

New Requirements for HPF Grants for National Register Nominations

Beginning in FY2011, Historic Preservation Fund (HPF) grant proposals in the Architectural & Historical category that seek to prepare nominations for National Register Historic Districts may require pre-verification of eligibility. The revised FY2011 A&H Priority #2 refers to this requirement, guidance for which will be included in an appendix within the application packet, and is reproduced below. The determination of eligibility requirements apply only to the following:

- If the district has NEVER been previously identified (through a county survey, a Section 106 project, or otherwise); OR
- If the district was identified as potentially eligible more than five(5) years prior to the grant application.

Districts that have been identified by a county survey or a Section 106 process within the last five years are not required to submit written verification of eligibility.

For proposed district nominations that have never been previously identified or that were identified more than five (5) years ago, the following should be submitted to DHPA no later than July 1 of the grant application year (i.e. July 1, 2011 for the next grant cycle) for an official determination of eligibility:

- A summary description (about a paragraph) of the overall district composition including architectural styles and types represented in the district. A brief discussion (a couple of sentences) of each area of significance being proposed.
- A map showing the proposed boundary and photograph numbers with direction arrows. Building footprints are preferred but not required.
- For districts of 25 resources or less
 - Please include a proposed resource count;
 - Please include a photograph of each resource. Streetscape views showing several resources are preferred.
- For districts of more than 25 resources
 - Approximate number of resources;
 - Please include an estimated resource count (ex. 65% contributing-35% noncontributing);
 - Please include photographs that accomplish the following: good geographic coverage; good contributing/noncontributing coverage; good style/type and range of integrity coverage; a few photos showing resources immediately outside the district to convey boundary justification.

Once the information is received, staff will review and respond within 30 days as to the eligibility, if additional information is needed, or if a site visit is needed. Upon review of the proposed district, DHPA staff will provide a written determination of eligibility or ineligibility.

HPF proposals must include a copy of the written determination of eligibility as part of the grant application.

If you have any questions about this requirement, please contact the DHPA Grant or National Register staff.