

EMA CONFERENCE CALL MINUTES  
WEDNESDAY, July 28, 2010 AT 2:00PM

**68 counties participated in the EMA conference call:**

Adams	Franklin	Marshall	Steuben
Allen	Fulton	Monroe	Sullivan
Boone	Gibson	Morgan	Switzerland
Brown	Grant	Noble	Tippecanoe
Cass	Greene	Ohio	Tipton
City of Anderson	Hamilton	Orange	Vanderburgh
Clark	Hendricks	Owen	Vermillion
Clay	Howard	Parke	Vigo
Clinton	Huntington	Perry	Wabash
Crawford	Jackson	Pike	Warren
Daviess	Jay	Posey	Warrick
Dearborn	Jennings	Pulaski	Washington
Decatur	Johnson	Putnam	Wayne
Dubois	Knox	Randolph	White
Elkhart	Kosciusko	Scott	Whitley
Fayette	LaGrange	Shelby	
Floyd	Madison	Spencer	
Fountain	Marion	St. Joseph	

- Bridget Davis welcomed everyone to the conference call. During the call, questions should be e-mailed to Nicki Theeuwes at: [ntheeuwes@dhs.in.gov](mailto:ntheeuwes@dhs.in.gov) and they would be addressed later in the call.

**Planning and Assessment Division**

**Grants Update**

- Nicki Theeuwes, Grant Writer, stated that the Grants Department is planning to schedule iGMS hands-on workshops for October/November. If you have any suggestions, recommendations, or timeframes that would be better, e-mail the grants department at [grants@dhs.in.gov](mailto:grants@dhs.in.gov).
- Mary Fields, Council Coordinator, stated that the IN Homeland Security Foundation Foundation C has closed. The next round will open December 1, 2010 and it will close January 31, 2011. If you have any questions please let Mary know at [mafields@dhs.in.gov](mailto:mafields@dhs.in.gov) or 317-234-6219.
- Roger Koelpin, GIS Critical Infrastructure Planner, gave a grants update:
- 2007 LETTP webGIS grants update – Roger Koelpin, [rkoelpin@dhs.in.gov](mailto:rkoelpin@dhs.in.gov) or 232-0181
  - Testing is very slow - apologies
    - 3 counties have no budgets yet; Roger will work with you.
    - 10 counties haven't spent a dime; why?
    - The 3 counties that are waiting for Roger to test; he should have an update for you at the end of the week.
    - If you are unsure of where you stand on this grant, please contact Roger.
- 2007 LETPP ACAMS/CI grants- Roger Koelpin
  - ACAMS migration
    - The ACAMS migration process is painful; picking up syntax errors; do not use special characters in the names, cities, counties; Roger has the list of right answers for spelling, contractions & zip codes as of Monday PM.
    - Roger is lobbying with USDHS to give everyone more time.
    - Please get your shopping lists together; Sept 28 is just around the corner.
    - Everyone must do the EHPs where called for by the items on the AEL.
    - Please consider using ACAMS to collect the images etc. needed for the required EHPs.

### Planner's Update

- Joe Romero, Planning Section Chief, gave an Energy Assurance Plan update. Jennifer Richardson from the Indiana Utility Regulatory has been brought on board as the program lead. Ultimately a plan to support local energy utility companies in restoring power, also critical infrastructure and key resource protection issues related to energy infrastructure is being worked on. This plan is in the beginning phases and IDHS is now working to build partnerships with the larger utilities and some of the REMCs as well.
- The Ingestion Pathway planning template for the 11 counties in northern Indiana that would be affected by the Ingestion Pathway is nearly completed and should be available to local agencies through Laura Dresen or Anh Nguyen within the next couple of weeks.
- The Disaster housing program is also in the beginning phases involving several state and federal agencies including Faith Based and Community Initiatives, State Housing Authorities as well as Federal Housing and Urban Development. IDHS is coordinating efforts with these agencies and will be keeping you updated on this program as well.
- George Thompson, General Counsel, stated that with regards to the Severe Weather Warning Sirens, a siren coverage report which is being drafted as a fillable form is nearly complete. The goal is that as much of the information as possible will populate into the form for the counties that wish to participate.
- A draft Emergency Rule has been written, reviewed and approved at the IDHS leadership level. It has been sent out previously to the EMAs for comment. IDHS has received their comments and has incorporated them into the draft. The AG has responded and the rule is being put into the final form and will be submitted for final approval so that it can be published.

