

Indiana Department of Homeland Security
Indiana Emergency Management/Homeland Security Higher Education Advisory Board
Meeting Minutes
 September 21, 2007
 10am – 2pm (Eastern Time)
 LRC (Library) Room #167
 Vincennes University
 Vincennes, Indiana

Special Greeting:

- Provost, Vincennes University

Meeting:

1. Call to Order & Roll Call - Tom Christenberry, Chair
 Members Present: Tom Christenberry, Dan Burgei, Jim White, Brad Thatcher, Amy Lindsey, Dave Tate, Janet Archer, Lee Ann Wambach, Don Wilson, Sue Scott
2. Reading & Approval of Minutes – Lee Ann Wambach, Secretary
 - a. Advisory Board Meeting (07/20/07) Prior approval on-line
3. Report of the Officers, Boards, & Committee Reports
 - a. Standing Committees
 - i. Conference – Dave Tate, Chair handed out the conference agenda and noted that it has been posted on the IDHS website.
 (*Please note – what follows here are notes and reminders, plus agreements by members to moderate, introduce, etc. during the conference. PLEASE TAKE NOTE OF ANY COMMITMENTS MADE.*)
 Conference Coordinator Tammy Wiley is taking registrations
 Agenda has been posted on web-site
 Wed Opening Remarks 1:30 to 2 pm
 Rep from Joint Commission – Ken Sauer
 Overview
 Poster session will be judged by Eric Deitz, Kay Goss, Tom Christenberry and Stan Jones

 Campus Safety – Don Wilson
 Monty McKee – Indiana Intelligence Fusion Center
 David Burns from UCLA
 Mark Brostoff from IUB – CERT

 Higher Ed
 Stacy Willett is confirmed.
 Effective programs in Indiana – new courses, new programs, Lee Ann will moderate – Fred Hakes from IU K – VU

 Public Health -
 Kate Nicholson
 Travis Goodman
 Drew Klatte

Lunch – Tom will host awards - 1st 3 places will get a letter – 1st prize executive directors outstanding achievement award – other
Brad Thatcher – will bring prizes

Janet Archer moderator for Pan-flu planning track

Poster session will be set up Wednesday by 1 pm – for judging – judge 3 -3:30 during vendor break awards/prizes 5 pm on Wednesday – leave up Thursday as an option – will be mentioned at Thursday lunch.

Tom will emcee all general sessions –

Dan will moderate Panel Discussion Wed 2:15 – 3:00

Tom will introduce Paula Gordon –

Brad will moderate 9 – 9:30 Thursday

If participating in session – note highlights – send to Amy – for summary of conference – Also need a photographer for Public Relations – put a PowerPoint on our web-site -

Copy anything to Brad and Tammy Wiley twiley@procam-inc.com

Members of the Advisory Board should check in for a brief meeting at 10:00 am Wednesday 10/10 in hotel lobby.

- ii. Education, Training & Curriculum Development –Tom will talk with Cheryl Holmes and propose combining this with Curriculum committee.
 - iii. Curriculum – Dave Tate, Chair *proposed combining this with ii.*
 - iv. Campus Safety & Emergency Preparedness – Dean Larson & Don Wilson, Co-Chairs Mike Howard from Rose-Hulman – replacing Dean & Don -is new chair of this sub-committee. Purdue-Cal hosted last meeting and showed command & control center. Don announced that the first meeting with 25 representatives of northwestern Indiana colleges was convened by Purdue Cal – IV Tech, Valpo, IU Northwest – Purdue NC (District 1) higher education representatives.
- b. Ad-hoc Committees
- i. By-Laws – Amy has by-laws in Word – will send to Tom.
 - ii. Membership –Amy has in Excel –
Tom proposed some revision – each member institution should be represented by one person, but expect that others with interest attend and participate. It was suggested that we declare a term of service for a member from each institution – 3?
Tom can revise membership letters (Brad) to confirm a member from each institution to highlight accomplishments and progress, describe conferences, campus safety subcommittee, and other topics addressed.

Current number of voting members is 24.

Tom can address membership recruitment at October conference and proposed that November meeting be target to generate membership. Don Wilson volunteered to take over as membership chairman. Ideas include adding a membership link on web-site and

generating a letter with membership information for conference registration packets. Tom agreed to write this and have ready to duplicate for conference.

4. Unfinished Business

- a. Status of: EM & Homeland Security Course approval & accreditation – Dave Tate – will report at next meeting.
- b. Status of: “White Paper” – Brad Thatcher and Dave Tate
- c. Update/Status of: IDHS – Brad Thatcher/Amy Lindsey
Further discussion of establishing a research sub-committee – and referred to July discussion on creating citizens’ corps councils on campuses, which include CERT – medical reserve corps, fire corps, neighborhood crime watch, volunteer and police service program. Campus CERT – team CERT (high school). Brad also promoted encouraging Citizens Corps Councils to form on campuses.
Dave Tate reported on 2-day workshop offered at Purdue on WMD and catastrophic events – Texas AM Extension –
- d. Educational Needs survey – Kevin Slates no report – *need to support his efforts -*
- e. Membership (Update & Review) – Tom Christenberry
- f. By-Laws (Update & Review)– Tom Christenberry

5. New Business

- a. Notification of location for next Advisory Board Meeting
 - i. Indiana Government Center, Indianapolis, Indiana
November 16 10-2 pm Dr. Monroe and her trip to Israel (10:30 – 11:30) Tom says that we will do a post-conference discussion at 10, go into Dr. Monroe’s talk, then lunch, then resume business items after lunch.
- b. New Projects and Initiatives – Tom Christenberry
 1. Report of Training: Campus Safety for Executives – offered by the University of West Virginia (DHS Funded) on 7/23/07. This was well-attended with excellent support materials – IDHS may offer again in 2008.

January 2008 agenda meeting topic will be on competitive training grants – Brad served on last review board and wants to pass along information that could lead to successful application process.

6. Adjournment

Respectfully submitted,

Lee Ann Wambach
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