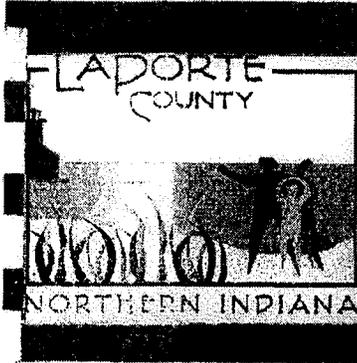


LaPorte

GIS

46GIS01

3



Technical GIS Services
for
LaPorte County, Indiana

Contract Agreement

This agreement entered into this 12th day of September, 2006, between The Sidwell Company, St. Charles, Illinois, hereinafter called "Sidwell," party of the first part, and LaPorte County, Indiana, a government entity, hereinafter called "the County," party of the second part, witnesseth:

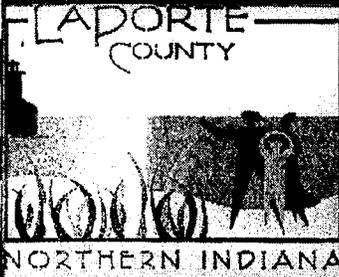
That whereas, The Sidwell Company is in the business of providing professional GIS services for various governmental agencies in the United States, and

Whereas, the County is desirous of having The Sidwell Company provide professional GIS services.

Now, therefore, in consideration of the mutual agreements hereinafter made, the recitals of fact hereinabove set forth, and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows;

The Sidwell Company will perform the services described in the scope of services that follows.





Technical GIS Services for LaPorte County, Indiana

Technical GIS Services for LaPorte County, Indiana

Technical services include tasks in which Sidwell is performing specific operations on existing data or enhancing the GIS data by adding additional information.

Geodatabase Conversion and Implementation

Convert ESRI Shapefiles and AutoCAD Drawings to a Tagged Model Geodatabase

LaPorte County contracted for and received a cadastral GIS data set within the past year from another GIS service provider. Currently, the LaPorte County GIS project exists as AutoCAD files and shapefiles. Sidwell has reviewed sample cadastral data from LaPorte County and proposes to convert the County's cadastral shapefile data to the tagged model Geodatabase.

The Geodatabase format is the most current and preferred ESRI format for storing and editing GIS data. The Geodatabase supports an object-oriented vector data model where entities are represented as objects with various tables containing properties, behavior, and relationships. Support for a variety of different geographic object types is built into the system. Geodatabase feature classes each contain one geometric feature type such as points, lines, polygons, or annotation features. Related feature classes can be organized into feature datasets. Feature datasets are useful for organizing feature classes thematically or with a shared topology.

The Geodatabase comes in two types of architectures: personal and enterprise. Sidwell will convert the LaPorte County cadastral GIS data set into an enterprise Geodatabase which is suitable for a county with greater than 35,000 parcels. LaPorte County has approximately 68,000 parcels. The enterprise Geodatabase utilizes a database product such as Microsoft SQL or Oracle and ArcSDE software from ESRI. It enhances data management and security, supports multiple, concurrent editing sessions, and provides versioning of the database.

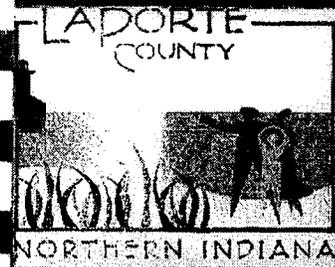
Geodatabase Design

In order to implement an enterprise geodatabase, Sidwell GIS Technical Analysts will meet with LaPorte County to design the geodatabase to best fit the needs and workflow at the County. We will discuss options to deal with parcel history, date stamping for parcel updates, and versioning to recognize tax years. This on-site effort will allow us to design the geodatabase suitable to LaPorte County.

Tagged Data Model

The tagged model Geodatabase is designed to let each line in the Geodatabase carry multiple definitions. In the real world, a single line can represent the boundary of several different entities. It is common for a subdivision boundary, a parcel line, and a road right-of-way to be coincident. A line is drawn once in the Geodatabase and attributed or multiple featured tagged with one or more features. The tagged data model is compact and easy to use for GIS cadastral map maintenance. It supports the ability to perform most cadastral editing within one linear feature class because you





Technical GIS Services for LaPorte County, Indiana

do not have to edit each feature class individually which could potentially introduce matching errors. It ensures that elements of different feature classes match one another because additional feature classes can be built using the same set of lines.

The current LaPorte County cadastral shapefiles utilize this same principle by carrying an attribute column for each possible line definition. These columns are then populated with "Y" or "N" flags to indicate the subset of line definitions associated with each line. The line definition of the highest cartographic priority is designated in the SYMBOLOGY column. Figure 1.0 illustrates this configuration.

