



Indiana Department of Natural Resources

Indiana Coastal Grants Program

Pre-Proposal Guidance

2012 Funding Cycle

Funding Available July 2012

Indiana Department of Natural Resources
Division of Nature Preserves
Lake Michigan Coastal Program

In cooperation with

U.S. National Oceanic and Atmospheric Administration
Office of Ocean and Coastal Resource Management
Coastal Programs Division

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Indiana Coastal Grants Program

2012 Pre-Proposal Guidance

Introduction

The U.S. Congress has made available to states and territories with approved coastal zone management programs, funds for competitive, reimbursement grants for community-based coastal activities. Funding and oversight are provided by the National Oceanic and Atmospheric Administration (NOAA), Office of Ocean and Coastal Resource Management (OCRM). Projects must be consistent with the goals and objectives of the Coastal Zone Management (CZM) Act of 1972 (CZMA, 16 U.S.C. §1451 *et seq.*) and meet the requirements of the CZM Program administered by OCRM. Indiana is making approximately \$650,000 available for the 2012 funding cycle. The Lake Michigan Coastal Program and the State of Indiana, Department of Natural Resources reserves the right to reject any and all proposals, or offer a reduced award.

The State requires that projects are consistent with the CZM Act. For Indiana, this funding will be administered by the Department of Natural Resources (DNR), Division of Nature Preserves (DNP), Lake Michigan Coastal Program (LMCP). You may visit our website at <http://www.in.gov/dnr/lakemich> to view additional information about the LMCP or to download copies of the application guidance and the application.

Purpose

This document is intended to establish the structure and requirements for Indiana's Coastal Grants Program. The purpose of the Program is to preserve, protect, restore and where possible to develop the resources of the coast for this and succeeding generations and to achieve wise use of the land and water resources of the coastal region, giving full consideration to ecological, cultural, historic and esthetic values as well as to needs for economic development. The LMCP seeks out social, economic, and environmental solutions that balance the use and protection of the coast's valuable, yet fragile, resources. Proposals for projects will be reviewed on a competitive basis utilizing the grant funds available to Indiana.

Eligible Applicants

The following are eligible applicants:

- Units of local government, such as municipalities, townships, counties, and towns
- Area-wide agencies, including county and regional planning agencies
- State agencies
- State colleges, universities, and other state institutions of higher learning, public school corporations
- Conservancy districts and port authorities
- Basin commissions
- Non-profit organizations – 501(c)3 (some restrictions apply)

Nonprofit Organizations are only eligible to apply for §306 Non-Construction/Non-Acquisition projects as grantees. They may partner with a public entity to perform some or all tasks of a §306(a) Construction or Acquisition project, but they may not be a grantee for Construction or Acquisition projects. Additional information can be downloaded at www.in.gov/dnr/lakemich

Eligible Projects

Funding is available for projects that protect, restore, and plan for the management of coastal natural, historical and cultural resources. Projects must be consistent with CZM Act. The CZM Act can be found at: http://coastalmanagement.noaa.gov/czm/czm_act.html

INELIGIBLE PROJECTS include, but are not limited to:

- Construction projects on privately owned land without a conservation easement or other public interest
- Large scale, hard structure erosion control projects
- Beach nourishment
- Infrastructure projects related to water and sewer line construction
- Dredging
- Road and parking lot construction
- Routine maintenance
- General recreational facilities such as playgrounds, ball fields, and courts, etc.
- Wetland, habitat restoration, or contaminated site cleanup that is required as a condition of a permit or other regulatory action

Eligible Geographic Area

Projects must be located entirely within the LMCP Coastal Program Area, which comprises the northern portions of Lake, Porter, and LaPorte counties, (Map of project area can be found on page 10) unless the applicant can demonstrate that the project will have direct substantial benefits within the coastal region. Lands owned by a Federal entity are excluded from the LMCP program area, therefore CZMA §306(a) Guidance precludes Low Cost Construction activities from occurring on these lands.

