Date the Letter is Sent

Mr./Ms. Addressee

Railroad Company Name

Railroad Address

Railroad City, State Zip

RE: Contractor Release for INDOT Contract Contract ID

Project Description

 City/County Name, Indiana

Dear Mr./Ms. Addressee Name:

The Indiana Department of Transportation has accepted the referenced project and relieved Prime Contractor Name of further maintenance. Please sign the attached release and return it by fax or mail at the following address:

INDOT

District Name District

Attn: Project Engineer/Supervisor's Name

District Address

District City, IN District Zip

Phone: Project Engineer/Supervisor's Phone No. (xxx) xxx-xxxx

Email: Email Address

If we have not received a response within 15 days we will presume that the railroad has no known outstanding claims against the contractor and that the railroad property was left in acceptable condition.

 Sincerely,

 Project Engineer/Supervisor's Name

 INDOT Project Engineer/Supervisor

Attachment

CC: Final Construction Record

**RAILROAD RELEASE OF CONTRACTOR**

Railroad: Railroad Company Name

Contractor: Contractor Name

Type Work: Bridge Replacement, Lane Widening, etc

INDOT Contract ID: Contract ID

INDOT Project No: Project Number(s)

INDOT Structure No: Structure Number(s)

INDOT Des No: DES Number

USDOT/AAR No: USDOT/AAR Number

Railroad Milepost: Railroad Milepost

Location: Descripation of the Contract Location

We hereby state that our property has been left in a satisfactory condition and we release the above referenced contractor from any claim for use or damage to said property.

We also wish to advise that, as of this date, we have not determined that there are any outstanding unpaid bills against the above referenced contractor and we have no objection to INDOT making final settlement with said contractor.

Signature of Railroad Representative

Printed Name of Railroad Representative

Title of Railroad Representative

Railroad Company Name

Date Signed

PLEASE RETURN TO:

Project Engineer/Supervisor's Name

Indiana Department of Transportation

District Address

District City, IN District Zip

Email: Email Address Fax: (xxx) xxx-xxxx