

**UNIFIED CARRIER REGISTRATION PROGRAM  
IMPORTANT NOTICE FOR ALL INTERSTATE MOTOR CARRIERS,  
FREIGHT FORWARDERS, BROKERS & LEASING COMPANIES**

If you operate a tractor, truck or bus in interstate or international commerce, the registration requirements of the Unified Carrier Registration Agreement (UCR) apply to your business.

The Unified Carrier Registration (UCR) requires individuals and companies that operate commercial motor vehicles in interstate or international commerce to register their business with Indiana and pay an annual fee based on the size of their fleet. Motor private carriers of passengers only are not required to register and pay fees under the UCR. The revenues generated will be used for enforcement of motor carrier safety programs. **Companies operating solely as brokers, freight forwarders or leasing companies are also required to register and pay a fee of \$39.** Companies providing both motor carrier services as well as broker, freight forwarder or leasing services are required to pay the fee level set at the motor carrier level.

A “commercial motor vehicle” is defined as a self-propelled or towed vehicle used on the highways in commerce principally to transport passengers or cargo, if the vehicle:

- (a) has a gross vehicle weight of 10,001 pounds or more;
- (b) is designed to transport 11 or more passengers (including the driver); or
- (c) is used in transporting hazardous materials in a quantity requiring placarding.

You must register for calendar year 2009 by November 30, 2008 in order to be in compliance by January 1<sup>st</sup> 2009.

**THE FEE BRACKETS FOR MOTOR CARRIERS, FREIGHT FORWARDERS, BROKERS OR LEASING COMPANIES ARE AS FOLLOWS:**

Fleet Size (Include Trailers)	Fee per Company
0 - 2	\$ 39.00
3 - 5	\$ 116.00
6 - 20	\$ 231.00
21 - 100	\$ 806.00
101 - 1,000	\$ 3,840.00
1,001 - Over	\$ 37,500.00

Example: A broker offering services as a motor carrier operating four tractors, eight trailers and nine straight trucks has a fleet size of twenty-one commercial motor vehicles and pays \$806.00. **IMPORTANT NOTICE:** If you operated in 2007 and/or 2008 and **did not** register in the UCR, you must pay both your 2007 and/or 2008 UCR fees. To avoid possible enforcement action you must register for 2009 UCR no later than December 31<sup>st</sup>, 2008.

**To avoid delays it is highly recommended that you register on-line at [www.ucr.in.gov](http://www.ucr.in.gov) and follow the step by step instructions. Payments may be made on-line using MasterCard, Visa or e-Check.**

If you would like to mail in your application with a check, as opposed to paying online, you may go to <http://www.in.gov/dor/files/bas-2.pdf> or <http://www.ucr.in.gov> to print out the form BAS-2. Make checks payable to the Indiana Department of Revenue. If you would like the form mailed to you contact Indiana Motor Carrier Services Division (317) 615-7350.

Indiana Department of Revenue  
Motor Carrier Services Division  
Insurance and Safety Section  
P. O. Box 6075  
Indianapolis, IN 46206-6075



*Indiana Department of Revenue*  
**UNIFIED CARRIER REGISTRATION**

Motor Carrier Services Division

P. O. Box 6075

Indianapolis, IN 46206-6075

To register online go to: [www.ucr.in.gov](http://www.ucr.in.gov)

**BAS-2**

State Form 46139 (R4/ 9-08)

**SECTION 1. GENERAL INFORMATION**

USDOT Number	MC or MX Number	FF Number	Telephone Number	Fax Number
Legal Name			E-Mail Address	
Doing Business Under The Following Name (DBA)				
Principal Place Of Business Street Address (See Instructions)				
Principal Business City		Principal Business State		Zip Code
Mailing Street Address				
Mailing City		Mailing State		Mailing Zip Code

**SECTION 2. CLASSIFICATION – Check All That Apply**

Motor Carrier     Motor Private Carrier     Broker     Leasing Company     Freight Forwarder

**SECTION 3. FEES DUE-BROKERS, FREIGHT FORWARDERS AND LEASING COMPANIES ONLY**

*Note: If your company is also a motor carrier or motor private carrier, skip this section and go to section 4.*

Brokers, freight forwarders and leasing companies (not a motor carrier combination), please submit the amount due of \$ 39.00 in the form of a credit card, Check, Cash or Money Order payable to \_\_\_\_\_ and go to Section 7.