REIMBURSEMENT Payment Methods

The LMCP will approve project expenditures on a quarterly reimbursement basis. Thus, the project sponsor is expected to **make the initial outlays for the project and then request reimbursement**. Payments will be linked to project performance, and payment will be withheld if project schedules and deliverables are not met.

Match cannot be expended until after NOAA gives final approval and the grant agreement is fully signed.

Application Process for Annual Coastal Grants

1. Request a 2012 LMCP Grant Program PreProposal from jorsburn@dnr.in.gov
2. The applicant must submit a completed pre-proposal to the DNR LMCP by **September 23rd, 2011**. Incomplete and late project pre-proposals (no exceptions) will be returned to the applicant. Applicant will receive confirmation of receipt of pre-proposal via email, or mail if email is not available.
3. The Coastal Advisory Board Grants Committee will review project proposals. They will present their comments and recommendations to the entire Coastal Advisory Board. The Coastal Advisory Board will also decide whether the project proposal should receive Project Priority bonus points.

Some applicants may be invited to make brief presentations to the Coastal Advisory Board Grant Committee and LMCP Staff prior to the October Coastal Advisory Board Meeting.

The full Coastal Advisory Board will make full application recommendations at its October 19th, 2011 meeting.

4. The applicants with pre-proposals that receive favorable recommendation by the Coastal Advisory Board will then work with the LMCP Program Specialist on completing a full application. Plan to attend all necessary workshops and meetings in relation to this process. Full applications will be made available October 24th, 2011 and will be due Monday, January 16th, 2012.
5. The LMCP will review all complete and eligible proposals. The DNR Technical Review Team will provide input on the scientific, engineering, and other technical merits and details of the proposed projects. The Technical Review Team will score and rank projects by using a point system.
6. The Director of the Department of Natural Resources will approve and submit the top ranked projects to NOAA for final Federal approval. **PROJECTS MUST RECEIVE NOAA APPROVAL PRIOR TO STARTING. Please understand that the NOAA approval process will take time; LMCP will keep all applicants updated of the status of their applications.**
7. Applicants at this time will apply for 1) NHPA Section 106 Approval 2) DNR Environmental Review 3) ALL necessary state and local permits. LMCP staff will assist with the application process for the various reviews.
8. Once the LMCP is informed by NOAA of application approval (**est. July 1, 2012**), the grantee and Department of Natural Resources will sign a grant agreement. **Project may begin only after all necessary parties have signed the Grant Agreement.**
9. The LMCP will provide the grantee with a Grants Manual to assist in the administration and completion of the project, as well as conduct a Project Start-Up Meeting.

Pre-Proposal Materials

The Pre-Proposal is available for download from: <http://www.in.gov/dnr/lakemich>

Deadline for Submission

The original signed application, 1 copy, and 1 electronic copy (via email or CD) must be received on or before the close of business (4:00 p.m. C.S.T.) on **September 23rd, 2011**. If you choose to submit your electronic copy via email, please send it to: jorsburn@dnr.in.gov

Grant applications may be mailed or hand delivered to: *Office Hours are 8:00 am-4:00 pm*

Lake Michigan Coastal Program
Indiana Dunes State Park
1600 North 25 East
Chesterton, IN 46304

Additional pieces of information such may be submitted, but should be limited to only essential information. Letters of support demonstrating community support for your proposed project are encouraged.

Coastal Advisory Board Project Priorities

The CAB is made up of 22 appointed members representing various stakeholders in the Lake Michigan program area. Included in this Guidance is the list of Coastal Advisory Board (CAB) project priorities. Projects that address one or more of these priorities will receive an additional 10 extra points in full application scoring.