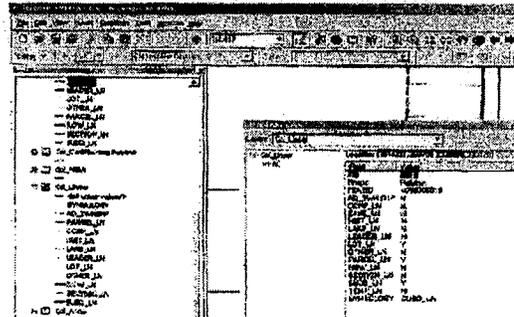


Figure 1.0

The Parcel Builder tagged data model builds upon this same principle. We have productized this multiple definition approach by leveraging relationship classes within the Geodatabase and building a suite of productivity tools around the data model. We intend to pull all linear data out of the existing parcel shape feature classes.

While comparing the existing cadastral annotation which resides as text in DWG CAD files and as attributed lines in the shapefiles we have concluded that the preferred source for the annotation are the AutoCAD DWG files. Since the annotation has already gone through one conversion from the DWG to shapefile format, we would prefer to convert from the original source. Every annotation conversion causes some minor offsets and differences in the exact location and appearance of text. By going back to the source data we can minimize this impact.

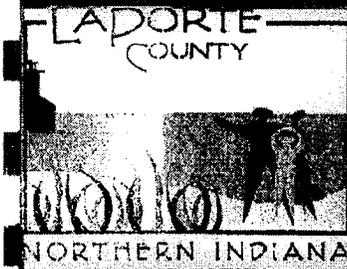
Cleanup Feature Tags and Annotation

After data is converted into a Geodatabase, it will be visually checked to ensure spatial consistency with the source data. Featurization of each map feature will be confirmed against a style set that is created for this project. By rendering the cadastral data against the project style set, we can identify items that are inappropriately tagged and correct them.

Under program control, existing annotation will be realigned to their associated boundaries. Additionally, annotation alignment will be manually checked and corrected starting with the most serious annotation problems. We have allotted 40 hours for manual annotation cleanup and will consult with the County if those hours are expended and further work remains to be done.

Within a Geodatabase, we have the opportunity to leverage dynamic labeling in place of static annotation. We recommend the use of dynamic labeling for some features, and static annotation for others. For instance, we often rely on labeling to place subdivision names, but almost always use annotation for lot and parcel dimensions. We can also dynamically rescale Geodatabase annotation to accommodate different plotting scales within Parcel Builder-MapPlotter™. With these options, we can simplify the Geodatabase schema, reduce the size of the Geodatabase, and





Technical GIS Services for LaPorte County, Indiana

streamline the map maintenance process. While we will make recommendations regarding text in the Geodatabase conversion, we will consult with the LaPorte County project manager on the handling of annotation.

Create Grid Indexes and Map Templates for Plotting

Sidwell will create grid indexes and map templates for LaPorte County cadastral maps. Sidwell will implement Parcel Builder-MapPlotter with a grid index, which is a Geodatabase polygon feature class containing one box polygon for each map. Each box is attributed with information specific to that map page which will be used in the marginalia of the map when it is created. Boxes can be of different size and shape based on the specific map page definition. We will generate a page grid index based on either the County's current map pages or on pages that match our current map production standards. MapPlotter reads these grid indexes to automatically format each map page and place appropriate text and symbols into the marginalia of the map.

Our current map standards are similar to the map scales used at LaPorte County; rural maps covering one section of land at 1"=400', urban maps covering ¼ of ¼ of a section of land at 1"=100'. We also can define township maps at a scale of 1"=1200'. We will work with LaPorte County staff to define map template layouts that meet their expectations.

Ensure Quality of the Converted Geodatabase

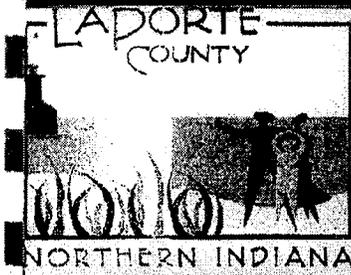
The converted Geodatabase will be subjected to a series of quality control steps which include the following:

- Topology rules will be defined and validated to check for geometric inconsistencies in the Geodatabase. These rules will be run on each relevant feature tag and on the cadastral linear feature class as a whole.
- Polygon feature classes will be created for each relevant cadastral feature to isolate feature coding errors that result in incomplete feature-specific layers.
- Polygon feature classes will be queried against attribute codes to ensure that each polygon carries attribute values. Discrepancies resulting in data code deficiencies in the source data set will be isolated and reported to the County.
- Parcel numbers will be cross-referenced between the source GIS data set and tax data provided by the County. All discrepancies will be reported to the County.
- Visual checks will be performed to ensure that clarity and cartographic rules are respected.

