

## **Qualifications for Potential Contractors For LARE-Funded Projects**

### **LAKE AND RIVER ENHANCEMENT (LARE) PROGRAM INDIANA DEPARTMENT OF NATURAL RESOURCES DIVISION OF FISH AND WILDLIFE**

The following guidelines apply to all interested contractors. If a firm has already fulfilled these requirements, please retain this guidance for future reference. The specified materials must be on file with the Lake and River Enhancement (LARE) Program before a contractor can be selected for any project funded through LARE. One digital and one hard copy of the following materials must be provided for each consultant and subcontractor:

1. Curriculum vitae (C.V.) or resume of all contractors and subcontractors who may work on LARE-funded projects. If the prospective contractor is a university, this means the major professor who will oversee the work as well as all students acting as secondary investigators.

For herbicide treatment, any employee who will be making recommendations or supervising treatment operations must be named along with his/her OISC Category 5 pesticide applicator certification number.

2. A brief description of at least three key formal research studies or contracts that illustrate the contractor's capacity to use methods and deliver a quality product similar to those employed in the particular types of LARE projects for which the consultant wishes to be considered. Each project description must include current contact information for a client who is available as a reference for the contractor. Copies of the actual studies are not necessary unless requested by LARE staff.

In the case of herbicide contractors, a brief description (several sentences) of treatments conducted for at least three lakes, including a contact name and phone number or e-mail address for each lake's association president or weed committee chair.

3. A description of equipment that is available to the contractor, including, but not limited to, collecting nets, survey tools, dredging equipment, microscopes, computers, technical software, treatment boats, herbicide sprayers, and taxonomic identification keys (as applicable, depending on the types of projects the contractor wishes to engage in).
4. A copy of the quality control / quality assurance plan for the contracting laboratory with chain of custody procedures, if biological and/or chemical analyses will be conducted (as applicable).

5. A list of the project types for which the contractor wishes to be considered, (see categories below). For more information on current project types, review the LARE website at: [http://www.in.gov/dnr/fishwild/files/fw-LARE\\_Contractor\\_List.pdf](http://www.in.gov/dnr/fishwild/files/fw-LARE_Contractor_List.pdf)

1. Aquatic Vegetation Herbicide Treatment
2. Aquatic Vegetation Survey and Management Plans (AVMP)
3. Bioengineering for Bank Stability
4. Biomonitoring Study of Stream
5. Design and/or Construction Project
6. Engineering Feasibility Study
7. Lake and/or Watershed Diagnostic Study
8. Log Jam Removal Project
9. Sediment Removal Plan
10. Sediment Removal (Dredging) Project
11. Communications and Public Participation (Facilitation Services)

While a reference to the contractor's website may be beneficial as additional background on the firm, please provide all of the requested information in hard copy format.

Questions regarding these requirements or any technical aspect of the LARE program can be directed to:

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