- **Low Cost Construction:** Wayfinding Signage to Public Lands
- **Acquisition:** Public Access Parks/Sites Along Creeks and Rivers
- **Planning/Coordination/Management:** Cultural/Historic Area Planning
- **Education / Outreach:** Shoreline/Beach Management BMP Outreach to Landowners
- **Applied Research:** Land Restoration/Management Techniques
- **Emerging Issues:** Coastal Hydrology/Hydraulics

Annual Coastal Grant Projects

Scope of Projects

Projects that need up to **18 months** for implementation would fall under this category. Projects should be able to stand alone without being dependent on the completion of other work that may or may not be completed. All projects must be designed using sound environmental and engineering principles and be consistent with current federal, state and local laws. In addition, construction projects are required to obtain all necessary federal, state, and local permits before construction may commence. For construction projects, all funds shall only be used for projects on publicly owned or leased land, or land for which a long-term easement has been obtained for the life of the project (a minimum of 20 years). For land acquisition projects, a deed restriction will be placed on the property at the time of closing. Funds will not be used to improve private property or for other private enterprises. In general, a compelling public benefit and commitment to maintenance of the project must be shown to receive funding.

Grant Match Requirements

All LMCP Coastal Grants Program projects require a 1:1 match.

Funding Limitations – there is no minimum request amount.

\$100,000 maximum - Low-Cost Construction

\$150,000 maximum - Acquisition

\$50,000 maximum – Education/Outreach, Planning/Coordination/Management, Applied Research and Emerging Issues

PROJECT CATEGORIES

§306A Low-Cost Construction

Projects that result in the physical change of property and involve the use of machinery or hand tools, includes the construction of man-made structures for the purpose of public access and includes habitat restoration practices. Projects must occur on land for which a public interest is held. Due to Federal funding restrictions projects cannot occur on federally owned property. **Must be within an Area of Particular Concern, see page 9.**

- **Wayfinding Signage to Public Lands** – design and fabrication and installation of signage to be installed on public property or right of way that identifies locations or provides directions to public lands, parks, waterway access, etc.
- **Public Access to Waterways, Wetlands and Lakefront**– pedestrian boardwalks and bridges, passive recreation, Marquette Plan recommendations, trails systems, fencing, walkways, paths, fishing and boating access
- **Habitat Restoration** – natural land management practices (herbicide, prescribed burning, native plantings), etc.
- **Cultural/Historic Restoration** – Coastal related significant sites, etc.

§306A Acquisition

Projects that involve the acquisition of land from willing sellers of fee-simple or other public interest in land (e.g. purchasing an easement for a public right-of-way, acquisition of historic/cultural resources for public use, acquisition of tracts of land for the purpose improving the connectivity of stream corridors and habitat and for improved public access.) However, land purchases are limited to: (1) areas that provide or improve public access or (2) that provide preservation of a significant natural resource. Acquisition may also include the purchase of easements, entering into leases, and purchase of development rights. For more information see Special Note below. **Must be within an Area of Particular Concern, see page 9.**

- **Public Access Parks/Sites Along Creeks and Rivers** – Public access (fishing, canoe, trails, etc.), passive recreation, and education based (outdoor labs, etc.)
- **Contiguous Coastal Habitat** – Corridors, uplands and ecologically significant lands, areas that connect to or are adjacent to other natural areas, etc.
- **Moraine Forest Identified Sites** – land identified the Moraine Forest Parcel Identification planning efforts
- **Cultural/Historic Preservation** – Coastal related significant sites

§306 Planning/Coordination/Management

Projects that assist communities and organizations in the coordination and planning for the management or restoration of natural, cultural, and historical resources in the coastal area. Projects may include improvements in coordination and planning as well as resource management planning and diagnostic studies. **Planning/Coordination/Management pre-proposals involving land-use and public access will also be reviewed by the Coastal Advisory Board Planning Committee for input and comments.**

- **Cultural/Historic Area Planning** – assists communities and organizations in protection, preservation and interpretation efforts
- **Dunes Kankakee Trail** – route analysis and feasibility studies, workshops, public input, site design and engineering

- **Natural Resource Planning** –resource management planning to meet restoration/protection targets, greenway corridor protection planning
- **Shoreline Management** – Lake Michigan shoreline encroachment, use and/or resource management, erosion and accretion

§306 Education/Outreach

Projects that improve the connection between the public and the natural, cultural, and/or historical resources of Indiana’s Lake Michigan watershed. Projects may include activities which meet Indiana state approved curriculum guidelines that would not normally be introduced to students. Projects may also include the creation of topic specific training, outreach materials, experiential education opportunities, workshops, signage and conferences that will increase opportunities for citizens to participate in decisions and maintenance of projects affecting Lake Michigan and the Coastal Program Area.

