STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE

INDIANA GOVERNMENT CENTER NORTH
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INDIANAPOLIS, IN 46204
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November 21, 2007

Larry H. May
Steuben County Assessor
317 S Wayne St Rm 2G
Angola, IN 46703

Dear County Assessor May,

For the last several months, the Department of Local Government Finance ("Department") has been communicating with you about the obligation for counties to comply with Indiana law and provide the Department with statutorily required current and historical datasets. We have been committed to helping you provide the quality data needed by Governor Daniels, the Indiana General Assembly and others as they reviewed and analyzed the property tax system in our state.

Many officials requested more time to meet the October 15 deadline set in the letter of August 23, 2007 for the historical data sets. After consultation with local officials and consideration of the need to remain current with other deadlines while providing older data, I granted this request.

The first of the extended deadlines has now passed, and Steuben County is delinquent on the following datasets.

County	Dataset	STATUS	Due Date
Steuben	Pay 2008 Assessor Real Property	No Data	11/15/2007
Steuben	Pay 2008 Assessor Personal Property	No Data	11/15/2007

This letter is to notify you that we may initiate the process which may result in the revocation of your assessor certification (50 IAC 15-3-6) on December 10, 2007. You may avoid this process by submitting the overdue data immediately.

Further delinquency after December 15 will also subject the county to withholding of state Property Tax Replacement Credit (PTRC) funds. (Ind. Code § 6-1.1-21-4.)

As a reminder, we have included a list of your county's outstanding datasets and the extended deadline below:

Steuben	Pay 2004 Assessor Personal Property	No Data	1/15/2008

Finally, the following is a list of datasets that have been submitted, but are not yet compliant or have not been reviewed. Continued noncompliance may also result in the revocation of your assessor certification (50 IAC 15-3-6) or subject the county to withholding of state Property Tax Replacement Credit (PTRC) funds. (Ind. Code § 6-1.1-21-4.)

Steuben	Pay 2004 Assessor Real Property	Not Compliant	1/15/2008

Communication is essential to resolving any outstanding data issues, so we encourage you to update the Department on your county's current status with regard to the requested datasets. Additionally, counties may check the status of each dataset by accessing the statewide data status spreadsheet, which is updated weekly, on the Department's website at www.in.gov/dlgf/rates/. Department staff is available to assist you in many ways. You may contact the Department at data@dlgf.in.gov with questions relating to data and/or to submit any information on your county's data submission plan. They are available to answer any questions that you may have regarding data compliance, and additional support is available if you would like to request that a state information technology expert assist you in submitting the data.

As a reminder, all data submissions should be directed to Diane Powers, Director, Fiscal and Management Analysis, Indiana Legislative Services Agency at dpowers@iga.in.gov.

Again, we appreciate your support in providing Indiana's leaders with the information they need to ensure Indiana has an equitable property tax system for all.

Sincerely,

Cheryl A. W. Musgrave
Commissioner

CM/mjm

CC:

County Auditor
County Treasurer
County Commissioners
County Council
Township Trustees and Trustee Assessors
County Attorney
Legislators