

## 2008-Pay-2009 Assessment/Tax Billing Cycle - Marion County - Updated Tue 7/21/09

ID	Task Complete?	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Task Deadline	On Time Status	2008												2009												2010											
							J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J					
0		<b>2008-Pay-2009 Assessment/Tax Billing Cycle - Marion Coun</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>																																					
1	✓	<b>Submit 2007-pay-2008 real and personal property data to DLGF/LSA</b>	Wed 3/25/09	Wed 3/25/09	Mon 10/1/07																																					
2	✓	<b>Validate all 2007 sales disclosures and submit data to DLGF/LSA</b>	Wed 3/25/09	Tue 5/5/09	Fri 2/29/08																																					
3		Prepare ratio study and submit workbook and ratio study to DLGF	Wed 5/6/09	Tue 7/7/09	Fri 5/23/08																																					
4		Review and approve county ratio study	Wed 7/8/09	Tue 7/14/09	Fri 5/30/08																																					
5		<b>Apply trending factors, review assessed values, and deliver final AV t</b>	<b>Wed 7/15/09</b>	<b>Thu 8/13/09</b>	<b>Tue 7/1/08</b>																																					
6		Apply deductions and exemptions	Fri 8/14/09	Thu 9/10/09	Tue 7/29/08																																					
7		Submit TIF Neutralization forms (if applicable)	Fri 8/14/09	Thu 9/10/09	Tue 7/29/08																																					
8		Review and approve TIF Neutralization	Fri 9/11/09	Mon 9/14/09	Thu 7/31/08																																					
9		<b>Certify net assessed values to DLGF</b>	<b>Tue 9/15/09</b>	<b>Tue 9/15/09</b>	<b>Fri 8/1/08</b>																																					
10		<b>Prepare Form 15 data and submit to DLGF</b>	<b>Fri 8/14/09</b>	<b>Thu 12/3/09</b>	<b>Fri 10/31/08</b>																																					
11		<b>Prepare data extract files and submit 2008-pay-2009 real and persona</b>	<b>Fri 8/14/09</b>	<b>Thu 10/8/09</b>	<b>Mon 12/1/08</b>																																					
12		<b>Adopt budgets, levies and rates</b>	<b>Tue 7/14/09</b>	<b>Tue 7/14/09</b>	<b>Mon 12/1/08</b>																																					
13		<b>File budgets with County Auditor</b>	<b>Wed 7/15/09</b>	<b>Wed 7/15/09</b>	<b>Wed 12/3/08</b>																																					
14		<b>Advertises adopted rates (TAB Rate Chart)</b>	<b>Thu 7/16/09</b>	<b>Mon 7/27/09</b>	<b>Mon 12/15/08</b>																																					
15		<b>Work unit budgets, levies, rates, and certify county budget order</b>	<b>Wed 9/16/09</b>	<b>Tue 10/6/09</b>	<b>Mon 2/16/09</b>																																					
16		<b>Prepare abstract and tax duplicate, and submit 2008-pay-2009 tax billi</b>	<b>Wed 10/7/09</b>	<b>Tue 10/20/09</b>	<b>Mon 3/16/09</b>																																					
17		<b>Prepare and mail tax bills</b>	<b>Wed 10/21/09</b>	<b>Mon 10/26/09</b>	<b>Fri 4/24/09</b>																																					
18		Publish tax rates - 1st advertisement	Mon 10/26/09	Mon 10/26/09	Fri 4/24/09																																					
19		Publish tax rates - 2nd advertisement	Tue 10/27/09	Mon 11/2/09	Fri 5/1/09																																					
20		Publish tax rates - 3rd advertisement	Tue 11/3/09	Mon 11/9/09	Fri 5/8/09																																					
21		Tax billing lead time - spring installment	Mon 11/9/09	Tue 11/10/09	Mon 5/11/09																																					
22		<b>Tax bills due - spring installment</b>	<b>Tue 11/10/09</b>	<b>Tue 11/10/09</b>	<b>Mon 5/11/09</b>																																					
23		<b>Make spring property tax distribution</b>	<b>Wed 11/11/09</b>	<b>Wed 12/30/09</b>	<b>Tue 6/30/09</b>																																					
24		Tax billing lead time - fall installment	Wed 12/30/09	Wed 2/10/10	Tue 11/10/09																																					
25		<b>Tax bills due - fall installment</b>	<b>Wed 2/10/10</b>	<b>Wed 2/10/10</b>	<b>Tue 11/10/09</b>																																					
26		<b>Make fall property tax distribution</b>	<b>Thu 2/11/10</b>	<b>Fri 4/2/10</b>	<b>Thu 12/31/09</b>																																					

<p>On Time Status: Green = On Time or early Yellow = 1-90 days late Red = 91+ days late</p>	<p>Task </p> <p>Progress </p> <p>Baseline </p> <p>Milestone </p> <p>Baseline Milestone </p>	<p>Summary </p> <p>Rolled Up Task </p> <p>Rolled Up Milestone </p> <p>Baseline Summary </p> <p>Rolled Up Baseline </p>	<p>Rolled Up Baseline Milestone </p> <p>Rolled Up Progress </p> <p>Split </p> <p>Baseline Split </p> <p>External Tasks </p>	<p>Project Summary </p> <p>Group By Summary </p> <p>Deadline </p>
---	---	--	---	---