- **Shoreline/Beach Management BMP Outreach to Landowners**
- **Coastal Waters Education/Outreach**
- **Youth/Community Environmental Programs**
- **Cultural/Historical Resource Education/Awareness**

§306 Applied Research

Studies that produce new knowledge required for an identified coastal resource need of a community, land manager, or organization. Proposals must show a demonstrated need for this knowledge through an identified project partner and how it will be applied to address the need.

- **Land Restoration/Management Techniques**
- **Sustainable Green Infrastructure**
- **Coastal Resource Policy**
- **Historic/Cultural Resource Research**

Emerging Issues

These are issues that are timely and specific, that may have an impact on the health and viability of Indiana’s coastal natural, cultural and historic resources. This is a broad reaching category that applies to the Planning/Coordination/Management, Education/Outreach, and Applied Research project types only.

- **Coastal Hydrology/Hydraulics** – studies, plans, data collection, educational materials, model ordinances, public outreach activities, workshops

A Special Note on Acquisition:

The LMCP requires consent from the willing landowner to purchase or place an easement on the land in the form of a Purchase Agreement, Option to Buy or other applicable agreement in writing at the time of the application submission.

You must also provide an acquisition cost analysis in your budget. In addition, please include the following information for any parcel of land to be acquired:

- Parcel number;
- Acreage;
- Estimated value of land;
- Estimated value of improvements;
- Total estimated purchase price;
- Certification of title;
- Clearly discernible location map showing property lines of proposed acquisition and existing structures;
- Review for potential contamination (if applicable); and
- Any other pertinent information to the acquisition.

A deed restriction/ easement will also be placed on acquired lands at the time of the closing identifying the use of Federal Funds in the purchase of said parcel.

Under federal guidelines, only units of government, or other public entities are eligible to apply for and receive acquisition funds. Acquisition applications may include direct costs associated with the acquisition of land and water including appraisal costs but must exclude such costs as legal fees and court costs. If an actual appraisal, completed after award of funds, results in a purchase price higher than the amount applied for, the grant award will reimburse only the original appraised amount.

