

UNDERGROUND STORAGE TANKS REMOVAL

Date: _____

MEMORANDUM

TO: _____
Environmental Services Office Administrator
Production Management Division

THRU: _____
Roadway Services Manager, Production Management Division
Structural Services Manager, Production Management Division
_____ District Design Manager

FROM: _____
Project Manager

SUBJECT: Underground Storage Tanks Removal

Route: _____ Des. No.: _____
Project No.: _____: PE County: _____
Description/Location:

Transmitted herewith is one set of plans for the above referenced project.

This project has underground storage tanks to be removed at the locations as follows:

Station: _____ Offset: _____ left _____ right
Station: _____ Offset: _____ left _____ right
Station: _____ Offset: _____ left _____ right

Please provide the list of pay items and required special provisions. Also provide us with any additional details that may be needed to accomplish the task.

If you need any further information, please contact me at _____ or e-mail.

Attachments/Enclosures

- 1. _____
- 2. _____

_____:_____

cc: _____