

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING
Indiana Government Center, Conference Room 1 & 2
302 West Washington Street
Indianapolis, Indiana 46204
March 9, 2009 1:00 P.M.

WELCOME AND INTRODUCTION

Acting Chairman Mike Garvey welcomed everyone to the meeting and asked for roll call.

ROLL CALL TO ORDER

Mike Garvey—Chair

Mike Bigler—State Government

Sherman Greer—Local Government

Thomas Melville—State Government

Brian Lott—Local Government

Jim Pridgen—Industry

Carol Shelby—Public

Bruce Palin—State Government

Roger Powers—Local Government

The following Commission members were absent:

Joseph Wainscott—IDHS Chair

William Reed—Public

Michael Pace—Industry

Dean Larson—Public

The following staff members were present:

John Steel—IDHS

Laura Stedham—IDEM

Mara Snyder—IDHS

Ian Ewusi—IDEM/IDHS

The following members of the audience were present:

Jason Hutchens—IDHS

Jeff Larmore—Marion County LEPC

Jim Plum—Jefferson County LEPC

QUORUM

The LEPC coordinator indicated that a quorum was present.

CONSIDERATION OF THE MINUTES

A motion to approve and adopt the January 12, 2009, minutes was made by Mr. Pridgen and seconded by Mr. Greer. **MOTION CARRIED.**

REPORT OF THE CHAIR

Chairman Garvey reported on current severe weather and disaster activities impacting Indiana and asked Ms. Mara Snyder to give a brief update on recent legislative issues that may be the commission. Ms. Snyder reported on the following bills:

- Legislative Bill 269, which addresses the use of proxies by governmental employees on LEPCs
- Senate Bill 21, which addresses penalties for people stealing copper and other precious metals
- Senate Bill 555, which addresses a federal requirement with respect to mentally disabled individuals and gun ownership
- Senate Bill 1215, which addresses supporting the set-up of trauma centers in communities without them

COMMITTEE REPORTS

Communications Committee—Sherman Greer, Chair

Mr. Greer reported that the Communications Committee had not held a meeting. Mr. Greer noted that he would be meeting with the Indiana Emergency Management Alliance officials to begin coordinating the upcoming 2009 conference.

Technical Committee—James Pridgen, Chair

Mr. Pridgen thanked everyone for participating in the morning mini retreat. He indicated that the retreat accomplished addressing several critical issues that could affect the IERC and LEPCs in the near future.

Policy Committee—Dean Larson, Chair

No report provided.

Training Committee—Carol Shelby, Chair

Ms. Shelby submitted a recommendation by the Training and Technical Committees to change the wording in the LEPC training resource guide regarding the qualifications of the IERC approved trainers. She noted that the changes would affect the qualification process for the prospective applicants, which currently includes certifications as fire instructor II/III and law enforcement academy instructor. She also noted that instructor qualifications, such as adult learning experience, would be considered on a case-by-case basis and that all instructors would be qualified to teach at the level(s) they are certified. Motion was made by Mr. Garvey to change the wording for qualifications of instructors and was seconded by Mr. Bigler. **MOTION CARRIED.**

Fiscal Committee—Bruce Palin, Chair

Mr. Palin provided an update on a request to the Department of Revenue for an IERC budget augmentation of \$70,000 that would fund revisions to the Tier II database and electronic reporting managed by IDEM. He also noted that the IERC budget would have to be modified at a later date to facilitate the funding of an administrative position to assist with IERC activities.

Mr. Garvey asked for a motion to approve all committee reports. Motion was made by Mr. Greer and was seconded by Mr. Palin. **MOTION CARRIED.**

OLD BUSINESS

Nothing to report in Old Business.

NEW BUSINESS

Mr. Ewusi presented a summary report on the discussion of the morning IERC retreat meeting. The topics included non-IERC members serving on IERC committees, combining the Policy and Technical Committees, combining LEPCs into regional committees, IERC funding and record keeping. See the minutes of the IERC retreat held the morning of March 9, 2009, for details of the discussions.

REPORT OF THE FIELD REPRESENTATIVE

Mr. Ewusi reported on the recent interest in CAMEO shown by various law enforcement groups for use in their patrol cars and also reported on how LEPCs are adopting CAMEO for use in their planning process. He summarized his activities as follows:

- Conducted a CAMEO training session in Floyd and Lawrence Counties
- Provided a briefing on EPCRA requirements to the Indiana Cooperative Group on anhydrous ammonia on February 4, 2009
- Worked with EPA region V officials to develop and publish a paper report template for concentrated animal feeding operations (CAFO) facilities in Region V to meet the required follow-up written notification to their respective LEPCs and SERC
- Established a dedicated phone line and an email account to better track inquiries on EPCRA-related issues

MEMBERSHIP ROSTER APPROVALS

The following counties had submitted new or updated rosters for approval:

Adams, Allen, Boone, Brown, Cass, Dearborn, Delaware, DuBois, Gibson, Grant, Hamilton, Jackson, Jefferson, Jennings, Kosciusko, Marion, Miami, Monroe, Morgan, Noble, Parke, Perry, Pike, Posey, Putnam, Randolph, Ripley, Sullivan, Tipton, Union, Vanderburgh, Wabash, Warrick, Wayne, White

Mr. Garvey asked for a motion to approve the roster report. Motion was made by Mr. Greer and was seconded by Ms. Shelby. **MOTION CARRIED.**

LEPC COMMENTS

Jim Plum from the Jefferson County LEPC commented on the following:

- EPCRA reporting facilities in Jefferson County are aware of the new electronic system of reporting their Tier IIs and as a result all these facilities will still report by paper. He recommended that training on how to use the new electronic system be offered to all facilities before the next reporting period.
- Jefferson County LEPC has been interested in conducting commodity flow studies for some time but have been unable to find any local company capable of providing this service. He recommended the Commission look into finding a contractor that could provide this service throughout the state.

- Mr. Plum requested clarification on procurement requirements for LEPCs, conflict of interest, LEPC voting, and ethics requirements. Ms. Snyder advised that the procurement requirements should be referred to Indiana Department of Administration and the other clarifications would be provided as requests are received.

Mr. Jeff Larmore with the Marion County LEPC commented on working with HMEP in IGMS as it relates to LEPC access to it. He indicated that there has been some frustration about difficulty with using the IGMS system.

EPA COMMENTS

None

PUBLIC COMMENTS

None

NEXT MEETING

May 11, 2009, 1:00 P.M.
Indiana Government Center South, Conference Room 17

ADJOURNMENT

Meeting was adjourned at 2:36 P.M.

Signed copy on file

Joseph E. Wainscott, Jr., Chair