**SECTION 4. NO. OF MOTOR VEHICLES– MOTOR CARRIER & MOTOR PRIVATE CARRIER**

Check only one box:

- The number of vehicles shown below have been taken from section 26 of your last reported MCS-150 form.
- The number of vehicles shown below is the total number owned and operated for the 12-month period ending June 30, 2007.

NUMBER OF STRAIGHT TRUCKS AND TRACTORS (COLUMN A)	NUMBER OF TRAILERS (COLUMN B)	NUMBER OF MOTOR COACHES, SCHOOL BUSES, MINI-BUSES, VANS AND LIMOUSINES (COLUMN C)	TOTAL (COLUMN D)

1. (Optional) Under this program you may delete any vehicles in Column A or B above that you have reported on your MCS 150 form that are used only in intrastate commerce. (See instructions.) ..... (            )

2. (Optional) You may add vehicles that (a) have not been shown on the MCS 150 form that are defined as commercial motor vehicles operating solely in intrastate commerce; and/or (b) **other self-propelled motor vehicles** operating in intrastate or interstate commerce that:

- Have a gross vehicle weight rating or gross vehicle weight of 10,000 lbs or less, or a passenger capacity of 10 or less, including the driver;
- Are used on the highways in commerce; and
- To transport passengers or property for compensation. (See instructions for definition of commercial motor vehicle) .....

3. Total Number of Vehicles (TOTAL (COLUMN D) minus LINE 1 plus LINE 2).....

**SECTION 5. FEE TABLE**

Number of Vehicles	Amount Due	Number of Vehicles	Amount Due	Number of Vehicles	Amount Due
0-2	\$39.00	6-20	\$231.00	101-1000	\$3,840.00
3-5	\$116.00	21-100	\$806.00	1001 or more	\$37,500.00

**SECTION 6. FEES DUE – MOTOR CARRIER & MOTOR PRIVATE CARRIER**

Using the number of vehicles in Section 4, Line 3 above, enter the Amount Due from the table above.  
*Note: Payments made through the UCR online system will show on your credit card or bank statement as a payment made to Indiana Department of Revenue (IRP or UCR). If you are filing this form with your base state, please see the state contact list for types of payment accepted by that base state.*

\$

**SECTION 7. CERTIFICATION**

I, the undersigned, under penalty for false statement, certify that the above information is true and correct and that I am authorized to execute and file this document on behalf of the applicant. (Penalty provisions subject to the laws of the registration state.)

Name Of Owner Or Authorized Representative (Printed)		Date
Signature		Title

## Instruction Sheet for UCR Carrier Registration – Year 2009

### What is my base state for UCR?

- (A) If your principal place of business as completed in Section 1 of the form is AK, AL, AR, CA, CO, CT, DE, GA, IA, ID, IL, IN, KS, KY, LA, MA, ME, MI, MN, MO, MS, MT, NC, ND, NE, NH, NM, NY, OH, OK, PA, RI, SC, SD, TN, TX, UT, VA, WA, WI, or WV, **you must use that state as your base state.** If your principal place of business is not in one of these states, go to (B).
- (B) If your principal place of business is not one of the states listed in (A) above but you have an office or operating facility located in one of the states listed in (A) above, you must use that state as your base state.
- (C) If you cannot select a base state using (A) or (B) above, you must select your base state from (A) above that is nearest to the location of your principal place of business; or
- (D) Select your base state as follows:
  - a. If your principal place of business is in DC, MD, NJ, or VT or the Canadian Province of ON, NB, NL, NS, PE, or QC, you may select one of the following states: CT, DE, MA, ME, NH, NY, PA, RI, VA, or WV.
  - b. If your principal place of business is in FL or a state of Mexico, you may select one of the following states: AL, AR, GA, KY, LA, MS, NC, OK, SC, TN, or TX.
  - c. If your principal place of business is in the Canadian Province of ON or MB, you may select one of the following states: IA, IL, IN, KS, MI, MN, MO, NE, OH, or WI.
  - d. If your principal place of business is in AZ, NV, OR, or WY or the Canadian Province of AB, MB, SK, or BC or a state of Mexico, you may select one of the following states: AK, CA, CO, ID, MT, ND, NM, SD, UT, or WA.

### Change of Base State

- If you selected your base state using (C) or (D) above and your principal place of business has moved to a qualified state in (A) or (B) above, you may at the next registration year change your base state to a state listed in (A) or (B).

