



# INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

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**Michael R. Pence, Governor**  
**Karl B. Browning, Commissioner**

March 13, 2015

## CONSTRUCTION MEMORANDUM 15 -02 (REVISED)

TO: District Deputy Commissioners  
District Construction Directors  
District Technical Services Directors  
District Testing Engineers  
District LPA Coordinators  
District Area Engineers  
Field Engineers  
Project Engineers/Supervisors

FROM: Mark A. Miller, Director *MAM*  
Division of Construction Management and District Support

SUBJECT: SiteManager Testing Sample ID Policy

The purpose of this memorandum is to notify all field personnel of the SiteManager testing sample ID policy.

Effective immediately, all material tests methods shall have one sample ID per test method, unless one of the following exceptions applies:

- Structural Concrete – All structural concrete tests will be recorded on one sample ID. Examples of recording tests on one sample ID; footer, pier, and cap, as long as the pour was continuous and completed on the same day.
- Bridge Deck – All bridge deck pours will be recorded on one sample ID, as long as the pour was continuous and completed on the same day.
- Density Test – Density tests can be grouped together as long as there is no change in the material or pay item being paid for and completed on the same day.
- Concrete Test – Air, slump, and yield tests can be grouped together as long as they are taken on the same day, accepted for the same ~~pay item~~ *material* and pulled from the same truck.

Tests that fail to meet requirements must be reported separately. In other words, all failed tests **MUST** have a unique sample ID.

Any questions should be directed to the Office of Construction Management.

MAM/DDH/ekh