

EMERGENCY MEDICAL SERVICES COMMISSION MEETING MINUTES

DATE: **Friday, May 14, 2010**

10:05 A.M.

LOCATION: Buck Creek Township VFD
5809 W. Airport Road
Greenfield, IN 46140

MEMBERS PRESENT: Gary Miller (Private Ambulance)
Charles Valentine (Municipal Fire)
Myron Mackey (EMTs)
Terri Hamilton (Volunteer EMS)
G. Lee Turpen II (Paramedic)
Sue Dunham (Emergency Nurses)
Ed Gordon (Volunteer Fire EMS)
Rick Archer (State EMS Director)

MEMBERS ABSENT: D William Rutherford (Emergency Physicians)
Jane Craigin (Hospital EMS)

OTHERS PRESENT: Mike Garvey (Chief of Staff)
Jim Bennett (Director of Preparedness & Training)

CALL TO ORDER: The meeting was called to order at 10:00 am. Chairman Miller thanked Buck Creek Township VFD for the use of their facility. **No action was needed by the Commission. No action was taken.**

ADOPTION OF MINUTES: Ed Gordon offered a motion to accept the minutes as written and was seconded by Lee Trupen. The motion passed unanimously.

State EMS Director Report

Jim Bennett was present to give the State EMS Director report. Mr. Bennett stated that Rick Archer was in Washington D.C. for National exercise. Mr. Bennett stated that the Governor has approved the TAC Committee personnel that were submitted by Certification staff as follows:

FARIL WARD- EMS CHIEF OPERATING OFFICER- 1 YEAR

STEPHEN COX- EMS CHIEF OPERATING OFFICER- 2 YEARS

CHARLES FORD- EMS CHIEF EXECUTIVE OFFICER- 3 YEARS

SHERRY FETTERS- EMS CHIEF EXECUTIVE OFFICER- 1 YEAR

MICHAEL GAMBLE- EMERGENCY DEPARTMENT DIRECTOR- 2 YEARS

VALERIE MILLER- EMERGENCY DEPARTMENT DIRECTOR- 3 YEARS

EDWARD BARTKUS II- EMS MEDICAL DIRECTOR- 1 YEAR

SARA BROWN- EMS MEDICAL DIRECTOR- 2 YEARS

JOHN ZARTMAN- ALS TRAINING INSTITUTION PROGRAM DIRECTOR- 3 YEARS

LEON BELL III- ALS TRAINING INSTITUTION PROGRAM DIRECTOR- 1 YEAR

MICHAEL MCNUTT- BLS TRAINING INSTITUTION PROGRAM DIRECTOR- 2 YEARS

TINA BUTT- 1ST RESPONDER TRAINING INSTITUTION PROGRAM DIRECTOR- 3 YEARS

ELIZABETH WEINSTEIN- EMS FOR CHILDREN- 3 YEARS

Dr. Olinger offered a motion to accept the TAC appointees. The motion was seconded by Ed Gordon. The motion passed.

Mr. Bennett stated that staff will notify the appointees of the TAC Committee and that they should hold an organizational meeting within the next (30) thirty days to set the President and Secretary etc, and should hold there first meeting within that 30 to 60 days, stating that the meetings can be held at the Indiana Government Center South, and that staff can get the meetings set up. Mr. Bennett also stated that there should be one DHS representative or his designee to sit in on the TAC meetings. The TAC Committee will get their assignments through the EMS Commission. Mr. Bennett stated that the online certification target date is the (1) first quarter of 2011.

Personnel Certification Report

Renewed certifications as of March 2010

Basic EMT	150
Advanced EMT	19
EVOC Drivers	42
EVOC Instructors	01
First Responders	96
Paramedics	61
Primary Instructors	03
Intermediate EMT	04
Total	376

STAFF REPORTS:

EMS Personnel Waiver Request

Bruce Bare introduced Marie Carroll as the Weapons of Mass Destruction Training Manger.

The following requested a waiver for their certifications to be reinstated due to submitting in-service late. All training was completed prior to expiration. All expired 04-01-2010. Staff recommended approval.

Brian Boger
Kevin Courtney
Jeff Cummings
Steve Fields
Amy Griggs
Christina Johnson
Clyde Ledford
Gerald McClure
September McCabe
Jimmy McKinney
Josh Medler
Marvin Owens
Michele Paddack
Brandon Piggee
Billy Pike
Brian Poppe
Mark Pottoroff
Ralph Richardson
Darrell Robbins
Alice Robbins
Diana Scott
Greg Seibert
Matthew Timmer
Dawn Wagoner
Robert White
Jodie Wilson
Doug Wuestefeld
Dennis Young

Dr. Olinger offered a motion to approve the waivers. The motion was seconded by Lee Turpen. The motion passed.

The following requested a waiver of their certifications' expiration due to submitting their in-service late. All training was completed prior to expiration. All expired 01-01-10. Staff recommended approval.

Victor Altoff
Angela Crawford
Chad Elliott
Lassie Sayles
Darren Stanley
Joe Welsh

Dr. Olinger offered a motion to approve the waivers. The motion was seconded by Lee Turpen. The motion passed.

Katie Miller requested a waiver extension of 836 IAC 4-5-2(a, 1, D) deadline for purpose of completing PI Internship requesting (1) one additional month to retake written exam. Staff recommended approval.