### Section 1. – General Information

- Enter all identifying information for your company. The owner and DBA name should be identical to what is on file for your USDOT number (See <http://safer.fmcsa.dot.gov/CompanySnapshot.aspx>). Enter the principal place of business address that serves as your headquarters and where your operational records are maintained or can be made available.

### Section 2. – Classification (*Definitions*)

- **“Motor carrier”** means a person providing commercial motor vehicle (as defined in section 31132 of 49 USC) transportation for compensation.
- **“Motor private carrier”** means a person, other than a motor carrier, transporting property by commercial motor vehicle (as defined in section 31132 of 49 USC) when - (A) the transportation is as provided in section 13501 of 49 USC; (B) the person is the owner, lessee, or bailee of the property being transported; and (C) the property is being transported for sale, lease, rent, or bailment or to further a commercial enterprise.
- **“Broker”** means a person, other than a motor carrier, who sells or arranges for transportation by a motor carrier for compensation.
- **“Freight forwarder”** means a person who arranges for truck transportation of cargo belonging to others, utilizing for-hire carriers to provide the actual truck transportation, and also performs or provides for assembling, consolidating, break-bulk and distribution of shipments and assumes responsibility for transportation from place of receipt to destination.
- **“Leasing company”** means a person or company engaged in the business of leasing or renting for compensation motor vehicles they own without drivers to a motor carrier, motor private carrier, or freight forwarder.

### Section 3. - Fees Due-Brokers, Freight Forwarders and Leasing Companies

- Brokers, freight forwarders and leasing companies pay the lowest fee tier. If your company is also a motor carrier (whether private or for-hire) you will skip this section of the application.

### Section 4. - No. Of Motor Vehicles– Motor Carrier & Motor Private Carrier

- Check the appropriate box indicating where you obtained the vehicle count for the numbers you entered into the table in this section.
- In the table, enter the number of commercial motor vehicles you reported on your last MCS-150 form or the total number of commercial motor vehicles owned and operated for the 12-month period ending June 30 of the year immediately prior to the year for which the UCR registration is made. This table includes owned and leased vehicles (term of lease for more than 30 days). Any vehicle designed to transport 10 passengers or less, including the driver, is not defined as a commercial motor vehicle for the purpose of payment of fees under this program and should not be counted in column D of the table.
- **Option 1.** You may subtract the number of property carrying vehicles used solely in intrastate commerce (never used to carry interstate freight) that you included in Section 4, Columns A or B. You may not enter on this line the number of passenger carrying vehicles included in Column C that were used solely in intrastate commerce.
- **Option 2.** You may add the number of owned commercial motor vehicles (straight trucks, tractors, trailers, motor coaches, school buses, mini-buses, vans or limousines) that were used only in intrastate commerce if they were not included in Columns A, B or C above. You may also include on this line the number of other self propelled vehicles (not trailers) used in interstate or intrastate commerce to transport passengers or property for compensation that are not defined as a commercial motor vehicle that have a gross vehicle weight rating or gross vehicle weight of 10,000 lbs or less or a passenger capacity of 10 or less, including the driver.
- **Line 3, Total Number of Vehicles.** Add the number of vehicles shown in Column D, subtract any vehicles you reported in Option 1 and add any vehicles you reported under Option 2 and show the total on Line 3. Use this total number of vehicles and go to the fee table in Section 5. Pay the amount due for your total number of vehicles.
- Definition - **“Commercial motor vehicle”** (as defined under 49 USC Section 31101) means a self-propelled or towed vehicle used on the highways in commerce principally to transport passengers or cargo, if the vehicle: (1) Has a gross vehicle weight rating or gross vehicle weight of at least 10,001 pounds, whichever is greater; (2) Is designed to transport more than 10 passengers, including the driver; or (3) Is used in transporting material found by the Secretary of Transportation to be hazardous under section 5103 of this title and transported in a quantity requiring placarding under regulations prescribed by the Secretary under section 5103.”

### Section 5. – Fee Table for Motor Carrier & Motor Private Carrier

- This table is the approved UCR fees you will pay dependent upon the number of vehicles reported in Section 4. This fee may change from year to year. Contact your base state if you do not have the fee table for the correct registration period.

### Section 6. – Fee Due for Motor Carrier & Motor Private Carrier

- Enter the amount due for the total number of vehicles calculated in Section 4.

### Section 7. – Certification

- The owner or an individual who has a power of attorney to sign on behalf of the owner or owners must sign this form. This certification indicates that the information is correct under penalty of perjury.