



State of Indiana, Department of Revenue

**Type II Gaming
Electronic Filing Requirements
(Revised June 2008)**



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Administrative Comments:

The Type II Gaming schedule information must be completed by licensed businesses that distribute, or transport Type II Gambling Games to Indiana businesses. Retailers purchasing these games must have a Type II Gaming Endorsement on their Alcoholic Beverage License. The distributor must include this license number and the retailer's Indiana Taxpayer Identification Number in the schedule for each sale.

The licensed distributor should also have an Indiana Registered Retail Merchant Certificate. To obtain a Retail Merchant Certificate, go to www.in.gov/dor/3731.htm and complete form BT-1. You may also apply online at <https://secure.in.gov/apps/dor/bt1/>

Please note that distributors must be licensed with the Indiana Gaming Commission (www.in.gov/igc/) and have a Type II Gaming Distributor License from the Alcohol and Tobacco Commission (www.in.gov/atc/).

Gaming cards are defined as:

- **Pull Tabs** - Single folded or banded tickets or two ply cards with perforated break open tabs with concealed numbers, letters, or symbols that determine a winner;
- **Punchboards** - Cards or boards that contain a grid or section that hides the random opportunity to win a prize based on the results of punching a single section to reveal a symbol or prize amount;
- **Tip Boards** - Boards, placards or other devices containing a seal that conceals the winning number or symbol and serves as the game flare for a tip board game.

For additional information refer to House Enrolled Act 1153 (2008) at www.in.gov/legislative/bills/2008/HE/HE1153.1



Introduction:

This document provides the specifications for submitting schedule information electronically with the Indiana Department of Revenue for Type II Gaming excise tax collected. If after reviewing this material you still have unanswered questions regarding the electronic filing of Type II Gaming schedules, please contact the Indiana Department of Revenue at telephone number (317) 615-2550. You may also email your questions to IDORB2BSupport@dor.IN.gov, or you may write to the following address:

ELECTRONIC FILING COORDINATOR - LOGAN
INDIANA DEPARTMENT OF REVENUE
100 NORTH SENATE AVENUE
INDIANAPOLIS, IN 46204-2253

The Indiana Department of Revenue accepts schedule information on 3 1/2" diskettes, DVD's or CD's. Either may be 'zipped' for your convenience. Do NOT password protect the files.

Type II Gaming return, payment and schedule information are due on the 15th day of the month following the close of the month being reported. The postmark date is used to determine that the filing is on time.

Type II Gaming excise questions may be directed to the Special Tax Division – TTG section at (317) 615-2557 or (317) 615-2626 from 8:00 A.M. to 4:30 P.M., Monday through Friday.



Filing Requirements:

If the electronic media can not be processed, it will be returned to the submitter who will be given fourteen (14) days to correct and return the report to the Indiana Department of Revenue.

An external label must be on each CD, DVD or 3 1/2" diskette being submitted. Labels may be typed or handwritten, but should be legible and contain all of the information requested. Failure to submit all requested information could result in the return of your DVD, CD or diskette for corrections.

Do NOT password protect the file. Your CD, DVD or diskette will be returned to you.

External Label:

- File Name: TTG104
- State Taxpayer Identification Number (TID – 10 digits)
- ATC Gaming License Number
- Distributor Name
- Contact Name, Telephone Number
- Complete Mailing Address
- Period End Date of the Month being reported

TTG104
TID: 0123456789
ATC#: GD1234567

Sample

Distributor Name
Contact Name, Telephone Number
Mailing Address
City, State Zip
07/31/2008

Mailing Address:

Indiana Department of Revenue
ATTN: Special Tax Division – TTG
P.O. Box 2485
Indianapolis, Indiana 46206-2485



Filing Specifications:

Schedules submitted electronically must be in an Excel® format. A template has been provided at <http://www.in.gov/dor/3508>. The file is divided into four (4) sheets.

- Sheet 1 – Summary Information (includes Distributor or Manufacturer and Return Information)
- Sheet 2 – Schedule 1A Information (Pull Tabs)
- Sheet 3 – Schedule 1B Information (Punch Boards)
- Sheet 4 – Schedule 1C Information (Tip Boards)

Sheet 1: Summary

| Field Name | Data Type | Required | Format | Description |
|-----------------------|-----------|----------|---------------------------------|--|
| Form Type | String | Y | 3 characters | 'TTG' Constant value |
| FID | String | Y | 9 numeric digits non-formatted | Distributor or Manufacturer Federal Identification Number |
| Indiana TID Number | String | Y | 10 numeric digits non-formatted | Indiana State Tax Identification Number of the Distributor or Manufacturer filing the return |
| Distributor Name | String | Y | 70 characters | Name of distributor or manufacturer filing the return |
| Street Address Line 1 | String | Y | 30 characters | Street address of distributor or manufacturer filing the return |
| Street Address Line 2 | String | N | 30 characters | Additional street address information of distributor or manufacturer filing the return |
| City | String | Y | 20 characters | City of distributor or manufacturer filing the return, for USA and Canada addresses only |
| State Code | String | Y | 2 characters | State Code of distributor or manufacturer filing the return - 2 character code for USA states and territories or |