Load Parcel Builder-Administrator™

Parcel Builder-Administrator is used to manage the parcel number inventory. All active real estate parcels will be loaded into Administrator. This data will reside as tables stored within Microsoft SQL Server. It also maintains live real-time links to any related tax and/or CAMA data that is available as





Technical GIS Services for LaPorte County, Indiana

ODBC-compliant data sources. All data loaded into Parcel Builder-Administrator will be provided in digital form by LaPorte County, Indiana.

Portable Document Format (.pdf) files for Parcel Builder-MapViewer

Sidwell will create composite parcel map documents including orthophotos and vector cadastral map data in Portable Document Format (.pdf) that can be printed by the user from MapViewer. The .pdf files will be as current as the last time the selected map was re-published using Adobe Acrobat software. Sidwell will set up the hotlink from MapViewer to the .pdf parcel map documents. These parcel maps will be formatted with margin information such as map title, index map, disclaimer, etc. Note: The MapViewer user can also print a map with MapViewer tools that contains what they are viewing in the MapViewer window, but this type of map print will not contain the margin information.

Cadastral Map Plotting

Sidwell will plot a complete set of LaPorte County composite parcel maps including orthophotos and vector map data. The parcel maps will include margin information such as map title, index map, disclaimer, etc. The parcel maps will be plotted in section format for rural areas and in quarter-quarter section format for urban areas. Maps will be plotted on 17" x 19" paper and bound into approximately 20 binders. We estimate approximately 2,000 composite map pages.

Sidwell Software Purchases and Support

Sidwell's Parcel Builder Software

We have included a multi-user license (5 seats) of GIS Parcel Builder™ software in this proposal contract. Parcel Builder is a Sidwell software suite designed for desktop access cadastral map maintenance. It consists of four modules—including Parcel Builder-MapEditor™, Parcel Builder-Administrator™, Parcel Builder-MapPlotter™, and Parcel Builder-MapViewer™.

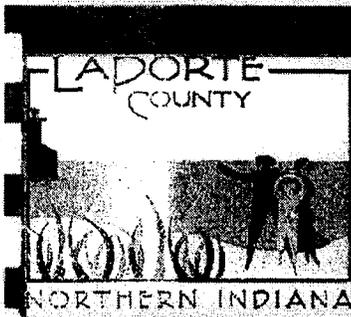
Also included with this proposal contract are two multi-user licenses (10 seats) for Parcel Builder-MapViewer software. The MapViewer module supports read-only access to GIS data as well as to integrated parcel record data in the tax and appraisal systems.

The first year of Parcel Builder software maintenance is included with this proposal contract. While we reserve the right to adjust our software maintenance costs, our current maintenance fee for a multi-user license of the four-module suite is \$4,485.00 per year for year two and thereafter. Software maintenance for two multi-user licenses of the MapViewer module only, for year two and thereafter, is currently \$900.00. An overview of GIS Parcel Builder and a software license agreement are included as appendices to this proposal contract.

Parcel Builder-Administrator/ProVal Connectivity Plug-in

Sidwell and Manatron have worked together to create a seamless workflow for parcel number administration between our respective software applications. This integration requires installation of a specific build of ProVal and a plug-in extension to Parcel Builder-Administrator.





Technical GIS Services for LaPorte County, Indiana

This extension provides two benefits to the mappers. First, when a parcel is created in Parcel Builder-Administrator and associated with the GIS, the parcel number is automatically sent to the ProVal Work Management module, from which it can be activated as a live parcel without any duplicate parcel number entry. Second, this extension makes a user defined subset of the relevant ProVal data available within Parcel Builder for any active parcel as a read-only view. These functions work together to ensure that the GIS map maintenance technicians and CAMA data entry personnel are working with the same data in real time. We cannot address the possible cost impact for acquiring the ProVal portion of this connectivity from Manatron. However, two licenses of the Sidwell component have been included as an option to this proposal contract. We have also included one full day of on-site support to install, test, and train County staff on the use of the integrated Parcel Builder/ProVal parcel number administration workflow.

Installation and Training

Each training scenario is different, as our training programs are customized to the specific needs of the individuals that we are training. We have included the following training outline as a point from which to begin discussions of your specific needs. Because training is a professional service, we work with you to apply the training hours where they are most needed. We look at these professional service hours as a "bank of time" from which hours may be drawn.

This training program focuses primarily on the cadastral map maintenance workflow, since this is usually the most time-critical and one of the highest priority items. We believe that quality training is often the item that differentiates a successful project from one that flounders at the point of implementation.

Parcel Builder Software and Geodatabase Installation and Configuration (8 hours)

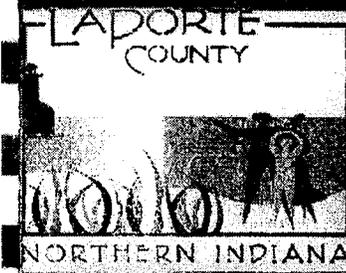
Sidwell representatives will install and configure all software purchased from Sidwell. We will also assist in the installation and configuration of ESRI software at the discretion of the LaPorte County project manager.