Lee Turpen offered a motion to approve the waiver of extension. The motion was seconded by Ed Gordon. The motion passed.

Christy MacLaren requested a waiver extension of 836 IAC 4-5-2(a, 1, D) Deadline for purpose of completing PI Internship. Practical and written was taken June 2008, PI exam completed October 2009- 15 months Staff recommended approval.

Chuck Valentine offered a motion to approve the waiver extension. The motion was seconded by Dr. Olinger. The motion passed.

Ryan Hirtzel requested a waiver of 836 IAC 4-7-2(b) deadline for purpose of completing testing requirements requesting (2) two months to retest.

Dr. Olinger offered a motion to approve to extension. The motion was seconded by Chuck Valentine. The motion passed.

Administrative/Emergency Orders Issued

It was reported that the agency has issued the following Disciplinary Orders:

1. 10-2010 Annette Sebastian
2. 11-2010 Deborah Newsome
3. 12-2010 Curtis Burton
4. 13-2010 Jeremiah Cook
5. 14-2010 Renaldo Martin
6. 15-2010 Damen Fleming
7. 16-2010 Kyle Wade
8. 17-2010 Mark Davidson
9. 18-2010 Ryan Oser
10. 19-2010 Brittany Seabolt
11. 20-2010 Daniel Carberry
12. 21-2010 Jodi Casto
13. 22-2010 Rex Fredrick

No action was needed by the Commission. No action was taken.

It was reported that the agency has issued the following Emergency Orders:

1. 07-2010 Jonathan Poll
2. 23-2010 Robert Kinzer
3. 25-2010 Matthew Buis
4. 26-2010 Michael Gadlage
5. 84-2010 Zachary Gaskill

EMS PROVIDER CERTIFICATION REPORT

Rescue Squad Organization	7
Basic Life Support Non-Transport	501
Ambulance Service Provider	123
EMT Basic- Advanced Organization	38
EMT Basic- Advanced Organization Non-Transport	13
EMT Intermediate Organization	08

Myron Mackey offered a motion to approve the waiver for a period of (2) two years. The motion was seconded by Chuck Valentine with (1) opposed. The motion passed. The waiver granted.

Rule Violations Investigation Report

No report submitted

Technical Advisory Committee

Committee has been seated- no report at this time

EMS FOR CHILDREN

No report submitted. No action needed

TRAUMA COMMITTEE REPORT

Jason Smith reported that the Governor's office has approved the State Wide Trauma Committee. Jason stated that at the Trauma Committee meeting they had discussed getting some guidelines in place for this committee. Mr. Smith also stated that Susan Perkins who was the State Trauma system manager has left Indiana Department of Health.

No action needed

EMS DATA REGISTRY

Mark Nelson submitted a report for informational purposes only.

No action needed

ADMINISTRATIVE PROCEEDINGS

Mrs. Snyder stated that the following appeals were timely filed. Chairman Miller stated that since the appeal was filed timely then it needs to be granted in order to move forward.

Katie Cross
Rex Fredrick

Myron Mackey offered a motion to approve appeals. The motion was seconded by Dr. Olinger. The motion passed.

Administrative Law Judge Decisions

No report submitted

Old Business

No report submitted. No action was needed

New Business

Mr. Garvey presented an honorary lifetime EMT certificate to Vernon "Buzz" Lyles. Mr. Lyles is retiring after over 28 years of service in the EMS field.

Chuck Valentine offered a motion to approve honorary lifetime certificate. The motion was seconded by Lee Turpen. The motion passed.

Mara Snyder presented the draft rule for late filing of continuing education. Mr. Mackey suggested that the draft rule state as follows:

(e) If a properly completed renewal application is submitted within one hundred twenty (120) calendar days after the expiration of the certification, together with the required documentation to show that the applicant has completed all required continuing education within the two (2) years prior to the expiration of the certification, and a fifty dollar (\$50) re-application fee, the certification will be re-instated on the date that the commission staff determines that the required application, documentation and re-application fee have been properly submitted. The expiration date will be two (2) years from the expiration of the previous, expired certification.

Myron Mackey offered a motion to approve the draft rule as written above. The motion was seconded by Lee Turpen. The motion passed.

Chuck Valentine had a discussion on Pulse Ox with more information to follow at next EMS Commission meeting.

Judge Bippus discussed the procedures for addressing the objection to his Nonfinal Order in the Katie Cross case. Commission members decided that 3 members would hold a hearing to be held before the next EMS Commission Meeting on July 23, at the Brownsburg Fire Territory building at 8:30 a.m. and those 3 members would make a decision based on the information provided at that hearing.

COMMISSION CHAIRMAN'S REPORT and DIRECTION:

2009 EMS COMMISSION MEETING DATES

EMS Commission Meetings for 2010

July 23, 2010- Brownsburg Fire Territory
470 E. Northfield Drive
Brownsburg, IN 46112

September 17, 2010- Decatur County EMS
820 Lincoln Street
Greensburg, IN 47240

November 19, 2010- St Vincent's Hospital- North Bldg

There being no further business, the meeting was adjourned at 12:48 p.m.

Approved _____
Gary Miller, Chairman