



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**EMERGENCY MEDICAL SERVICES COMMISSION
TECHNICAL ADVISORY COMMITTEE MEETING SUMMARY**

DATE: March 01, 2016 10:00 a.m.

LOCATION: Noblesville Fire Department, Station 77
15251 Olio Road
Noblesville, IN 46060

PRESENT: Leon Bell, Chairman, ALS Training Institute
Sherry Fetters, Vice Chairman, EMS Chief Executive Officer
Jessica Lawley, ALS Training Program Director
Michael McNutt, BLS Training Program Director
Faril Ward, EMS Chief of Operating Officer
Charles Ford, EMS Chief Executive Officer
Edwin Eppler, EMS Medical Director
Michael Gamble, Emergency Department Director
Jaren Kilian, ALS Training Program Director

NOT PRESENT: Elizabeth Weinstein, EMS for Children
Michael Cole, First Responder Training Director

OTHERS PRESENT: Terri Hamilton, EMS Commissioner, Myron Mackey, EMS
Commissioner, EMS State Director Michael Garvey, other IDHS
Staff, Kraig Kinney, and Dr. Michael Olinger



- A) Meeting called to order at 10:10 a.m. by Chairman Leon Bell.
- B) Quorum present
- C) Adoption of minutes:
 - a. January 5, 2016 minutes

A motion was made by Faril Ward to approve the minutes from the January 6, 2016 meeting as written. The motion was seconded by Charles Ford. The motion passed, minutes were approved.

- D) Public Comment: None
- E) Announcements:
 - a. Commission Staff report:
 - b. Upcoming TAC meetings:
 - i. May 10, 2016
 - ii. July 12, 2016
 - iii. September 13, 2016
 - iv. November 1, 2016

F) Old Business

- a. Review tool for reporting of waivers by provider organizations was sent to field staff for beta testing with providers. IDHS field staff will report back to TAC public and staff comments on tool.
- b. Mr. Fail Ward stated that the education piece of the Epi-pen use at the EMR and EMT level is mostly completed and has been sent to Chairman Bell. There is a power point and quiz. Will be brought to the next meeting for the TAC to review at May meeting.
- c. P.I. manual update was presented to EMS Commission at last meeting by Chairman Bell. Section 1A brought back and needs to be reviewed and amended. Form for PI Training Affiliation, a letter of affiliation, and requirement discussed. (find form number) Discussion on several points ensued including Medical Director approval for loop closure in the process and Training Institutions shall be able to set competency for their instructors.
 - i. Internship checklist previous designed by TAC will be resubmitted as a part of the packet to the EMS Commission.
 - ii. Change Report of Training to include non-certificate seeking students.
 - iii. I TIO/CEO/MD attest that _____ is in good standing having met the definition of 836 IAC 4-5-1 (2) Have at least one (1) year of experience in the delivery of emergency medical care in the prehospital setting and is here by recommended as a PI candidate for training.
 - 1. All three individuals shall co-sign the document prior to submission

A motion was made by M. McNutt to accept the statement for competency as written above and add it to the existing PI training affiliation document from

IDHS. The motion was seconded by J. Kilian. The motion passed, statement was approved.

- d. Mrs. Jessica Lawley presented the Primary Instructor course standards and Training Institution standards. A long discussion followed the presentation. Some changes/improvements were suggested. Pass rates and attrition rates were clarified. Mrs. Lawley has made suggested changes and document went to vote.

A motion was made by S. Fetters to accept the document PI Course Standard as submitted by J. Lawley. The motion was seconded by C. Ford. The motion passed, document was approved.

- e. Mrs. Jessica Lawley discussed the EMR course oversight and current pass rates. K. Kinney from EMS Workgroup presented recent survey information on this subject. Discussion ensued on the topic on what oversight should consist of for courses. The standards for EMR, EMT, AEMT & Paramedic document was presented.

A motion was made by J. Lawley to accept the document for EMR, EMT, AEMT, and Paramedic course standards. The motion was seconded by F. Ward. The motion passed, document was approved.

G) EMS Education Workgroup

- a. Continuing education requirements – all levels based on National Registry
- b. EMR course information
- c. Survey results
- d. Update on PI Manual Review

The Education workgroup is working on this but does not have any recommendation for the TAC to review at this time. The group's next meeting will be April 20 at FDIC downtown Indianapolis.

H) New Business

- a. Chairman Bell brought up a discussion on EMT testing moving to the National Registry. Discussions included rule making impact, continuing education standards and renewals.
- b. Glucometer testing questions have been created along with a guidance document.

A motion was made by M. McNutt to send the packet which includes the objectives and test questions on blood glucose monitoring to the IDHS EMS staff for production. The motion was seconded by F. Ward. The motion passed, document was approved.

With no other business that needs to be discussed J. Lawley made a motion to adjourn the meeting. The motion was seconded by J. Kilian. The motion passed and the meeting was adjourned.

Approved _____

Leon Bell, Chairman