ArcMap® Training, Focused on Cadastral Editing (approximately 24 hours)

Most generic classes on ArcGIS® give limited attention to map editing. However, we have found this to be the single highest labor cost throughout most GIS implementations. This session will focus on how to best leverage the map editing tools that are included in ArcMap® at the ArcEditor® and ArcInfo® licensing levels. Many of these tools are buried within the user interface and are not apparent to the user without some specific guidance.

This training will cover the use of ArcGIS, with a concentration on County applications and workflows that are specific to your needs. We will focus on how to leverage your new Geodatabase with your existing databases (such as tax data) to convey information and help solve problems at the County. We will cover the contents of the Geodatabase provided by Sidwell, and the use of ArcCatalog®, ArcMap®, and Arc Toolbox®. Special attention will be given to tools that we see being used most often in county applications, such as topology, spatial adjustment, attribute transfer, and projection definition.





Technical GIS Services for LaPorte County, Indiana

Cadastral Editing in Parcel Builder (approximately 24 hours)

We will build upon the knowledge of the ArcMap editing tools by introducing Parcel Builder-MapEditor, which adds many additional editing tools to ArcMap. Our focus will be on establishing workflows that utilize combinations of ESRI® tools and Parcel Builder tools to increase the efficiency of the map editing process. We will begin with some standard exercises developed at Sidwell, and then move into some actual map maintenance based on your data set and your incoming land record documents. We will tailor this training to the cadastral mapping practices adopted by LaPorte County.

Training on Parcel Builder-Administrator (approximately 8 hours)

We will focus on the use of Parcel Builder-Administrator to manage the parcel number inventory within the County. We will start with the basic operations of splitting, consolidating, and retiring parcels, and then move on to more complex workflows such as condominiums and reporting. This training will also focus on the customization of Parcel Builder-Administrator to make it fit the specific workflows adopted by LaPorte County.

Training on Parcel Builder-MapPlotter (approximately 16 hours)

This session will focus on the use of Parcel Builder-MapPlotter to create standard hard copy cadastral maps using the County's plotting and printing equipment. We will then focus on how to modify these maps and create new map series to satisfy the needs of various user groups within the County.

Training on Parcel Builder-MapView (approximately 16 hours)

MapView, with read-only access, provides a simple and intuitive user interface and is targeted to the casual user who wants to quickly and efficiently access cadastral maps and query data from related tables. The cadastral map data viewed with MapView will be as current as data in the Geodatabase through file linkage with the Geodatabase. Our training will orient users to the various parts of the MapView window such as the menu bar, table of contents, and results grid. The training will cover the use of MapView tools including navigation, bookmark, parcel, and utility tools.

Staff will be trained to use routines that are included with MapView that permit maps to be accessed from parcel records in the appraisal and tax system. MapView also permits direct access to a parcel record in the tax cycle and appraisal software systems for the parcel identifier contained in the GIS environment. Users can use any search criteria supported by the appraisal or tax cycle software to isolate a parcel (searches by owner name, site address, etc.). Once a parcel is selected, the same parcel can be located in the mapping system and displayed on the screen by MapView. Alternately, a parcel can be selected in the mapping system, and the appropriate appraisal or tax cycle query screen will be displayed.





Technical GIS Services for LaPorte County, Indiana

ArcSDE Implementation

Implementation of ArcSDE is a complicated task that is critical to the success of the LaPorte County GIS project. Sidwell has two individuals on staff that have completed ESRI ArcSDE training. We extensively use ArcSDE to support our own production departments and have successfully implemented ArcSDE in counties throughout the Midwest.

Many counties use ArcSDE to warehouse GIS data. While the benefits of this use of ArcSDE are significant, the true power of ArcSDE is unleashed when a multi-versioned multi-user editing environment is designed around ArcSDE. Our implementation will focus on the latter. We will also focus on tuning ArcSDE to provide optimal performance. Just because ArcSDE is running does not mean that it is running under its most efficient configuration. We will work with LaPorte County technical staff to ensure that you are getting the most out of your ArcSDE editing environment.

We have included 4 days of on-site work over 2 trips to LaPorte County focused on ArcSDE implementation. We will perform the following tasks to ensure a smooth ArcSDE implementation at LaPorte County.

ArcSDE Configuration and Data Loading

Sidwell technical personnel will install and configure ArcSDE at LaPorte County. All related computing infrastructure is the responsibility of LaPorte County. Our staff will require administrative access to the server upon which ArcSDE is installed, and to Microsoft SQL Server. We have not included any software in this portion of the proposal contract. All required software will be provided by LaPorte County.

