



# Roster of Minors

This is not a state form and there is no requirement for this form to be used or posted. It is provided only to be a convenient tool.

## If you are 14 or 15 you may work

- 3 hours per school day
- 8 hours per non-school day
- 18 hours per school week
- 40 hours per non-school week
- No work before 7:00 a.m. or after 7:00 p.m.
  - Between June 1 and Labor Day you may work until 9:00 p.m.

## If you are 16 you may work

- 8 hours per day
- 30 hours per school week
- 40 hours per non-school week
- No more than 6 days per week
- Not before 6:00 a.m.
- Until 10:00 p.m.

### With parental permission you may work

- 9 hours per day
- 40 hours per school week
- 48 hours per non-school week
- Until 11:00 p.m. on nights followed by a school day
- Until 12:00 a.m. on nights not followed by a school day

## If you are 17 you may work

- 8 hours per day
- 30 hours per school week
- 40 hours per non-school week
- No more than 6 days per week
- Not before 6:00 a.m. on school days
- Until 10:00 p.m. on nights followed by a school day
- No restricted end time on days not followed by a school day

### With parental permission you may work

- 9 hours per day
- 40 hours per school week
- 48 hours per non-school week
- Until 11:30 p.m. on nights followed by a school day, or
- Until 1:00 a.m. on nights followed by a school day
  - No more than twice/week; not consecutively

### Breaks

Every minor that works 6.0 hours or more is required to take 30 minutes of documented breaks. Take 30 minutes or more, but never less.

### School Hours

Minors may not work during school hours, defined as 7:30 a.m. to 3:30 p.m., unless they have documented school permission.

### Graduates/Withdrawn

Minors who have graduated or withdrawn from school may work unlimited hours. Documentation must be in personnel files.

| Minor's Name | Birthday | Age | 11:00<br>(16) | 12:00<br>(16) | 11:30<br>(17) | 1:00<br>(17) | 9<br>hours | 40<br>hours | 48<br>hours | School<br>Permissions |
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## Minors

**It is your responsibility to inform any manager of requests that violate these regulations.**