

## **Poster Presenter Information**

Greetings Poster Presenters,

You should have received confirmation regarding your poster acceptance to the State of Lake Michigan and Great Lakes Beach Association (SOLM/GLBA) Joint Conference a few weeks ago. We promised additional information regarding the poster session set up and general instructions.

### **Poster Requirements**

For this poster session we have easels and foam core for you to use in displaying your poster. The maximum size allowed is 36X48 inches. Please include your Poster Title, your name, and contact information on the poster. Let us know if you plan to bring your own easel.

### **Set Up Information**

The poster session is Tuesday evening in the main Ballroom from 5:00 – 7:30 PM CDT.

You can start setting up at: 3:00 PM Tuesday afternoon and be complete by 4:30 PM – volunteers will be on hand to provide assistance. In addition, we will have a layout schematic with location assignments.

You should plan to take your poster down by 9:00 PM CDT on Tuesday night. The Conference Center staff will have to reset the Ballroom for the Wednesday morning session, and so we need the posters cleared.

Please let us know if you have any additional questions regarding the Poster Session.

Regards,

*2011 SOLM-GLBA Planning Committee*