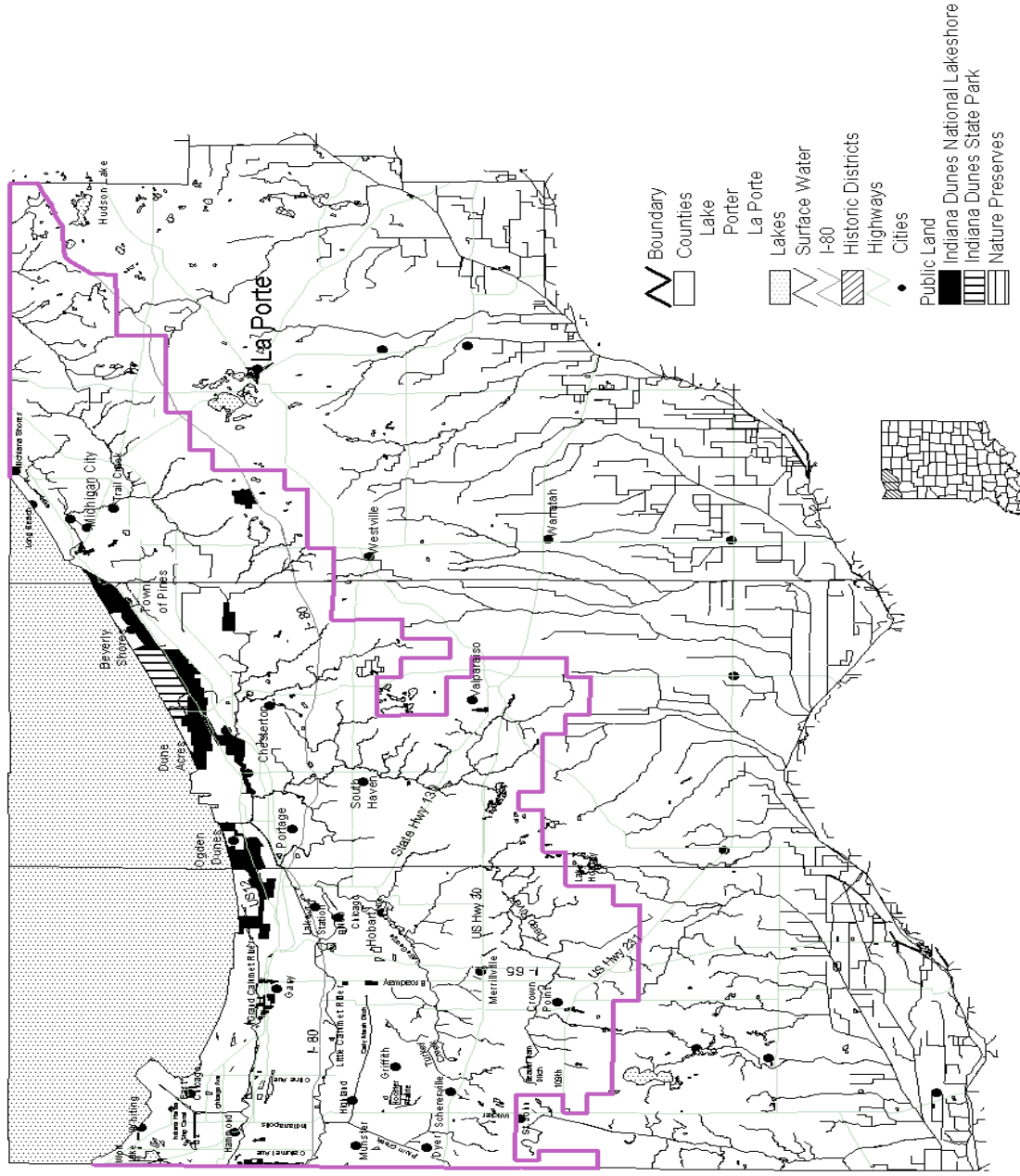
Areas of Particular Concern for §306A Projects
Lake Michigan Coastal Program Document
Chapter 8, Page 335 – 349

<http://www.in.gov/dnr/lakemich/pdf/feis-iich5-ptvi.pdf>

At this time the APCs are broad, but as the program continues to develop, specific sites will be designated through an annual nomination process conducted by the Coastal Advisory Board.

- **Areas of unique, scarce, fragile or vulnerable habitats**
- **Areas of historical significance, cultural value, or substantial recreational value or opportunity**
- **Areas of high natural productivity or essential habitat for living resources, including fish, wildlife, endangered species, and the various trophic levels in the food web critical to their well-being**
- **Areas needed to be protect, maintain, or replenish coastal lands or resources including coastal flood plains, aquifers and their recharge areas, sand dunes, and offshore sand deposits**
- **Areas where development and facilities are dependent upon the use of, or access to, coastal waters or areas of unique features for industrial or commercial uses or dredge spoil disposal**
- **Areas where if development were permitted, it might be subject to significant hazard due to storm, slides, flood, erosion and settlement**

Lake Michigan Coastal Program Area



Budget -- Allowable Costs

Personnel This category refers only to persons on the regular payroll of the sponsoring organization. Companies employed on a contractual basis for the sole purpose of working on the grant-assisted project are accounted for in the "Contractual" line-item. Workers engaged by the Grantee on an hourly or salaried basis are considered to be the Grantee's employees. Employees hired to work on the grant project must be selected from a pool of applicants located after advertising in local papers or otherwise making the position known to potential candidates.