All data that has been converted into the Geodatabase format by Sidwell will be loaded onto the ArcSDE enterprise Geodatabase at LaPorte County. We will also train LaPorte County staff on how to load other data sets into the Geodatabase. All data sets will be tested and optimized for performance within ArcSDE.

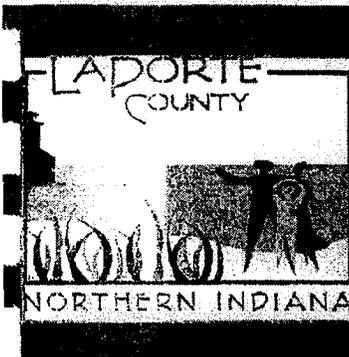
Load Raster Data Into ArcSDE

ArcSDE has the unique ability to manage raster data in addition to vector and tabular information, including tools designed for loading and managing large orthophoto data sets. Several key decisions need to be made during this loading process that will determine the performance of the system once the data is loaded. We will work with the County to establish these parameters and to demonstrate some effective strategies for loading orthophotography into ArcSDE. Sidwell staff will teach County staff how to load orthophotography from TIF or JPG images into the ArcSDE raster database. Success of this process is dependent upon the health of the source TIF or JPG image files. Sidwell is committed to identifying any issues with existing image files. Image repair, if required, will be performed at an additional cost.

Security Configuration

The goals and parameters of the security configurations for ArcSDE will be determined by the County. We will work with County personnel to implement these rules on ArcSDE and to establish





Technical GIS Services for LaPorte County, Indiana

users with ArcSDE administrative, editor, and viewer security rights. These user accounts can serve as models that can be used by the County's local ArcSDE administrator to establish additional user accounts as the system expands. The process and recommended rules pertaining to ArcSDE security will be explained during this process.

Versioning Model Consulting and Implementation

ArcSDE administration involves the establishment, management, and scheduled reconciliation of various versions of the live Geodatabase. Several workflow decisions need to be made that will determine which model is most appropriate for this installation. There is no single ArcSDE versioning model that is best for every installation. Sidwell technical staff will work with the County in a consultative fashion to help establish a versioning model that is best for the County.

ArcSDE Management Training

ArcSDE is an enterprise solution for managing large, spatially-enabled data sets. On a day-to-day basis, a properly designed ArcSDE implementation will generally run itself. However, as with any enterprise system, situations do occur that require administrative intervention. ArcSDE includes several administrative tools that are used to tune the system for optimal performance; to manage specific users, Geodatabases, and processes; and to interpret user logs. Sidwell's technical staff will work with the County ArcSDE administrator to familiarize them with these tools.

Project Administration, Deliverables, and Schedules

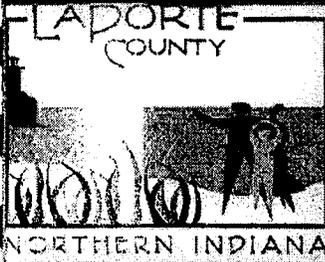
Project Management

Tracking our activities on this project will be the responsibility of the designated Sidwell Technical Project Manager. This individual will serve as the single point of contact for the County throughout the life of the project. It is the responsibility of our project manager to bring individuals into the project with appropriate talents and backgrounds as needed. We see the Sidwell Technical Project Manager as the "general contractor" for the project.

A big part of project management is communication. We will schedule meetings and conference calls as needed to track our progress throughout the project.

Training Time Distribution

We have designated specific man-hour allocations to the various training tasks included in this proposal contract. In reality, we are likely to complete some training tasks in fewer hours that have been allocated. Conversely, some training tasks may require more time than is allocated. We treat training allocations as a bank of time within which man-hours may be moved between tasks at the discretion of the Sidwell and LaPorte County project managers.



Technical GIS Services for LaPorte County, Indiana

GIS Project Delivery Items

- A tagged data model cadastral Geodatabase.
- Digital map plotting templates for 1" = 400' scale and 1" = 100' scale maps. Each plot template will include county name, page number, scale reference, plot date, and a disclaimer statement.
- Grid indexes for each map page for use with Parcel Builder-MapPlotter.
- Symbology style sets for color and monochrome map symbology.
- On-site ArcSDE implementation and data loading.
- All cadastral database files on CD-ROM or other suitable electronic media.
- All original source materials used in the creation of the GIS database. These will be returned to the County at the conclusion of all work and services on this project.
- Sixteen (16) days of on-site professional services including project installation and training.

