

**Indiana Emergency Management/Homeland Security Higher
Education Advisory Board
Meeting Minutes**

May 15, 2009

9am – 1pm (Central Daylight Time)

Brown & Gold Room, Harre Union Bldg. Valparaiso University

1. Call to Order & Roll Call – Don Perry, Don Wilson, Tom Christenberry, Lee Ann Wambach, Alan Scott ascott@dhs.in.gov
A quorum was not present --- all items entered as a record of discussion.

- a. Introduction to Valparaiso – architecture, new facilities, student life – recent history and projected plans --- also discussed emergency notification systems on campus and a new “campus ready” program for disaster preparedness

2. Reading & Approval of Minutes from March 20, 2009

3. Report of the Officers, Boards, & Committee Reports –

- a. Standing Committees

- i. Conference Committee

-- 2009 Conference (October 2009)

Lee Ann Wambach and Jason Carroll

(Co-Chairs)

Jason and Lee Ann met with Rachel Vaught from ProCam and Scott Lyon from IDHS for conference planning on May 1. A draft of a conference schedule was created, and a timeline established for further steps.

Save the date – date, theme, and tracks out by July 1

Expenses for speakers? Lock in agreement and budget
Pandemic Planning - Janet Brown

Featured Speaker Thursday night?

Proposed not waiving registration fees for advisory board members, and allowing students to attend for free.

Registration fees will be set by planning committee and conference coordinator.

Don Wilson talked about a senior student who has developed a Storm Ready Campus program – meteorology student – Bart Wolf faculty member and senior Andy Boxell as a possible speaker for conference ---- Valpo will be the first college in Indiana to be certified as storm ready. Great topic for conference!

iii. Education, Curriculum --- Don Perry mentioned upcoming Fire & Emergency Services Higher Education Conference and Emergency Management Higher Education Conference in Emmetsburg, MD. The goal of these conferences is to standardize the curriculum for these subject areas for educators in higher education institutions. Don Perry is attending both and wondering who else might be attending?
Center for Homeland Defense & Security – Naval Postgraduate School (website) Stan Supinski is the main driver in this.

iv. Campus Safety & Emergency Preparedness

-- Don Wilson reporting

Meeting on April 28 had low attendance due to Swine Flu notice
Don also reported program offered from Travelers Insurance
Gustavus Adolphus College in St. Peter, Minnesota and its recovery after a tornado in March 1998.

Valpo faculty Jennifer Zigler Wildland is expert in fire communications and incident command response -- incident command

iv. Membership -- Don Wilson, Chair

Discussion of strategic direction and relationship with IDHS and partner colleges ---- Annual goals Executive Board Meetings with officers and committee chairs --- with a larger group of members to draw from. Two-tiered membership structure.

Potential Projects

Surveys developed for Grant writing --

Campus CERT Teams

A need to clear some items off the list ----

Examples from governors of other states --- getting follow up, moving forward on ideas and initiatives, board structure, Disaster Resistant Universities

- ii. Web and Communication
 - Electronic Marketing
 - Membership letter w/ Don Wilson

4. Unfinished (Ongoing) Business

a. Establishment/Status of new Ad hoc Committees

- i. Special projects? (Needs Survey?)

- ii. Research projects (White Paper?) (Needs Survey?)

Don Wilson – may have resource at Valpo for survey project

b. Upcoming Board Meeting and Hosts

- i. July 17, 2009 – USI - Evansville
- ii. September 18, 2009 – IU - Bloomington
- iii. Conference 2009 – October 14-16, 2009
- iv. November 20, 2009 – ISU – Terre Haute

5. New Business

- i. Board/Committee brochure

6. Adjournment