Fringe Benefits Fringe benefits for paid personnel are an allowable cost

Travel Approved expenditures made for travel will be reimbursed by the State at the current per diem rate paid by the State of Indiana. Mileage rate for the State of Indiana is **\$.44 per mile**.

Supplies Only those items necessary for the completion of the project may be purchased under this grant. Documentation for each purchase (in the form of invoices and canceled checks or similar documents) will be required in order to receive reimbursement. Note that any single item costing more than \$5,000 is considered to be equipment, and not a supply item. Grant funds cannot be used to purchase equipment.

Contractual: Personal or Professional Contractual Services

Grantees often must hire additional staff or contract with consultants and/or contractors to complete grant projects. In either case, an **open competitive selection process** must be used to ensure that qualified workers are engaged at a reasonable price. In many cases, a Grantee finds it advisable to engage a professional or consultant to serve as the principal investigator on the project or to provide some other specialized service. Consultants are hired on a contractual basis, usually agreeing to provide a certain product or service for a fixed price.

Signage (temporary and permanent)

This is required of all §306(a) projects. Therefore costs associated with the creation and installation of signage is reimbursable or can be used as match. Please include these costs into your budget. Grantees must erect at the site of any construction or restoration project, and be maintained during construction, temporary signs satisfactory to the DNR, that identify the project and indicate that the project is being funded under the Coastal Zone Management Act by NOAA Office of Ocean and Coastal Resource Management and the Indiana Department of Natural Resources Lake Michigan Coastal Program. **The LMCP has printed a number of signs that will be utilized as a permanent sign and will be provided free of charge; however temporary signage is the responsibility of the grantee.**

Other Costs which do not fall into any of the above categories should be entered on this line. Examples of items often accounted for here include postage, printing and publishing expenses. Please indicate the nature of any expenses listed in this category. Note that construction projects often require the formal advertisement of bidding opportunities in several newspapers. These costs should be included in the project budget.

Indirect Costs Indirect costs, those costs of an organization that are not readily identifiable with a particular project or program, within the proposed project budget are **not** allowed. Examples of indirect costs are: the costs of operating and maintaining buildings, grounds, and equipment, and depreciation.

Budget -- Matching Share

The matching share is the amount of funding the Project Sponsor is responsible for having "up-front", and at a minimum is equal to the specified match for the total requested funds (1:1). Federal funding cannot be used as a match. State and local funding can be used as a match. The match may be in the form of cash or 'in-kind' services or a combination of the two. Cash includes salaries, travel expenses (at not more than the approved state rate-see application), and purchase of equipment, supplies and other reasonable items associated with the projects. An 'in-kind' match includes the use of equipment, supplies, land or other commodity already owned by the applicant or the use of items or staff donated by a third party. Partnerships that include meaningful private contributions as part of the local match are encouraged. Gifts and donations are acceptable, but only if they are made during the grant period.

Please indicate the source of matching share. The dollar amount, source of match, and total for each match category must be included. There are three categories of matching share:

Cash. When grant recipients use their own funds to purchase goods or services specifically for the grant project (i.e., goods or services which recipients would not otherwise purchase as part of their own on-going programs), or when a third party donates cash to the grant recipient for the same purpose, it is considered to be a cash donation to the grant project. This would include situations where grant recipients use their own funds to hire a temporary employee or a consultant solely and specifically to work on the grant project, where they use their own funds to purchase supplies for use on the project that are not ordinarily stocked in their own supply room, or where they receive cash from a third party to help them do either of the preceding activities.

In-kind Services and Goods When grant recipients arrange to perform some or all of the grant work by using their existing staff and by drawing supplies from their own supply room, or when a third party draws on its own existing staff and supplies to assist the project, it is considered to be an in-kind donation to the grant project.

