SUBGRANTEE PROGRESS REPORT HPF

Indiana Department of Natural Resources
Division of Historic Preservation and Archaeology

Subgrantee: _____ Grant Number: _____
Project Name: _____ Period Covered: _____

Please answer all pertinent questions as accurately as possible, provide detailed responses to the questions below, and sign the form. Mail or FAX this form so the DHPA Grants Staff will receive it no later than the reporting deadlines printed below. **COMPLETION OF ALL FIELDS IS MANDATORY.**

	During This Reporting Period:	Total To Date:
Estimated total project funds expended:	_____	_____
Estimated total grant funds expended:	_____	_____
Estimated % of work completed:	_____	_____

Estimated amount of grant funding to be used: _____
Estimated amount of grant funding that will be unused, if any: _____
Date when draft product will be submitted for DHPA review: _____

The grant project is: [ ] on schedule [ ] 30 or less days behind schedule (explanation required below) [ ] over 30 days behind schedule (explanation required below)

In the space below or on a separate sheet, please give a detailed summary of all work completed during this reporting period.

In the space below or on a separate sheet, list all work items remaining to be completed. Describe any difficulties or situations that might affect the scope of work, final product, budget, or timetable. If the project is behind schedule, please provide a detailed explanation.

_____ _____
Signature -- Agent of Sponsoring Organization Date

Mail to:	Grants Section Division of Historic Preservation and Archaeology 402 West Washington Street, Room W274 Indianapolis, IN 46204	By:	July 10 October 10 January 10 April 10	For the Period:	April 1 to June 30 July 1 to September 30 October 1 to December 31 January 1 to March 31