### **Field Services Division**

- Gerri Husband, Field Services Division Director, stated that in the next two weeks you should be notified of that official score of 2009-2010 Emergency Management Capabilities Assessment Document and if you were also the recipient of the additional grant opportunity for going above and beyond the 176 plus in the scoring category, you will be notified that there is a place in iGMS with the exact amount you have been awarded. You can build your budget into iGMS and let IDHS know what you need to invest in for your county program. When the budget is entered, Grants will send you a sub grant agreement for that amount. Once the agreement is fully signed you will be able to spend the money. The money must be used for the general program. Your purchases must be allowable under the 2009 EMPG Grant Guidance. Gerri will create a broad proposal within the EMPG parameters so that you can find very specific items and build your budget from Gerri's draft proposal.
- You should have received three parts of the 2010-2011 Emergency Management Capabilities Assessment Document. If you have any suggestions or comments IDHS is happy to take them.
- VISA is the only credit card the state can accept for payment purposes.

### **Training Division**

- Amy Lindsey, State Training Officer, gave the link for consortium training, which is USDHS funded: [https://www.firstrespondertraining.gov/webforms/pdfs/fed\\_catalog.pdf](https://www.firstrespondertraining.gov/webforms/pdfs/fed_catalog.pdf) Put this training on your TEPW if you have a need for it. You will need approval of your district training council and/or your district planning council. If you are involved in NLE 2011 and need some of these courses, work through your coordinators and district planning council to get your requests to Amy as soon as possible.
- Tony Pagano, State Exercise Training Manager, reported that the training and evaluation guide that has been published. The purpose of the document is to provide you with training and exercise guidance so that you can be reimbursed properly from your USDHS federal grants. The document is on the iGMS webpage and also on the IDHS website. The document provides information regarding the expenses and reimbursements under the grant programs. Training activities can be reimbursed as long as the training is related to the district task force program. All of the activities and expenditures must be pre-approved by the district planning councils and then by IDHS. You put your budget into the Nexus System. Tony then approves it giving you permission to spend the funds. The document covers Training and Exercise, the Fire Training Program and the Citizens Corp. Program.

### **Response and Recovery Division**

- Shane Booker, Deputy Branch Director of Operations, stated that the EOC is ready to move forward with the resource manager tool. Please get with your district coordinator. You need to provide a list of attendees. IDHS will make sure their account is active or create a new account in webEOC. IDHS also needs your list of agencies you would like to have participate. This list will allow the desired agencies to be linked to your county and at the district level as well. You will need a location with computers and internet access. Contact your district coordinator to get a workshop scheduled in your county. The purpose of the workshop is to get your resource owner to make sure their data gets into the system under your county level. If you ever need any help send an e-mail to [webEOC@dhs.in.gov](mailto:webEOC@dhs.in.gov).
- Don West, Communications Director, reported that the FCC Mandate will convert public safety VHF frequencies to narrow banding by the end of 2012. This requires a reprogramming of all VHF radios. Radios older than 8 to 10 years may be wide banding only and may need to be replaced. Consequences may include lose of your license or fines. Please contact Don West, [dwest@dhs.in.gov](mailto:dwest@dhs.in.gov) if you do not have a plan in place.
- Phil Brown, Assistant Director of Emergency Response, reported that the iGMS damage reporting system is now open for public assistance type damages. Individual damage assessment can be reported through the IDHS website. So far 222 reports have been entered. Please encourage people to put their damage information into the system.
- John Erickson, Media Relations Branch Chief, stated that National Preparedness Month is in September. Please contact John at [jerickson@dhs.in.gov](mailto:jerickson@dhs.in.gov) with what you plan to do locally so that IDHS can assist, provide materials or otherwise help coordinate with you. Please look at [www.in.gov/getprepared](http://www.in.gov/getprepared) website for fact sheets.
- Please e-mail Mary Lyons at [mlyons@dhs.in.gov](mailto:mlyons@dhs.in.gov) with your agenda topics and ideas as soon as possible.

**The next EMA Conference call will be held on Wednesday, August 25th, 2010 at 2:00P.M. Please remember to call in at 1:55 to avoid dial-in noise.**

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