and towns with a population exceeding 5,000 within the local workforce service area. The SWIC Executive Committee recommended that Towns who exceed 5,000, such as Fishers, should not be left out: [“Local Elected Official Designation.”](#)

The following list indicates the municipalities included in the recommendation: [“List of Cities and Towns for LEO Designation.”](#)

Mr. Perkins entertained a motion to approve the recommendation, Mark Maassel motioned for approval and Mark Goldman seconded the motion, motion approved.

c. Policy discussion – Establishing Workforce Investment Board Membership Criteria

Mr. Redelman discussed Workforce Investment Board membership. He directed the board’s attention to the handout describing the WIA required membership of WIBs and list of recommendations previously reviewed by the Executive Committee for appointing business members: [“WIB Membership Requirements.”](#) There was some discussion regarding amendments to be made. Mr. Stanczykiewicz suggested that Faith Based organizations be added and all WIBs have a Youth Service Organization. Mr. Maassel suggested that business representation contain 5 full time employees, not part time. A motioned was made by Mr. Stanczykiewicz and Mr. Maassel seconded the motion. Motion approved to adopt policy as amended.

As part of the local plan, each WIB will be asked to re port its membership on the following template: [WIB Membership Listing.](#)

d. Policy Discussion – Mandatory Drug Screening for WIA Training Participants

Mr. Goldman directed the boards attention to two handouts explaining the drug screening policy. The department seeks the SWIC’s consideration of the policy, [Drug Screening Policy](#) In support of the policy, the following list of regional resources has been developed: [Counseling Programs.](#) The Commissioner expressed that he is a strong believer in this new policy and would like the SWIC’s support on this issue. Mr. Goldman motioned for approval and Mr. Wimer seconded the motion. Mr. Stanczykiewicz proposed an amendment to the policy stating February 14, 2011 is too soon and to push the date back to July 1st, 2011 with firm review from the Executive Committee. Mr. Goldman motioned for approval for July 1st, 2011 and Mr. Wimer seconded the motion. Motion carried.

e. Policy Discussion-Local/Regional Workforce Investment Plan Requirements

Dr. DelSanto discussed the instructions for the local workforce investment plans in Dennis Wimers absence. All WIBs are required to submit a local plan evaluating their workforce investment needs and priorities and indicate their plan for service delivery. She stated that everyone should update their local plan and in June the SWIC will review each local plan and vote on acceptance. The Executive Committee put together a structure of a draft for the SWIC to review. [Local Plan Guidelines,](#) [“Adult and Dislocated Worker Program Plan,”](#) [“Youth Program Plan,”](#) [“Partnership Plan,”](#) [“Budget”](#)

This becomes the contract to hold the WIB accountable and the representatives will have to be present at the mid June meeting to present.

Dr. DelSanto stated that at this time there was not quorum for the full SWIC so the decision reverted to the SWIC Executive Committee. Mark Goldman motioned for approval and Derek Redelman seconded the motion, motion approved.

f. Policy Discussion – One Stop Operator Designation Policy

Dr. DelSanto discussed the One Stop Operator designation policy that the Executive Committee recommended to the SWIC. She directed everyone’s attention to the document that provided an overview of the process: [One Stop Operator Designation](#).

Dr. DelSanto entertained a motion to approve the recommendations of the Executive Committee for the One Stop Operator. Mark Goldman motioned for approval and Derek Redelman seconded the motion, motion approved.

g. Policy Discussion – New WorkOne Customer Flow Model

Marie Mackintosh began the discussion of the new customer flow model in Dennis Wimers absence. She stated that DWD in collaboration with a number of Regional Operators have developed a new customer flow model. She directed everyone’s attention to the handout: [“Customer Flow Model.”](#) She discussed the key changes that will assure that all clients receiving intensive serves and occupational training will start to receive an Academic and Career Plan. This will be a roadmap for them that will prescribe activities needed to meet their individual training and reemployment needs. The big changes will be in the initial enrollment with the intake process to ensure the right person gets the right training. This new process will improve tracking and case management. She entertained a motion for the SWIC to adopt this new policy that will be effective as of July. Carol D’Amico motioned for approval and Derek Redelman seconded the motion, motion approved.

h. Resolution to Modify State Plan

Mr. Perkins motioned for approval of the Resolution to Approve Modifications to the Strategic Plan for Title I of the Workforce Investment Act of 1998 and the Wagner-Peyser Act: [Resolution— State Plan Modification.](#)”

Derek Redelman motioned for approval and Carol D’Amico seconded the motion, motion approved.

V. Adjournment

a. Mr. Perkins adjourned the meeting at 1:12pm.

STATE WORKFORCE INNOVATION COUNCIL

Paul Perkins, Chairman _____

Date

ATTEST:

Mark W. Everson, Commissioner
Indiana Department of Workforce Development