



# INDIANA DEPARTMENT OF TRANSPORTATION

*Driving Indiana's Economic Growth*

## Memorandum

June 11, 2009

### CONSTRUCTION MEMORANDUM 09-13

TO: District Deputy Commissioners  
Technical Services Directors  
District Construction Engineers  
District Testing Engineers  
District Area Engineers  
Project Engineers/Supervisors  
Office of Materials Management

FROM: Mark A. Miller, Director *Mark A. Miller*  
Division of Construction Management

SUBJECT: Shop Drawing and Falsework Submittal and Review Procedures for LPA Projects

SUPPLEMENTS: Construction Memorandum 09-01

Shop drawing and falsework submittal and review procedures have been revised in accordance with implementation of the LPA Process Improvement Initiative.

Effective immediately for all LPA projects, review of all shop drawings and falsework plans as listed in Construction Memorandum 09-01 will be the responsibility of the LPA and their design consultant. Contractors on LPA projects are to submit shop drawings and falsework plans as directed by the local agency.

Submittal and review of shop drawings and falsework plans for State projects will continue to be in accordance with the procedures listed in Construction Memorandum 09-01.

Questions about LPA procedures should be directed to the District Local Program Coordinator.

MAM:RLH:rlh