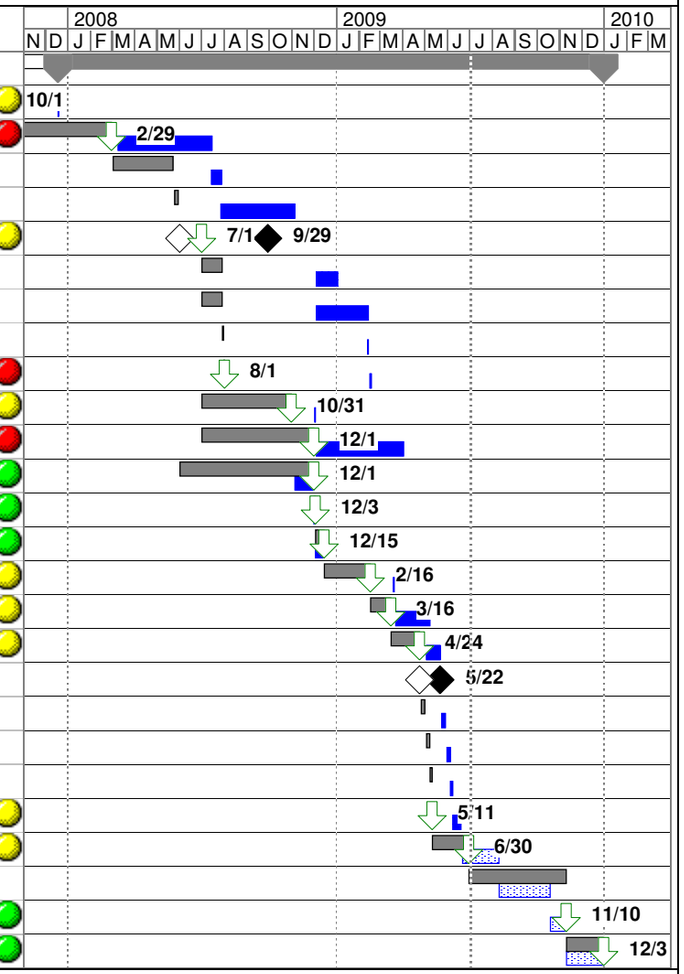
2008-Pay-2009 Assessment/Tax Billing Cycle - Grant County - Updated Thu 7/2/09

ID	Task Complete?	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Task Deadline	On Time Status
0		**2008-Pay-2009 Assessment/Tax Billing Cycle - Grant County**	**NA**	**NA**	**NA**	
1	✓	**Submit 2007-pay-2008 real and personal property data to DLGF/LSA**	**Wed 12/19/07**	**Wed 12/19/07**	**Mon 10/1/07**	
2	✓	**Validate all 2007 sales disclosures and submit data to DLGF/LSA**	**Mon 3/10/08**	**Tue 7/15/08**	**Fri 2/29/08**	
3	✓	Prepare ratio study and submit workbook and ratio study to DLGF	Tue 7/15/08	Mon 7/28/08	Fri 5/23/08	
4	✓	Review and approve county ratio study	Mon 7/28/08	Wed 11/5/08	Fri 5/30/08	
5	✓	**Apply trending factors, review assessed values, and deliver final AV to Audit**	**Mon 9/29/08**	**Mon 9/29/08**	**Tue 7/1/08**	
6	✓	Apply deductions and exemptions	Fri 12/5/08	Fri 1/2/09	Tue 7/29/08	
7	✓	Submit TIF Neutralization forms (if applicable)	Fri 12/5/08	Fri 2/13/09	Tue 7/29/08	
8	✓	Review and approve TIF Neutralization	Fri 2/13/09	Fri 2/13/09	Thu 7/31/08	
9	✓	**Certify net assessed values to DLGF**	**Mon 2/16/09**	**Tue 2/17/09**	**Fri 8/1/08**	
10	✓	**Prepare Form 15 data and submit to DLGF**	**Wed 12/3/08**	**Wed 12/3/08**	**Fri 10/31/08**	
11	✓	**Prepare data extract files and submit 2008-pay-2009 real and personal propei**	**Fri 12/5/08**	**Thu 4/2/09**	**Mon 12/1/08**	
12	✓	**Adopt budgets, levies and rates**	**Thu 11/6/08**	**Mon 12/1/08**	**Mon 12/1/08**	
13	✓	**File budgets with County Auditor**	**Tue 12/2/08**	**Wed 12/3/08**	**Wed 12/3/08**	
14	✓	**Advertises adopted rates (TAB Rate Chart)**	**Thu 12/4/08**	**Mon 12/15/08**	**Mon 12/15/08**	
15	✓	**Work unit budgets, levies, rates, and certify county budget order**	**Fri 3/20/09**	**Fri 3/20/09**	**Mon 2/16/09**	
16	✓	**Prepare abstract and tax duplicate, and submit 2008-pay-2009 tax billing data**	**Mon 3/23/09**	**Fri 5/8/09**	**Mon 3/16/09**	
17	✓	**Prepare and mail tax bills**	**Mon 5/4/09**	**Fri 5/22/09**	**Fri 4/24/09**	
18	✓	Publish tax rates - 1st advertisement	Fri 5/22/09	Fri 5/22/09	Fri 4/24/09	
19	✓	Publish tax rates - 2nd advertisement	Mon 5/25/09	Fri 5/29/09	Fri 5/1/09	
20	✓	Publish tax rates - 3rd advertisement	Mon 6/1/09	Fri 6/5/09	Fri 5/8/09	
21	✓	Tax billing lead time - spring installment	Fri 6/5/09	Mon 6/8/09	Mon 5/11/09	
22	✓	**Tax bills due - spring installment**	**Tue 6/9/09**	**Fri 6/19/09**	**Mon 5/11/09**	
23		**Make spring property tax distribution**	**Mon 6/22/09**	**Mon 8/10/09**	**Tue 6/30/09**	
24		Tax billing lead time - fall installment	Mon 8/10/09	Mon 10/19/09	Tue 11/10/09	
25		**Tax bills due - fall installment**	**Tue 10/20/09**	**Tue 11/10/09**	**Tue 11/10/09**	
26		**Make fall property tax distribution**	**Wed 11/11/09**	**Thu 12/31/09**	**Thu 12/31/09**	



On Time Status: Green = On Time or early; Yellow = 1-90 days late; Red = 91+ days late

Task	Summary	Rolled Up Baseline Milestone	Project Summary
Progress	Rolled Up Task	Rolled Up Progress	Group By Summary
Baseline	Rolled Up Milestone	Split	Deadline
Milestone	Baseline Summary	Baseline Split	
Baseline Milestone	Rolled Up Baseline	External Tasks	

Note: Tasks in **BOLD** have statutory deadlines.

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0 2008-Pay-2009 Assessment/Tax Billing Cycle - Grant County

This year the picture of the assessment/tax billing cycle for Grant County is looking better than the last few years. Our sales disclosures were sent in on time and our ratio study was submitted the end of April and was approved June 17th. I anticipate the roll to the Auditor to be on or before July 1.

Note: Tasks in **BOLD** have statutory deadlines.