ACME ENGINEERING, INC.

February 6, 1999

Preliminary Field Check Notification (or Final)

RE: Bridge Replacement
SR 99 ov Colt Crk., 2.3 miles E of
US 22, in Pacer County

Des No.	2199999
Structure No.	99-99-9999
PE Proj. No.	STP-9999(97)
R/W Proj. No.	STP-9999(98)
CN Proj. No.	STP-9999(99)

Our firm is under contract with the *Indiana Department of Transportation* for the design of the referenced project. A Preliminary (or Final) Field Check for this project has been scheduled for February 26, 1999. The meeting will be held at 9:00AM at the project site. Anyone wishing to provide input into the design of this project should plan to attend.

Utilities with facilities within the limits of this contract should review the plans to determine if their existing facilities are accurately shown. Utilities that believe that their facilities will need to be adjusted should attend this meeting. This meeting could provide opportunities for design changes that could eliminate some utility conflicts. *Utilities will be contacted by the INDOT Utility Unit at a later date concerning the project schedule and relocation coordination. The INDOT Utility Unit may be contacted at (317)232-5300.*

PFC

<u>Minimum Distribution List for INDOT Projects</u>

INDOT Design Division, Records Unit Supervisor, (letter only)
INDOT Design Division Project Coordinator, (letter only)
INDOT Design Division Project Manager, (w/plans & x-sects.), (letter only if plans do not change fr initial submittal)
INDOT Review Consultant, (w/plans & x-sects.), (letter only if plans do not change fr initial submittal)
INDOT Design Division, Utility Unit Supervisor, (PFC-plans w/x-sects.)
INDOT Design Division, Railroad Unit Supervisor, (PFC-w/plans)
INDOT Envronmental Assessment Section Manager, (w/plans, not req'd for interstate rehab. proj.)
INDOT Design Division Specialty Projects Section Manager, (w/plans if signing, lighting, signals or pavment markings included)
INDOT Land Acquisition Division, Project Scheduling Coordinator, (letter only)
INDOT Land Acquisition Division, Abstracting Unit Supervisor, (PFC 2 sets if add'l R/W req'd)
INDOT Land Acquisition Division, Appraising Section Manager, (w/plans if add'l R/W req'd)
INDOT Contracts & Construction Division, Construction Field Engineer, (PFC-letter only)
INDOT Chief Geotechnical Engineer, (PFC-2 sets w/ x-sects., FFC-1 set), (120 S. Shortridge Rd., Indpls. 46219)
INDOT District Director, Atten: District Development Engineer, (w/plans for Vincennes Dist., letter only for others)
INDOT District Bridge Inspection Engineer, (letter only)
INDOT District Construction Engineer, (2 sets plans)
INDOT District Traffic Engineer, (w/plans if signing, lighting, signals or pavment markings included)
INDOT District Operations Engineer, (letter only)
Scott Pruitt, US Fish & Wildlife, (620 S. Walker St., Bloomington, IN 47403-2121), (letter only)
FHWA Area Engineer, (w/plans when not exempt fr FHWA oversite),(575 N. Pennsylvania, Rm 254, Indpls., IN 46204)
Utilities, (PFC-w/plans & x-sects.)
County Surveyor and/or Highway Engineer, (letter only, unless legal drains, etc. involved)
City Officials, (letter only, if metropolitan area is affected)
EUTS (Evansville Urban Transportation System), (w/plans when within Vanderburgh, Warrick, Gibson or Posey Counties)

CENTRAL OFFICE

Minimum Distribution List for LPA Projects

Local Transportation Section – Area Engineer, (letter only)
INDOT Design Division Project Manager, (w/plans & x-sects.)
INDOT Design Division, Railroad Unit Supervisor, (PFC-w/plans)
INDOT Environmental Assessment Section Manager, (w/plans)
INDOT Design Division Specialty Projects Section Manager, (w/plans if signing, lighting, signals or pavment markings included)
INDOT Land Acquisition Division, State & Local Contracts Unit Supervisor, (w/plans if add'l R/W req'd)
INDOT Contracts & Construction Division, Construction Field Engineer, (PFC-letter only)
INDOT Chief Geotechnical Engineer, (PFC-2 sets w/ x-sects., FFC-1 set), (120 S. Shortridge Rd., Indpls. 46219)
INDOT District Director, Atten: District Development Engineer, (letter only)
INDOT District Construction Engineer, (2 sets plans)
INDOT District Traffic Engineer, (w/plans if signing, lighting, signals or pavment markings included)
INDOT District Operations Engineer, (letter only)
Dave Hudak, US Fish & Wildlife, (620 S. Walker St., Bloomington, IN 47403-2121), (letter only)
FHWA Area Engineer, (w/plans when not exempt fr FHWA oversite),(575 N. Pennsylvania, Rm 254, Indpls., IN 46204)
Utilities, (PFC-w/plans & x-sects.)
LPA Officials/City/County Engineers

CENTRAL OFFICE

Memo text above displayed in italics is not applicable to LPA projects.