

Property Tax File Structures

Real Property Assessment

Version 2004A

NOTE: The general 2003A Data Format and Submission instructions are also applicable to the 2004A format.

SALES DISCLOSURE FILE (0, 1, or many records per parcel) - Filename = SALEDISC

Column	Start	End	Length	Type	Comments/Format	Version Changes
Parcel Number 1	1	25	25	A	Must be unique within county.	Version 2004A - renamed to accommodate multiple parcels
Parcel 1 Acreage	26	32	7	A	Format 4.3	Version 2004A - added as part of form revision
Parcel 1 Split (Y/N)	33	33	1	A		Version 2004A - added as part of form revision
Parcel Number 2	34	58	25	A	Must be unique within county.	Version 2004A - added as part of form revision
Parcel 2 Acreage	59	65	7	A	Format 4.3	Version 2004A - added as part of form revision
Parcel 2 Split (Y/N)	66	66	1	A		Version 2004A - added as part of form revision
Parcel Number 3	67	91	25	A	Must be unique within county.	Version 2004A - added as part of form revision
Parcel 3 Acreage	92	98	7	A	Format 4.3	Version 2004A - added as part of form revision
Parcel 3 Split (Y/N)	99	99	1	A		Version 2004A - added as part of form revision
Street Address of Property Transferred	100	139	40	A		
City of Property Transferred	140	169	30	A		
State of Property Transferred	170	171	2	A		
Zip Code of Property Transferred	172	181	10	A	Format xxxxx-xxxx	
Tax Bill Street Address	182	221	40	A		Version 2004A - added as part of form revision
Tax Bill City	222	251	30	A		Version 2004A - added as part of form revision
Tax Bill State	252	253	2	A		Version 2004A - added as part of form revision
Tax Bill Zip Code	254	263	10	A	Format xxxxx-xxxx	Version 2004A - added as part of form revision
Number of Parcels	264	266	3	N		Version 2004A - added as part of form revision
Adjacent Property Owner (Y/N)	267	267	1	A		Version 2004A - added as part of form revision
Vacant Land (Y/N)	268	268	1	A		
Exchange for Other Real Property ("Trade") (Y/N)	269	269	1	A		
Seller-provided Financing (Y/N)	270	270	1	A		
Seller Paid Points	271	282	12	N		

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Change in use (Y/N)	283	283	1	A		Version 2004A - added as part of form revision
Existence of a Family or Business Relationship Between Buyer and Seller (Y/N)	284	284	1	A		
Land Contract (Y/N)	285	285	1	A		Version 2004A - renamed as part of form revision
Land Contract Date	286	295	10	A	Format mm/dd/yyyy	Version 2004A - added as part of form revision
Personal Property Included in Transfer (Y/N)	296	296	1	A		
Amount of Personal Property Included in Transfer	297	308	12	N		
Buyer/Seller Significant Physical Changes to Property Between March 1 and Date of Sales (Y/N)	309	309	1	A		Version 2004A - renamed as part of form revision
Non-warranty deed (Y/N)	310	310	1	A		Version 2004A - added as part of form revision
Type of Deed (other than warranty)	311	312	2	A		Version 2004A - Renamed; see attached code list
Partial Interest (Y/N)	313	313	1	A		Version 2004A - added as part of form revision
Security Interest (Y/N)	314	314	1	A		Version 2004A - added as part of form revision
Leases (Y/N)	315	315	1	A		Version 2004A - added as part of form revision
Foreclosure (Y/N)	316	316	1	A		Version 2004A - added as part of form revision
Mergers (Y/N)	317	317	1	A		Version 2004A - added as part of form revision
Quitclaim deeds (Y/N)	318	318	1	A		Version 2004A - added as part of form revision
Partition Documents (Y/N)	319	319	1	A		Version 2004A - added as part of form revision
Transfer to charity, NFP, govmt (Y/N)	320	320	1	A		Version 2004A - added as part of form revision
No/discount consideration (Y/N)	321	321	1	A		Version 2004A - added as part of form revision
Rerecording (Y/N)	322	322	1	A		Version 2004A - added as part of form revision
Easement/ROW (Y/N)	323	323	1	A		Version 2004A - added as part of form revision
Contract Date	324	333	10	A	Format mm/dd/yyyy	Version 2004A - renamed as part of form revision
Total Sales Price	334	348	15	N		
Special Circumstances	349	848	500	A		