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| | | | | Canada Providence Code |
| Zip Code | String | Y | 10 characters | Format USA - ##### (5 digit) or #####-#### (10 digit formatted) or Canada X#X #X# |
| Street Address Line 3 | String | N | 32 characters | This field is used when address is a non-USA and non-Canada, enter up to 32 characters. Also the City, State Code and Zip Code should be left blank |
| Telephone Number | String | N | 10 Numeric | Optional Format ##### 10 Numeric Digits – Non-formatted |
| Indiana ATC Number | String | Y | 9 character number | Number issued by the Alcohol and Tobacco Commission. Do not include dash |
| Indiana Gaming Excise Number | String | Y | 10 characters | Number issued by the Indiana Gaming Commission to sell gaming supplies to qualified non-profit organizations who conduct gaming activities |
| Return Period End Date | Date | Y | MM/DD/YYYY | Period End Date of the return being submitted |
| 1A: Pull Tab Total | Numeric | Y | ####.## 13 Numeric Digits | Dollar amount of pull tab sales for the period. If no sells, enter 0. Non-formatted Include decimal |
| 1B: Punch Board Total | Numeric | Y | #####.## 13 Numeric Digits | Dollar amount of punch board sales for the period. If no sells, enter 0. Non-formatted Include decimal |



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| 1C: Tip Board Total | Numeric | Y | ####.## 13 Numeric Digits | Dollar amount of tip board sales for the period. If no sells, enter 0. Non-formatted Include decimal |
| Taxable Sales | Numeric | Y | ####.## 13 Numeric Digits | Sum of 1A + 1B + 1C. If sum is negative, indicate '0'. (Cannot be negative number.) Non-formatted Include decimal |
| Total Tax Due | Numeric | Y | ####.## 13 Numeric Digits | Taxable Sales * 10%. Non-formatted Include decimal |
| Penalty and Interest | Numeric | Y | ####.## 13 Numeric Digits | If payment is late, penalty is the greater of 10% of the Total Tax Due or \$5. Calculate daily interest. Interest rates can be found in Departmental Notices at http://www.in.gov/dor/ . You may also contact the Department at 317-615-2557 for assistance. Non-formatted Include decimal |
| Payment Previously Made (EFT) | Numeric | Y | ####.## 13 Numeric Digits | Any payment previously made for this tax period should be included here. |
| Total Amount Due | Numeric | Y | ####.## 13 Numeric Digits | Total Tax Due + Penalty and Interest – Payment Previously made. Non-formatted Include decimal |
| Amended Return Indicator | String | Y | 1 character | 'Y' or 'N' 'Y' indicates this schedule information replaces previously filed information for |



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| | | | | this return period. The default value should be 'N' for original schedule information. |
|--|--|--|--|--|

Sheet 2: 1A: Pull Tabs

| Field Name | Data Type | Required | Format | Description |
|--------------------------------|-----------|----------|-------------------|---|
| Schedule Type | String | Y | 2 character | Constant Value: '1A' |
| Customer Indiana TID Number | String | Y | 10 numeric digits | Indiana State Tax Identification Number for the retailer |
| Customer Location Number | String | Y | 3 numeric digits | Indiana Location Number – 3 digit number specific to the physical location of the retailer. Ex. '001' |
| Indiana ATC Number | String | Y | 9 characters | Number issued for customer by the Indiana Alcohol and Tobacco Commission |
| Customer Name | String | Y | 70 characters | Name of retailer |
| Customer Street Address Line 1 | String | Y | 30 characters | Street address of retailer |
| Customer Street Address Line 2 | String | N | 30 characters | Additional street address information of retailer |
| Customer City | String | Y | 20 characters | City of retailer |
| Customer State Code | String | Y | 2 characters | "IN" |
| Customer Zip Code | String | Y | 10 characters | Format USA - ##### (5 digit) or #####-#### (10 digit formatted) |
| Customer Telephone Number | String | N | 10 numeric digits | Non-formatted |
| Manufacturer | String | Y | 70 characters | Manufacturer of the Type II Gambling game being sold |
| Form Number | String | Y | 10 characters | Alphanumeric code |



