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DNR Indiana Department of Natural Resources

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February 1, 2007

RE: Qualified Professionals Roster

Dear Colleague:

As you may know, the Division of Historic Preservation and Archaeology has updated procedures for inclusion in our Qualified Professionals Rosters.

Previously, consultants were required to submit only a resume or curriculum vitae. Now we ask that resumes or curricula vitae be submitted with a completed qualification form for one or more of the five professional fields. In addition to the above, licensed architects will need to provide a copy of their current license.

Our forms are based on the "Archaeology and Historic Preservation: Secretary of the Interior's Standards and Guidelines," *Federal Register*, Vol. 48, No. 190-September 29, 1983, Pt. IV, as well as 312 IAC 21 for Archaeology. They can be found on our website at www.in.gov/dnr/historic.

Professionals on our existing rosters will not be transferred automatically to the new ones without updated information. Therefore, as indicated in our October 31, 2006 letter, **all current qualified professionals will need to submit the appropriate form along with an updated resume.** The existing rosters will no longer be available starting March 1, 2007. If you have already submitted a resume or curriculum vitae and a completed qualification form, please disregard this reminder request.

These new requirements will allow us to streamline the maintenance of our roster and better serve the public. We hope that you will continue to be supportive of the Indiana State Historic Preservation Office and its programs and services. If you have any questions about this matter, please contact Karie Brudis at (317) 233-8941 or kbrudis@dnr.IN.gov.

Thank you for your cooperation.

Very truly yours,

Ron McAhron
Acting Deputy Indiana State Historic Preservation Officer