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Name of Seller1	849	883	35	A		Version 2004A - renamed to accommodate multiple sellers
Street Address of Seller1	884	923	40	A		Version 2004A - renamed to accommodate multiple sellers
City of Seller1	924	953	30	A		Version 2004A - renamed to accommodate multiple sellers
State of Seller1	954	955	2	A		Version 2004A - renamed to accommodate multiple sellers
Zip Code of Seller1	956	965	10	A	Format xxxxx-xxxx	Version 2004A - renamed to accommodate multiple sellers
Name of Seller2	966	1000	35	A		Version 2004A - added as part of form revision
Street Address of Seller2	1001	1040	40	A		Version 2004A - added as part of form revision
City of Seller2	1041	1070	30	A		Version 2004A - added as part of form revision
State of Seller2	1071	1072	2	A		Version 2004A - added as part of form revision
Zip Code of Seller2	1073	1082	10	A	Format xxxxx-xxxx	Version 2004A - added as part of form revision
Title Company Name	1083	1112	30	A		Version 2004A - added as part of form revision
Title Company Phone	1113	1124	12	A	Format xxx-xxx-xxxx	Version 2004A - added as part of form revision
Name of Buyer 1	1125	1159	35	A		Version 2004A - renamed to accommodate multiple buyers
Street Address of Buyer 1	1160	1199	40	A		Version 2004A - renamed to accommodate multiple buyers
City of Buyer 1	1200	1229	30	A		Version 2004A - renamed to accommodate multiple buyers
State of Buyer 1	1230	1231	2	A		Version 2004A - renamed to accommodate multiple buyers
Zip Code of Buyer 1	1232	1241	10	A	Format xxxxx-xxxx	Version 2004A - renamed to accommodate multiple buyers
Buyer Primary Residence (Y/N)	1242	1242	1	A		Version 2004A - added as part of form revision
Name of Buyer 2	1243	1277	35	A		Version 2004A - added as part of form revision
Street Address of Buyer 2	1278	1317	40	A		Version 2004A - added as part of form revision
City of Buyer 2	1318	1347	30	A		Version 2004A - added as part of form revision

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State of Buyer 2	1348	1349	2	A		Version 2004A - added as part of form revision
Zip Code of Buyer 2	1350	1359	10	A	Format xxxxx-xxxx	Version 2004A - added as part of form revision
Telephone Number of Seller or Representative	1360	1371	12	A	Format xxx-xxx-xxxx	Version 2004A - renamed as part of form revision
Telephone Number of Buyer or Representative	1372	1383	12	A	Format xxx-xxx-xxxx	Version 2004A - renamed as part of form revision
Assessor Significant Changes (Y/N)	1384	1384	1	A		Version 2004A - added as part of form revision
AV - Land	1385	1399	15	N		
AV - Improvements	1400	1414	15	N		
AV - Total	1415	1429	15	N		
Neighborhood Code	1430	1441	12	A		Version 2004A - added as part of form revision
Property Class Code	1442	1444	3	A		
Taxing District	1445	1449	5	A		Version 2004A - added as part of form revision
Valid Sale (Y/N)	1450	1450	1	A		Version 2004A - added as part of form revision
Township Number			4	A		Version 2004A - deleted as part of form revision
School Corporation Number			4	A		Version 2004A - deleted as part of form revision
Exempt Transaction (Y/N)			1	A		Version 2004A - deleted as part of form revision
Exempt Code			2	A	Refer to Code List 53	Version 2004A - deleted as part of form revision
Net Sales Price (Total Price Minus Points)			15	N		Version 2004A - deleted as part of form revision
Used in Equalization Study (Y/N)			1	A		Version 2004A - deleted as part of form revision
Transfer of Entire Parcel (Y/N)			1	A		Version 2004A - deleted as part of form revision
Condominium Sale (Y/N)			1	A		Version 2004A - deleted as part of form revision
Purchase of Adjoining Land (Y/N)			1	A		Version 2004A - deleted as part of form revision
Mobile Home (Y/N)			1	A		Version 2004A - deleted as part of form revision
Splits (Y/N)			1	A		Version 2004A - deleted as part of form revision

3/1/2007 Last Update

Sales Disclosure Form

Deed Type Code List (for other than Warranty Deeds)

Code	Description
AD	Administrator's Deed
AS	Affadavit of Survivorship
AU	Auditor's Deed
CD	Corrective Warranty Deed
CM	Commissioner's Deed
CO	Court Order
CT	Contract Sale
CW	Corporate Warranty
DD	Deed of Distribution
DF	Deed in Lieu of Foreclosure
DM	Dissolution of Marriage
EX	Executor's Deed
GD	Guardian's Deed
IT	Deed in Trust
LW	Limited Warranty Deed
OD	Order of Distribution
PR	Personal Representative Deed
QC	Quit Claim Deed
RD	Receiver's Deed
SH	Sheriff's Deed
SW	Special Warranty
TD	Trustee's Deed
UM	U.S. Marshall's Deed
XD	Tax Deed