Software Delivery Items

- Multi-user license (5 users) of Sidwell's Parcel Builder Suite (full suite)
- Two Multi-user licenses (10 users) of Sidwell's Parcel Builder-MapViewer Software

Delivery Schedule

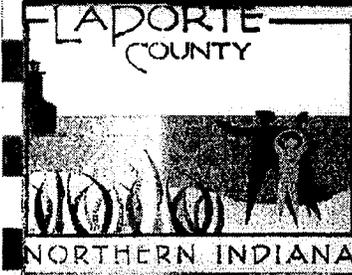
The delivery schedule for this project will be flexible and based on a timeline that will be jointly agreed to by the Sidwell and LaPorte County project managers. Since many of the tasks included in the project are dependent upon the availability of County staff and Sidwell technical personnel, the specific timeline is flexible. In general terms, we will proceed under the following project benchmarks.

A project kick-off meeting will be scheduled at the County to occur within one month of contract signing, based on the availability of County and Sidwell staff.

Sidwell will convert the LaPorte County cadastral mapping shapefile data into an ESRI Geodatabase within one (1) calendar month of receiving all required data from the County and the authorization to proceed with the Geodatabase data model that will be presented at the kick-off meeting.

Sidwell will provide training and configuration services to coincide with delivery of the converted Geodatabase. Ideally, we would like to begin ArcGIS and Parcel Builder training during the final week of the database conversion, and schedule ArcSDE training the week after the Geodatabase conversion is completed.





*Technical GIS Services
for
LaPorte County, Indiana*

Project Fees

Geodatabase Conversion and Implementation

- Geodatabase design
- Convert project into a tagged data model Geodatabase
- Clean up feature tagging
- Create polygons for cadastral spatial features
- Realign and clean up annotation
- Load parcel number control data into Parcel Builder-Administrator
- Create grid indexes and map templates for plotting solution
- One (1) complete plotted set of LaPorte County composite maps in binders
- Creation of parcel map plot files in .pdf format

Geodatabase Services Subtotal \$ 42,970.00

Software Purchases and Support

- Parcel Builder Suite – 1 multi-user license (\$7,485.00)
- Parcel Builder-MapViewer – 2 multi-user licenses (\$1,790.00)
- Parcel Builder-Administrator/ProVal Software Integration Plug-In (\$1,990.00)
- Parcel Builder-Administrator integration, configuration, and testing (\$1,300.00)

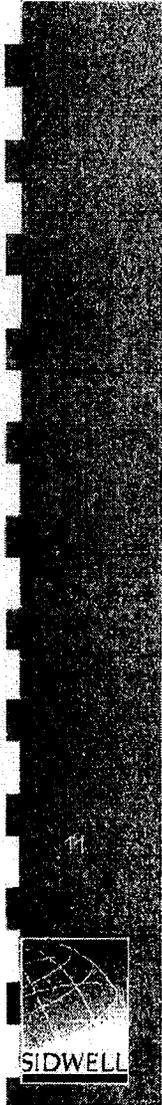
Software Purchases Subtotal \$ 12,565.00

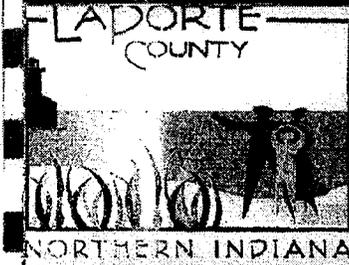
Installation and Training (16 days on-site)

- Sidwell Parcel Builder software and Geodatabase installation and configuration
- ArcMap 9.1 map editing training
- Parcel Builder-MapEditor training
- Parcel Builder-Administrator training
- Parcel Builder-MapPlotter training
- Parcel Builder-MapViewer training
- ArcSDE installation and configuration
- Raster data loading assistance for color orthos
- User security configuration
- Version model consulting and implementation
- ArcSDE management training
- ArcSDE Technical Consultation
- Project Management

Installation and Training Subtotal \$ 27,880.00

Total Project \$ 83,415.00





Technical GIS Services for LaPorte County, Indiana

Invoicing

The services performed for this project will be invoiced as project components when they are completed. We will invoice the County only for services that have been provided. Invoicing terms will be agreed to by LaPorte County's project manager and by Sidwell's project manager.

Each invoice submitted will be accompanied by supporting documentation and is payable net 30 days.

Additional Provisions

- A. The Sidwell Company agrees to commence the work under this Contract Agreement immediately upon its execution by LaPorte County and to continue diligently thereafter until all work, services, and materials as covered under this contract are completed. The overall completion date for the project covered under this contract will be determined as set forth in the "Delivery Schedule" section of this contract.
- B. IT IS AGREED by and between the parties that LaPorte County agrees to pay The Sidwell Company a total fee of eighty-three thousand four hundred fifteen dollars (\$83,415.00) as compensation for the work, services, and materials as described and provided for under this Contract Agreement.
- C. IT IS FURTHER AGREED by and between the parties that The Sidwell Company will submit progress billings for portions of the work and materials as they are completed and delivered to LaPorte County. It is understood that LaPorte County will make payments to The Sidwell Company within 30 days of the receipt of a billing invoice, or in accordance with the schedule of payments for purchase orders and claims as determined by the LaPorte County Auditor.





