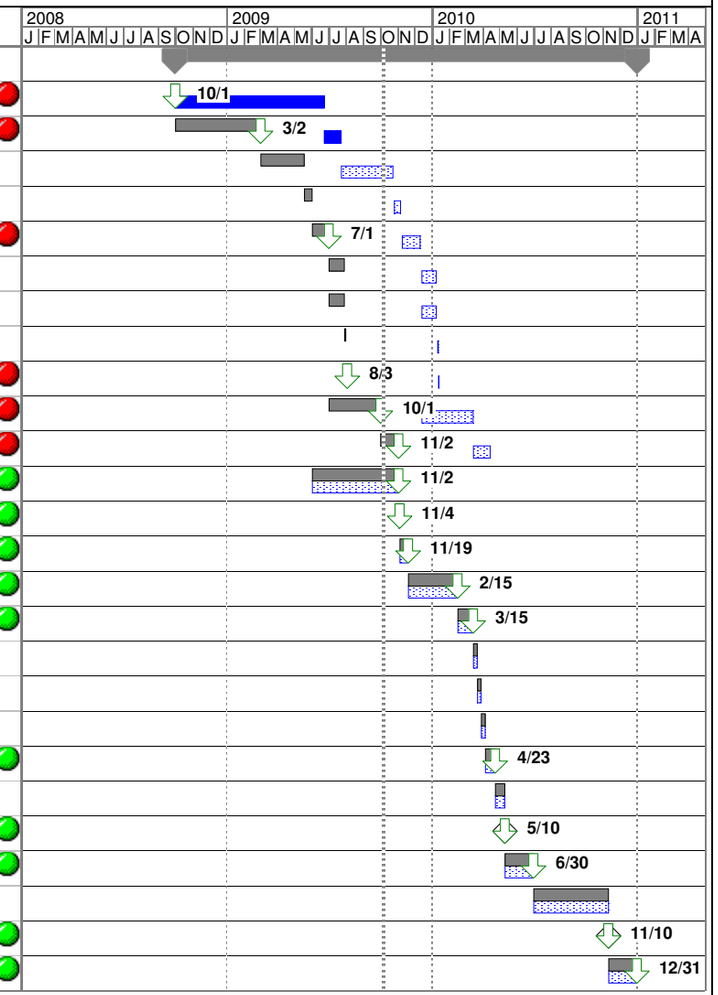
2009-Pay-2010 Assessment/Tax Billing Cycle - Huntington County - Updated Mon 10/5/09

ID	Date Type	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Required Finish Date	Resource Name	On Time Status
0		**2009-Pay-2010 Assessment/Tax Billing Cycle - Huntington County**	**NA**	**NA**	**NA**		
1	Actual	**Submit 2008-pay-2009 real and personal property data to DLGF/LSA**	**Wed 10/1/08**	**Tue 6/23/09**	**Wed 10/1/08**	**Assessor**	
2	Actual	**Validate all 2008 sales disclosures and submit data to DLGF/LSA**	**Wed 6/24/09**	**Thu 7/23/09**	**Mon 3/2/09**	**Assessor**	
3	Projected	County submits workbook and ratio study	Fri 7/24/09	Fri 10/23/09	Mon 5/18/09		
4	Projected	Conduct and approve county ratio study	Mon 10/26/09	Fri 11/6/09	Mon 6/1/09	DLGF	
5	Projected	**Apply trending factors, review assessed values, and deliver final AV to Auditor**	**Mon 11/9/09**	**Fri 12/11/09**	**Wed 7/1/09**	**Assessor**	
6	Projected	Apply deductions and exemptions	Mon 12/14/09	Fri 1/8/10	Wed 7/29/09	Auditor	
7	Projected	Submit TIF Neutralization forms (if applicable)	Mon 12/14/09	Fri 1/8/10	Wed 7/29/09	Auditor	
8	Projected	Review and approve TIF Neutralization	Mon 1/11/10	Tue 1/12/10	Fri 7/31/09	DLGF	
9	Projected	**Certify net assessed values to DLGF**	**Wed 1/13/10**	**Wed 1/13/10**	**Mon 8/3/09**	**Auditor**	
10	Projected	**Prepare data extract files and submit 2009-pay-2010 real and personal property to**	**Mon 12/14/09**	**Mon 3/15/10**	**Thu 10/1/09**	**Assessor**	
11	Projected	**Prepare Form 15 data and submit to DLGF**	**Tue 3/16/10**	**Wed 4/14/10**	**Mon 11/2/09**	**Assessor**	
12	Projected	**Adopt budgets, levies and rates**	**Tue 6/2/09**	**Mon 11/2/09**	**Mon 11/2/09**	**Local Units**	
13	Projected	**File budgets with County Auditor**	**Tue 11/3/09**	**Wed 11/4/09**	**Wed 11/4/09**	**Local Units**	
14	Projected	**Advertise adopted rates (TAB Rate Chart)**	**Thu 11/5/09**	**Thu 11/19/09**	**Thu 11/19/09**	**Auditor**	
15	Projected	**Work unit budgets, levies, rates, and certify county budget order**	**Fri 11/20/09**	**Mon 2/15/10**	**Mon 2/15/10**	**DLGF**	
16	Projected	**Prepare abstract and tax duplicate, and submits 2009-pay-2010 tax billing data to**	**Tue 2/16/10**	**Mon 3/15/10**	**Mon 3/15/10**	**Auditor**	
17	Projected	Publish tax rates - 1st advertisement	Tue 3/16/10	Mon 3/22/10	Mon 3/22/10	Treasurer	
18	Projected	Publish tax rates - 2nd advertisement	Tue 3/23/10	Mon 3/29/10	Mon 3/29/10	Treasurer	
19	Projected	Publish tax rates - 3rd advertisement	Tue 3/30/10	Mon 4/5/10	Mon 4/5/10	Treasurer	
20	Projected	**Prepare and mail tax bills**	**Tue 4/6/10**	**Fri 4/23/10**	**Fri 4/23/10**	**Treasurer**	
21	Projected	Tax billing lead time - spring installment	Fri 4/23/10	Mon 5/10/10	Mon 5/10/10		
22	Projected	**Tax bills due - spring installment**	**Mon 5/10/10**	**Mon 5/10/10**	**Mon 5/10/10**		
23	Projected	**Make spring property tax distribution**	**Tue 5/11/10**	**Wed 6/30/10**	**Wed 6/30/10**	**Auditor**	
24	Projected	Tax billing lead time - fall installment	Wed 6/30/10	Wed 11/10/10	Wed 11/10/10		
25	Projected	**Tax bills due - fall installment**	**Wed 11/10/10**	**Wed 11/10/10**	**Wed 11/10/10**		
26	Projected	**Make fall property tax distribution**	**Thu 11/11/10**	**Fri 12/31/10**	**Fri 12/31/10**	**Auditor**	



On time symbols: Green = On time or early; Yellow = 1-90 days late; Red = 91+ days late

Task | Progress | Baseline | Milestone | Baseline Milestone | Summary | Rolled Up Task | Rolled Up Milestone | Baseline Summary | Rolled Up Baseline | Rolled Up Baseline Milestone | Rolled Up Progress | Split | Baseline Split | External Tasks | Project Summary | Group By Summary | Deadline

Note: Tasks in **BOLD** have statutory deadlines.