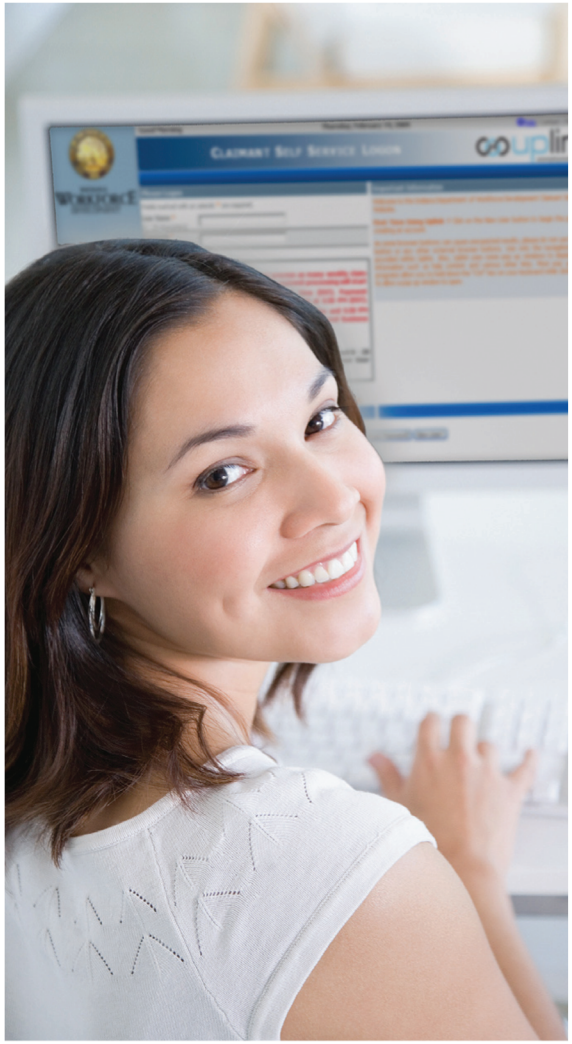

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unemployment programs

http://www.in.gov/dwd/2625

IndianaCAREERconnect.com

Job search assistance is available through IndianaCareerConnect.com, the most comprehensive source of job openings in the State of Indiana.
Indiana Career Connect is an innovative tool that allows job seekers to find high-demand, high-paying careers by matching their skills and experience.

Some of the services offered at Indiana Career Connect are:

- Career Tips
Guides job seekers through the steps needed to follow the path of selecting the ideal career or occupation.

- Skill Matching
Finds occupations that require skills similar to the user's current occupation or a previous occupation.

- Career Explorer
Showcases what types of careers best suit the individual and highlights additional training and education options.

- Career Informer
Highlights a specific occupation and displays information on wages, employers and jobs that are available as well as the details of available education and training, the job requirements and the nature of the work involved.

- Job Market Explorer
Analyzes the current labor market trends, including wages, employment projections and educational requirements.

Indiana Career Connect has thousands of job openings posted from around the state that job seekers can browse. New positions are posted daily.

Log on to http:\\www.IndianaCareerConnect to start your search today!

Filing for
Unemployment Insurance

As Easy As

1

2

3

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BEFORE YOU BEGIN

Please read through this important information regarding unemployment benefits, and make note of your user name and password for future use.

- You may draw up to 26 weeks of state unemployment benefits
- You may be eligible for up to 33 additional weeks of federal extended benefits after your state benefits run out for a total of 59 weeks of benefits
- **Your claim is good for one year (52 weeks) from the week you first file** After this one year period you must file a new claim

WHAT HOOSIERS SHOULD EXPECT FOLLOWING INITIAL CLAIM FILING

NOTE: After filing the initial claim, claimants do not need to contact DWD or their local WorkOne Center for 21 days, unless otherwise instructed. Eligibility will be determined during this period.

- **Within ten days of filing claimants will receive a wage transcript and benefits computation form.** This does not determine qualification; it is a statement providing a possible weekly benefit amount and an overall maximum benefit amount should claimant be eligible.
- **Eligible recipients typically receive their VISA debit card within approximately 21 days.** The debit card can be used anywhere VISA is accepted or at any ATM machine. Online banking can be used to transfer funds to claimant's personal banking account by calling 1-888-393-5866.
- **Payments are credited to the account.** Claimants will not receive payments for the first week they submit a voucher and are eligible. State law requires a one week waiting period.

1 APPLY

- **Watch the online tutorial at** http://www.in.gov/dwd/2625.htm
- **File application for benefits** You may file your application from a computer with Internet access at **https://uplink.in.gov/CSS/CSSLogon.htm** or any WorkOne Center.

DON'T FORGET to bring the following information with you when filing:

- o Address, social security number, date of birth, and phone number
- o Last employer's name, mailing address, phone number, dates of employment, and reason unemployed
- o **TIP:** Bring your latest check stub from this employer with you.

2 VOUCHERS

- **Vouchers *must* be submitted WEEKLY to DWD** Voucher submission begins the week following a claimant's initial application and each week thereafter.
- **Benefits are paid weekly** Weeks run from Sunday to Saturday. Vouchers cover the previous week and may be filed starting on Sunday.

DON'T FORGET that you are required to report the following information each week:

- o Income earned during the week being claimed
- o Three places that you looked for work - be sure to include contact name, address and method of contact
- o Ability to work full-time should a position be offered to you

- **You may submit an online voucher** Online vouchers may be submitted to **http://www.in.gov/dwd/2625.htm** from a computer with Internet access or any WorkOne Center. **PLEASE NOTE :** Online vouchers without any issues will be processed within two days.
- **You must submit a weekly voucher even if you have a pending issue delaying your benefits** Once the issue has been resolved, payments will be made for those eligible to receive benefits.

3 FEDERAL EXTENDED BENEFITS

- **Claimants must exhaust their state benefits BEFORE they file for federal extended benefits**
- **To apply, you need to submit a new claim specifically for the Extended Unemployment Compensation claim.** If you are eligible for extended benefits, federal weekly benefits would be the same dollar amount as state weekly benefits.

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LOGIN INFORMATION

Please take a moment to write down your **uplink User Name and Password.**

When you are finished, tear along the dotted line and store in a safe place for future reference.

User Name

_____

Password

_____