THE SIDWELL COMPANY

LAPORTE COUNTY, INDIANA

By *Neal Carpenter*
 Neal Carpenter, President, CEO

By *Bill Hager*
 Bill Hager, Commissioner

NEAL CARPENTER personally
 appeared and signed before me as an
 officer and agent of said corporation this
27 day of July, 2006

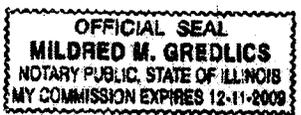
By *Marlow Harmon*
 Marlow Harmon, Commissioner

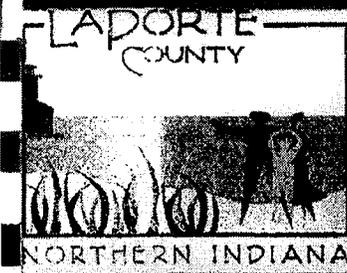
By *Barbara Huston*
 Barbara Huston, Commissioner

Notary Attest

Mildred M. Gredlics

By *Teresa Shuter*
 Teresa Shuter, Auditor *By Rita J. Rafton*
Chief Deputy Auditor





Technical GIS Services for LaPorte County, Indiana

AFFIDAVIT OF EQUAL OPPORTUNITY

As a condition of continuing a contractual or business relationship with LaPorte County, Indiana, it is hereby certified that this contractor or contracting organization agrees to provide equal employment opportunity to all employees and applicants, and will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, or national origin. This shall include handicapped persons, disabled veterans, and persons of any political affiliation. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising; layoff or termination; rate of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination policy.

in signing this affidavit, the bidder or contractor further certifies that they do not maintain or provide for their employees any segregated facilities at any of their establishments, and that they do not permit their employees to perform services at any location, under their control, where segregated facilities are maintained. The bidder or contractor further certifies that they will not maintain or provide for their employees any segregated facilities at any of their establishments, and that they will not permit their employees to perform services at any location, under their control, where segregated facilities are maintained.

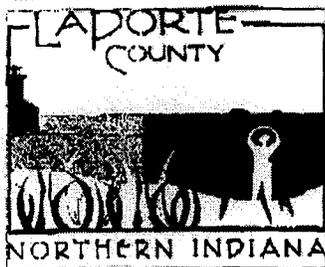
The bidder, offeror, applicant, or subcontractor agrees that a breach of this certification is a violation of this Equal Opportunity Affidavit. As used in this certification, the term "segregated facilities" means any waiting room, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, sex, sexual orientation, or national origin, including handicapped persons, disabled veterans, and persons of any political affiliation, because of habit, local custom, or otherwise.

On behalf of this organization, I hereby certify that compliance with the above equal opportunity policy is now and will continue to be maintained.

THE SIDWELL COMPANY

NEAL D. CARPENTER
President & Chief Executive Officer





GIS Mapping Services for LaPorte County, Indiana

CONTRACT AGREEMENT

LaPorte County, Indiana, (hereinafter called LaPorte County) hereby orders from The Sidwell Company (hereinafter called Sidwell) servicing and updating of the Geographic Information System (GIS) cadastral database.

AREA TO BE SERVICED

The area to be serviced encompasses all of LaPorte County.

SERVICE PROCEDURE

LaPorte County shall assemble and forward to Sidwell the necessary newly acquired data obtained by the County as listed below. As soon as possible after the data has been processed by the Contractor, completed data and forms will be returned to LaPorte County.

INFORMATION TO BE FURNISHED BY THE COUNTY

- Copies of required deeds or transfer sheets.
- Copies of required subdivisions.
- Copies of updated or marked-up manually drafted tax parcel maps.
- Copies of required documents relating to street and alley dedications and vacations.
- Copies of required highway plats.
- Copies of required plats of survey, as requested.
- Copies of documents relating to annexations and disconnections to the city, village and town corporation boundaries.
- Digital files of latest GIS cadastral maps.
- Make available, without cost to Sidwell, any other data that may be necessary to perform the service.

MATERIALS AND SERVICES PERFORMED BY SIDWELL

All materials and services listed below will be provided by Sidwell only as LaPorte County deems necessary. The extent of services will be determined prior to beginning the project and may be revised at any time at the direction of LaPorte County.

- Plot all parcel divisions and consolidations in the GIS cadastral database and assign new parcel numbers as directed by the County.
- Plot new subdivisions in their proper location in the GIS cadastral database and assign new parcel numbers as directed by the County.
- Plot street dedications and vacations in the GIS cadastral database.
- Plot new annexations and disconnections to city, village and town corporation boundaries in the GIS cadastral database.
- Provide technical assistance and consultation to LaPorte County as needed.





