



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

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Michael R. Pence, Governor
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October 13, 2016

CONSTRUCTION MEMORANDUM 16-08

TO: District Deputy Commissioners
District Construction Directors
District Technical Services Directors
District Area Engineers
District Project Management Director
Project Management Director
District LPA Coordinators
Project Engineers/Supervisors
Field Engineers

FROM: *for* Mark A. Miller, Director 
Division of Construction Management and District Support

SUBJECT: Maintenance of Traffic Safety Improvements Reason Code Addition

The intent of this memo is to inform field personnel of the addition of a new reason code in SiteManager called Maint. Of Traffic Safety Improvements. The purpose of this reason code is to identify the safety improvements made to the Maintenance of Traffic on contracts. By identifying these improvements through change order, the costs to these improvements can be tracked and therefore not counted against the On Budget metrics. Safety is paramount on all construction projects and should not influence decisions based on meeting any metric concerning budget.

Some examples of common improvements that can be utilized with this reason code:

- 1) Additional Positive Protection such as temporary traffic barrier.
- 2) Temporary Rumble Strips to help reduce traffic speed coming into the work zone.
- 3) Speed Display Devices to reinforce Worksite Speed Limits.
- 4) Additional Construction Signs to provided clear guidance.

Many other safety improvements can be made to the original plans as field conditions may spur necessary changes or additions to accommodate any safety concerns.

Any questions should be directed to your Construction Management Field Engineer.

MAM/ajp