

Additional Services

Technical Assistance

INSafe consultants are available to address occupational safety and health concerns. You can contact INSafe by calling (317) 232-2688 or emailing insafe@dol.in.gov.

Educational Materials and Resources

Brochures, presentations, training aids and sample written health and safety programs are available online at www.in.gov/dol/2384.htm.

En Español

INSafe servicios están disponibles en español. Si a usted le gustaría hablar con un consultor bilingüe, por favor póngase en contacto llamando al teléfono (317) 232-2688 INSafe.

INSHARP Certification

Workplaces that operate exemplary workplace health and safety management programs may be eligible for the Indiana Safety and Health Achievement Recognition Program (INSHARP).

Employers who earn INSHARP certification are granted exemption from programmed OSHA inspections for one to three years.

More information about INSHARP is available online at www.in.gov/dol/2382.htm.

INSafe Consultation Works!

"INSafe gave us a new set of eyes and we were able to work easily with the consultants. Their presence also gave our team members peace of mind to know we were taking a proactive approach to safety and that we were going above and beyond OSHA compliance."

Pam Colwell, Human Resource Manager
Cerro Wire, Inc.
Crothersville, Indiana



**INDIANA
DEPARTMENT
OF LABOR**

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**Free OSHA
Consultation**

Injuries down Profits UP

About INSafe



INSafe, a division of the Indiana Department of Labor works with Hoosier employers, employees, labor unions, professional groups and trade associations to help ensure worker safety and health. Upon request, INSafe provides businesses free, confidential occupational safety and health assessments.

INSafe provides a wide variety of free services to Indiana businesses, including:

- + Onsite OSHA consultation
- + Worker safety and health training
- + Occupational safety and health resources

Services are provided by well-trained occupational safety and health experts. INSafe staff has more than 150 years of combined experience in workplace safety.

INSafe consultations are confidential. The consultant's findings are not shared with the Indiana Occupational Safety and Health Administration (IOSHA), provided the employer agrees to correct all serious hazards identified by the INSafe consultation.

While INSafe consultation services will help provide a safer and healthier working environment, we cannot guarantee a business will "pass" subsequent IOSHA inspections.

Consultation Benefits

Having a well-developed safety and health management system is good for business.

- + Lower worker injury and illness rates
- + Improved employee morale
- + Decreased Worker's Compensation costs
- + Reduced lost work days
- + Increased worker productivity

Consultation Process

Request for Services

INSafe can provide a review of a specific machine, process, policy or practice as well as an examination of an entire facility.

Employers may submit requests for free consultation using our online request form at www.in.gov/dol/insafeconsultation or by mailing or faxing a completed request form to our office.

Opening Conference

When the INSafe Consultant arrives onsite, he or she will meet with the company representative(s) to discuss the consultant's role and employer obligations. At this time, the consultant will also review the employer's written safety and health programs along with OSHA injury and illness logs.

Facility Audit

Together, the INSafe consultant and employer representative will walk-through the workplace. INSafe encourages employee participation in the hazard identification process and reserves the right to speak with workers.

Closing Conference

Upon completion of the facility walkthrough, the consultant will discuss the findings with the employer representative. At this time, the consultant will notify the employer representative of any hazards identified and discuss possible solutions and correction schedules.

Hazard Correction & Follow-up

INSafe will provide the employer with a detailed, written report of the consultation's findings. This report will include:

- + List of identified hazards (if applicable)
- + Technical guidance for hazard correction assistance
- + Correction due dates

During the correction period, the consultant may follow-up with the employer to check on correction progress. The employer may also contact the consultant at any time for technical assistance or additional guidance.