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| | | | | that identifies a game's cost per play, ticket count, payout structure and extended payout structure, if any. |
| Name of Game Sold | String | Y | 70 characters | Type II Gambling game name as indicated on flare |
| Serial Number | Number | Y | 10 numeric digits | Identification number assigned by the manufacturer. Non-formatted |
| Invoiced Date | Date | Y | Mm/dd/yyyy | Date of transaction |
| Invoiced Amount | Number | Y | ####.## 13 numeric digits | Funds received for the sale of Type II Gambling game. Non-formatted, include decimal. |
| Quantity Sold (Ticket Count) | Number | Y | #### 13 numeric digits | Number of tickets included with game. Whole Number Non-formatted |

Sheet 3: 1B: Punch Boards

| Field Name | Data Type | Required | Format | Description |
|-----------------------------|-----------|----------|-------------------|---|
| Schedule Type | String | Y | 2 character | Constant Value: '1B' |
| Customer Indiana TID Number | String | Y | 10 numeric digits | Indiana State Tax Identification Number for the retailer |
| Customer Location Number | String | Y | 3 numeric digits | Indiana Location Number – 3 digit number specific to the physical location of the retailer. Ex. '001' |
| Indiana ATC Number | String | Y | 9 characters | Number issued for customer by the Indiana Alcohol and Tobacco Commission |
| Customer Name | String | Y | 70 characters | Name of retailer |
| Customer Street Address | String | Y | 30 characters | Street address of retailer |



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| Line 1 | | | | |
| Customer Street Address Line 2 | String | N | 30 characters | Additional street address information of retailer |
| Customer City | String | Y | 20 characters | City of retailer |
| Customer State Code | String | Y | 2 characters | "IN" |
| Customer Zip Code | String | Y | 10 characters | Format USA - ##### (5 digit) or #####-#### (10 digit formatted) |
| Customer Telephone Number | String | N | 10 numeric digits | Non-formatted |
| Manufacturer | String | Y | 70 characters | Manufacturer of the Type II Gambling game being sold |
| Form Number | String | Y | 10 characters | Alphanumeric code that identifies a game's cost per play, ticket count, payout structure and extended payout structure, if any. |
| Name of Game Sold | String | Y | 70 characters | Type II Gambling game name as indicated on flare |
| Serial Number | Number | Y | 10 numeric digits | Identification number assigned by the manufacturer. Non-formatted |
| Invoiced Date | Date | Y | Mm/dd/yyyy | Date of transaction |
| Invoiced Amount | Number | Y | ####.## 13 numeric digits | Funds received for the sale of Type II Gambling game. Non-formatted, include decimal. |
| Quantity Sold (Ticket Count) | Number | Y | #### 13 numeric digits | Number of tickets included with game. Whole Number Non-formatted |



Sheet 4: 1C: Tip Boards

| Field Name | Data Type | Required | Format | Description |
|--------------------------------|-----------|----------|-------------------|--|
| Schedule Type | String | Y | 2 character | Constant Value: '1C' |
| Customer Indiana TID Number | String | Y | 10 numeric digits | Indiana State Tax Identification Number for the retailer |
| Customer Location Number | String | Y | 3 numeric digits | Indiana Location Number – 3 digit number specific to the physical location of the retailer. Ex. '001' |
| Indiana ATC Number | String | Y | 9 characters | Number issued for customer by the Indiana Alcohol and Tobacco Commission |
| Customer Name | String | Y | 70 characters | Name of retailer |
| Customer Street Address Line 1 | String | Y | 30 characters | Street address of retailer |
| Customer Street Address Line 2 | String | N | 30 characters | Additional street address information of retailer |
| Customer City | String | Y | 20 characters | City of retailer |
| Customer State Code | String | Y | 2 characters | "IN" |
| Customer Zip Code | String | Y | 10 characters | Format USA - ##### (5 digit) or #####-#### (10 digit formatted) |
| Customer Telephone Number | String | N | 10 numeric digits | Non-formatted |
| Manufacturer | String | Y | 70 characters | Manufacturer of the Type II Gambling game being sold |
| Form Number | String | Y | 10 characters | Alphanumeric code that identifies a game's cost per play, ticket count, payout structure and extended payout |



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| | | | | |
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| | | | | structure, if any. |
| Name of Game Sold | String | Y | 70 characters | Type II Gambling game name as indicated on flare |
| Serial Number | Number | Y | 10 numeric digits | Identification number assigned by the manufacturer. Non-formatted |
| Invoiced Date | Date | Y | Mm/dd/yyyy | Date of transaction |
| Invoiced Amount | Number | Y | ####.## 13 numeric digits | Funds received for the sale of Type II Gambling game. Non-formatted, include decimal. |
| Quantity Sold (Ticket Count) | Number | Y | #### 13 numeric digits | Number of tickets included with game. Whole Number Non-formatted |