GIS Mapping Services for LaPorte County, Indiana

TERMS OF CONTRACT

This contract shall be in force from the date of execution and may be revised periodically subject to renegotiation concerning the services provided and the amount of the service fee.

SERVICE ESTIMATE

Sidwell will provide service to update the GIS cadastral database as a "time and materials" project as described in the **SERVICE FEE** section. However we have estimated the cost to catch up the almost 3 year backlog of parcel updates and will provide our service with a "not to exceed" figure of \$74,000. Sidwell will provide a monthly progress report to you so that you may track the progress of GIS parcel map maintenance as it is accomplished. Further, if we approach the "not to exceed" figure and recognize that more GIS parcel maintenance still remains, we will notify you in writing and ask for your directive on continuation of the work or stopping the GIS parcel map maintenance service.

SERVICE FEE

For all of the work and services as covered by this contract, Sidwell shall be paid the cost of labor, material and overhead, plus a service fee computed to yield a profit of fifteen percent (15%) of billings. The cost of labor is the total wages of the persons performing the particular tasks. Tasks are assigned to individuals who have the appropriate experience to perform the necessary tasks accurately. Overhead fees are calculated on an annual basis and are distributed equally across all productive hours charged to active accounts. Said service fee shall be billed and paid monthly as the material and services are completed and delivered.

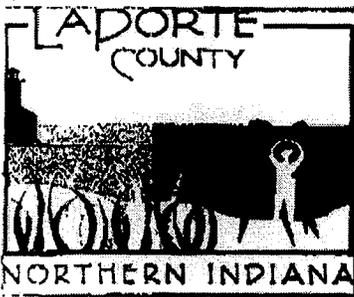
CONTRACT TERMINATION

This agreement may be terminated by LaPorte County, Indiana, by giving written notice to The Sidwell Company thirty (30) days prior to the monthly billing date. This agreement may be terminated by The Sidwell Company by giving written notice to LaPorte County, Indiana, thirty (30) days prior to the monthly billing date.

Upon termination of this contract, The Sidwell Company shall furnish LaPorte County with all data supplied by LaPorte County, the GIS cadastral and any other materials that were supplied by LaPorte County.

In the event of termination, The Sidwell Company will be paid the earned value of the work performed prior to the date of termination, plus any costs associated with completing authorized work and delivering materials and data to the county.

SIDWELL



GIS Mapping Services for LaPorte County, Indiana

THE SIDWELL COMPANY

LAPORTE COUNTY, INDIANA

By *Neal Carpenter*
Neal Carpenter, President, CEO

By *Bill Hager*
Bill Hager, Commissioner

NEAL CARPENTER personally
appeared and signed before me as an
officer and agent of said corporation this
27 day of July, 2006

By *Marlow Harmon*
Marlow Harmon, Commissioner

By *Barbara Huston*
Barbara Huston, Commissioner

Notary

Attest

Mildred M. Gredlics

By *Teresa Shuter*
Teresa Shuter, Auditor *by Rita J. Roofor*
Chief Deputy Auditor





GIS Mapping Services for LaPorte County, Indiana

AFFIDAVIT OF EQUAL OPPORTUNITY

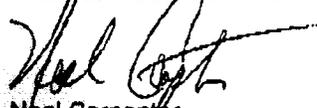
The Contractor shall not discriminate against any person seeking employment or in their employment or separation there from because of sex, race, creed, color, age, religion or national origin. Furthermore, the Contractor agrees to abide by the "Affidavit of Equal Opportunity" attached to this contract, which shall be deemed to be a continuing obligation of the Contractor during the term of this contract.

As a condition of continuing a contractual or business relationship with the County of LaPorte, State of Indiana, it is hereby certified that this contractor or contracting organization agrees to provide equal employment opportunity to all employees and applicants, and will not discriminate against any employee or applicant for employment because of race, color, religion, sex (except where sex is a bona fide occupational qualification), or national origin. This shall include handicapped persons, disabled veterans, Viet Nam veterans and persons of any political affiliation. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rate of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination policy.

In signing this affidavit, the bidder or contractor further certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. He certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments; and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The bidder, offeror, applicant, or subcontractor agrees that a breach of this certification is a violation of this Equal Opportunity Affidavit. As used in his certification, the term "segregated facilities" means any waiting room, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, sex (except where sex is a bona fide basis for segregated facilities), or national origin, including handicapped persons, disabled veterans, Viet Nam veterans and persons of any political affiliation, because of habit, local custom or otherwise.

On behalf of this organization, I hereby certify that compliance with the above equal opportunity policy is now and will continue to be maintained.

THE SIDWELL COMPANY


Neal Carpenter
President