Overhead rates may only be used as match. If the Grantee chooses to include overhead as match, the Grantee must inform LMCP of what is being used and how the rate is calculated. Subsequently, for any staff time being used as match, the Grantee must provide LMCP documentation of what is included in the staff member's match rate.

Volunteer Services When the grant recipient arranges to have individuals perform work on the project without any remuneration, it is considered to be a volunteer services donation to the grant project. Establishing the value of volunteer services can be difficult. If the volunteer is normally a paid professional in a given field of endeavor, and is providing free services in that same field, then it is usually possible to value the volunteer's time using their regular hourly rate of pay. For example, the time an attorney spends doing data entry work for a project is charged at the rate paid to data entry operators. If the attorney volunteers legal work for the project, the attorney's volunteer time is charged at the rate paid an attorney. The Indiana Department of Workforce Development publishes average wages for most Indiana jobs and industries. Wage information can be found at <http://www.in.gov/dol/index.htm>.

However such an arrangement must be approved in advance by the Lake Michigan Coastal Program. Ordinarily however, volunteer services are valued at minimum wage (\$7.25 is the IN/US WHD Rate). Accurate time sheets must be kept to document the amount of volunteer services perform.

Contact Information

Indiana Dunes State Park Annex Office:

Indiana Dunes State Park
Lake Michigan Coastal Program
1600 North 25 East
Chesterton, IN 4634
Fax: 219-926-9775

For Grant Program related questions:

Jenny Orsburn

Program Specialist
jorsburn@dnr.in.gov
219-983-9912

For GLRI/LaMP/6217 Program related questions:

Colin Highlands

Coastal Nonpoint Coordinator/GLRI and LaMP Coordinator
chighlands@dnr.in.gov
219-921-0863

For Coastal Community Planning related questions:

Sergio Mendoza

Coastal Resource Planner
smendoza@dnr.in.gov
219-926-9757

Indianapolis Office:

Indiana Department of Natural Resources
Division of Nature Preserves
Lake Michigan Coastal Program
402 West Washington, Room W267
Indianapolis, IN 46204
Fax: 317-233-0133

For General LMCP related questions:

Mike Molnar

Program Manager
mmolnar@dnr.in.gov
317-233-0132

For more information on the Program in general visit: www.in.gov/dnr/lakemich



Indiana Lake Michigan Coastal Program Coastal Grants Program 2012 Funding Cycle Pre-Proposal

LMCP USE ONLY		
R	I	NR

- INSTRUCTIONS:
1. Read the application guidance before completing this form.
 2. Mail a completed, signed and dated original application by the deadline to:
 Lake Michigan Coastal Program
 1600 North 25 East
 Chesterton, IN 46304
 3. Email an electronic copy of the completed application by the deadline to jorsburn@dnr.in.gov

1. Project Title:	
2. Choose One Project Type: (red indicates funding priority)	
<p>(§306a) Low Cost Construction</p> <p><input type="checkbox"/> Wayfinding Signage to Public Lands</p> <p><input type="checkbox"/> Public Access to Waterways, Wetlands, Lakefront</p> <p><input type="checkbox"/> Habitat Restoration</p> <p><input type="checkbox"/> Cultural / Historical Resource Restoration</p> <p>(§306a) Acquisition</p> <p><input type="checkbox"/> Public Access Parks/Sites Along Creeks and Rivers</p> <p><input type="checkbox"/> Contiguous Coastal Habitat</p> <p><input type="checkbox"/> Moraine Forest Identified Sites</p> <p><input type="checkbox"/> Cultural / Historic Preservation</p> <p>(§306) Planning / Coordination / Management</p> <p><input type="checkbox"/> Cultural/Historic Area Planning</p> <p><input type="checkbox"/> Dunes Kankakee Trail</p> <p><input type="checkbox"/> Natural Resources Planning</p> <p><input type="checkbox"/> Shoreline Management</p>	<p>(§306) Education / Outreach</p> <p><input type="checkbox"/> Shoreline/Beach Mgmt BMP Outreach to Landowners</p> <p><input type="checkbox"/> Coastal Waters Education/Education</p> <p><input type="checkbox"/> Youth/Community Environmental Programs</p> <p><input type="checkbox"/> Cultural/Historical Resource Education/Outreach</p> <p>(§306) Applied Research</p> <p><input type="checkbox"/> Land Restoration/Management Techniques</p> <p><input type="checkbox"/> Sustainable Green Infrastructure</p> <p><input type="checkbox"/> Coastal Resource Policy</p> <p><input type="checkbox"/> Cultural/Historical Resource Research</p> <p>(§306) Emerging Issues</p> <p><input type="checkbox"/> Coastal Hydrology/Hydraulics</p> <p><input type="checkbox"/> Planning/Coordination/Management</p> <p><input type="checkbox"/> Education/Outreach</p> <p><input type="checkbox"/> Applied Research</p>
<p>3. Organization applying:</p> <p>Select Type of Organization:</p>	<p>5. County where project is located: (select all that apply)</p>
<p>4. Application Contact Person and Address:</p> <p>Name/Title:</p> <p>Address:</p> <p>Phone:</p> <p>Fax:</p> <p>Email:</p>	<p>6. Project Cost:</p> <p>LMCP Share: \$</p> <p>Applicant Share: \$</p> <p>TOTAL: \$</p>

