



# INDIANA DEPARTMENT OF TRANSPORTATION

*Driving Indiana's Economic Growth*

## Design Memorandum No. 16-20 Technical Advisory

May 13, 2016

**TO:** All Design, Operations, and District Personnel, and Consultants

**FROM:** /s/Elizabeth W. Phillips  
Elizabeth W. Phillips  
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Bridges Division

**SUBJECT:** Final Tracings Checklist

**EFFECTIVE:** As Noted

The Final Tracings checklist has been revised as follows. Use of these changes may begin immediately.

- Bridge Search Data Form. The bridge search data form has been revised and should be submitted in Excel format. The form is available from the Department's Editable Documents webpage at <http://www.in.gov/dot/div/contracts/design/dmforms/>, under the category Bridges.
- Utility Relocation Plans. The Utility Relocation Plans file should include both the approved work plan and the drawings. The approved work plan should appear first in the PDF.
- Limited Review Certification. The Limited Review Certification form is no longer required.

The Final Tracings checklist is available from the Department's Editable Documents webpage at <http://www.in.gov/dot/div/contracts/design/dmforms/>, under the category Design Submittal.