

SECTION 1.4

ORGANIZATION OF THE HANDBOOK

This handbook is organized into six (6) major sections and a number of appendices:

Section 1 provides an introduction to the Handbook and summarizes the purpose, scope, background, organization, and a guide on how the Handbook may be utilized.

Section 2 explains the agencies' permitting processes and procedures. An informal description of permits, exempt projects, early coordination process, application requirements, agency review process, and timely access to regulatory personnel are discussed in detail. Updated copies of application forms and other pertinent documents are provided as appendices to the Handbook.

Section 3 provides a brief definition of drainage improvement activities and practices, provides a table of required authorizations and processing methods, and describes mitigation requirements for drainage improvement projects.

Section 4 outlines the planning process, enumerates factors to be considered in selection of appropriate practices, and provides a guide for selecting of appropriate practices for various drainage improvement activities.

Section 5 describes and illustrates various practices associated with drainage improvement activities including their purpose, applicability, advantages, constraints, design and construction guidelines, maintenance, and list of resources where more detailed information may be found.

Section 6 provides the full name and description of references listed for various practices, and information on where references may be obtained.

The **Appendices** contain a glossary of terms as well as reproductions of Drainage Task Force 1994 Report, Senate Enrolled Act 303, and pertinent documents pertaining to drainage-related programs administered by various agencies.