**Indiana Lake Michigan Coastal Program
Coastal Grants Program
2012 Funding Cycle Pre-Proposal**

9. Brief Summary of the Project, include project goals and objectives, describe the intended audience, roles of project partners and public outreach strategy:

10. Consistency with and implementation of area planning efforts: Describe how this project addresses a high priority need as identified in **state/regional recognized plans or local planning efforts**. Please attach a copy of the relevant section, reference information and/or website location.

11. Watershed Location: Hydrologic Unit Code (HUC)

Insert 10-Digit HUC here:

Insert 12-Digit HUC here:

12. Applicant an IDEM CLEAN Community?

Yes

No

13. New Applicant to LMCP Grant Program?:

Yes

No

**Indiana Lake Michigan Coastal Program
Coastal Grants Program
2012 Funding Cycle Pre-Proposal**

14. Preliminary Project Budget

Provide an estimated breakdown of the proposed project budget using the following table.

Category	LMCP Request	Match: Cash	Match: In-Kind	Total
Personnel				
Fringe				
Travel				
Supplies				
Contractual				
Construction				
Equipment (>\$5,000)				
Signage				
Other				
Totals				

15. Budget Description

a. Describe the use of FEDERAL FUNDS REQUESTED.

b. Describe the commitment/source of NONFEDERAL matching funds.

16. Project Location Map: Attach to the application a topographic or GIS based map and/or aerial photos clearly showing the proposed project location or area if applicable to your project

PHOTOS/MAP ATTACHED

Acceptance of the terms of the Grant Guidance

“I have read and accept the terms of the Lake Michigan Coastal Grants Program 2012 Funding Cycle Pre-Proposal Guidance document.”

Signature

Date

Instructions for determining the watershed associated with your project:

1. Visit the Local Decision Maker Website <http://ldm.agriculture.purdue.edu/>
2. Click on **GIS Maps** and then **Interactive Maps**
3. On the top left toolbar activate the **positive magnifying glass** by clicking on the icon. This tool will zoom in to your project location. Conversely, the minus magnifying glass will zoom out.
Zoom in so you can see your entire county.
4. Under Map Layers, select **Environmental and Natural Resources Folder**
5. Select the folder titled **Hydrology** then check the box next to **NHD Watersheds – HUC 10**. The blue lines indicate watershed boundaries.
6. **Click on the (i) icon next to NHD Watersheds – HUC 10**. This layer is now the dominant layer on the map.
7. Zoom in to your project location. Select the available layers, such as roads and aerial photography, to help you find your project location.
8. Select the **identify tool (i)** on the top toolbar. Click on the location of your project.
9. Make note of the **10-digit number next to HUC_10**. You will need this number in your application to identify your watershed.