INDIANA WORKFORCE DEVELOPMENT
AND ITS WorkOne CENTERS

State Workforce Innovation Council
Career and Technical Schools Accreditation Committee
February 26, 2015
Indiana Department of Workforce Development
10 N Senate Avenue – Indianapolis, IN 46204

Present: Randy Holmes, Leroy Jackson

Call in: Paula Pinkstaff, Jac Padgett, Dennis Rohrs

Also present from DWD: Connie Berry, Attorney – Director of Policy, Terri banks, Associate Director of Policy, Accreditation Specialists Ryan Sherwood and Dinell Edge.

Guest: Dainah Craft, President, Indiana College of Sports and Medical Massage

Call to Order and Roll

Committee Chair, Randy Holmes, called the meeting to order at 11:31 a.m.

Approval of Prior Meeting Minutes

Meeting Minutes – December 18, 2014
Mr. Holmes introduced the minutes of the committee meeting held on December 18, 2014, and asked for comments. There were no comments. A motion to approve the minutes was made by Mr. Padgett and seconded by Ms. Pinkstaff. A roll call vote was taken. Motion carried unanimously.

Action Items – New Business

Indiana College of Sports and Medical Massage – Recommendation for Fully Accredited Status
Staff presented the on-site evaluation report and recommendation that the committee grant fully accredited status to Indiana College of Sports and Medical Massage. Mr. Rohrs motioned to accept the staff recommendation, seconded by Ms. Pinkstaff. A roll call vote was taken. Motion carried unanimously.

Refund Policies
Staff presented a recommendation to the committee to formally adopt as policy the following: We recommend that institutions continue to use an OCTS approved refund policy verbatim or a refund policy approved by their national accrediting body approved by the U.S. Department of Education, or a refund policy that the OCTS determines is more favorable to the student. A motion to accept the staff recommendation was made by Ms. Pinkstaff and seconded by Mr. Jackson. . A roll call vote was taken. Motion carried unanimously.

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Staff Update

Staff provided the activity report detailing accreditation activities and revenue generated. The balances of the Proprietary Education and Career College Student Assurance Funds were provided.

Staff indicated they are working on scheduling three (3) appeals that need to be heard before the committee.

Accreditation Specialist, Ryan Sherwood, indicated he plans to attend the NASASPS conference in April again this year.

Terri Banks informed the committee she had accepted a new assignment within DWD and would be unable to continue in her current role as Associate Director of Policy, Office for Career and Technical Schools. She added that Accreditation Specialist, Dinell Edge, would serve as the new committee liaison going forward.

The meeting was adjourned at 12:17 p.m.

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