



**Rural/Metro<sup>®</sup>  
Ambulance**  
*50 Years of Serving Others*

EMS STAFF INVITATION  
2014



[www.RuralMetroIndiana.net](http://www.RuralMetroIndiana.net)

## **Greetings Race Fans!**

Rural/Metro Ambulance is proud to be providing EMS services at the Indianapolis Motor Speedway again this year. Rural/Metro has provided emergency medical care to both participants and spectators for many years. We are looking forward to a racing season filled with IRL, NASCAR, and Moto GP racing!

Some of you receiving this letter worked for us last year. We hope that you will be able to join us again. We would also like to add some new faces this year. We are seeking EMTs and Paramedics who are interested in being part of the EMS team at the home of the "Greatest Spectacle in Racing". If you did not work last year at IMS you must go on line at [www.ruralmetrocareers.com](http://www.ruralmetrocareers.com) to view the job openings to apply. The next steps will be a brief phone screening, then online application completion, and pass a criminal background check and drug screen. After successful completion of the steps listed above, then you may attend one of the hiring sessions listed below.

## **How do you join the team?**

### **Attend the one of the Hiring Sessions**

- Please bring information to complete the I-9 paperwork.
  - Indiana Certification as an EMT or Paramedic
  - CPR Card
  - All other EMS related certifications
  
- Dates/Times for the Hiring Sessions
  - Dates: March 8<sup>th</sup>, 2014 **or** March 15<sup>th</sup>, 2014
  - Times: 0900-1200

Location: Rural/Metro Ambulance Billing Center  
5750 Kopetsky Dr. Suite B  
Indianapolis, IN 46217

**IMPORTANT - ACTIVE SEASONAL EMPLOYEES ONLY NEED  
TO COME TO THE ORIENTATION SESSION**

( OVER )

**What happens next?** All new and returning seasonal employees **must attend one** of the **Orientation Sessions**. Year-round Rural/Metro employees may elect to attend for in-service training, but are not required to do so.

Dates: April 5th, 2014 **or** April 12th, 2014

Time: 0900-1200

Location: Rural/Metro Ambulance Billing Center  
5750 Kopetsky Dr. Suite B  
Indianapolis, IN 46217

**Scheduling:** – At the orientation session, you will be given the opportunity to turn in your available days. Please bring your calendar with you. When submitting availability you may make special requests, such as: a specific partner, a specific location, or performing a specific job. We try to accommodate requests whenever possible.

**E-mail:** – Most R/M at IMS related communication is done via E-mail. If you are not currently receiving these E-mails and wish to get them, send an E-mail to larry.christian@rmetro.com and ask to be added to the list.

**Directions to Rural/Metro Billing:** – Exit # 4 I-465 @ S. Harding St. Go south on Harding St. to W. Epler Ave. Turn left ( east ) on W. Eplier Ave to Kopetsky Dr. Turn right ( south ) on Kopetsky Dr. and look for the RURAL/METRO AMB. Sign on your right.

**Contact Information:**

*Scheduling/General Info*  
Jason Able  
(317) 258-7426  
ablej@greenwood.in.gov

*Hiring / Payroll*  
Katie Neighbours  
(317) 955-3700 ext 3006  
katie.neighbourd@rmetro.com

*Track Surface / Pit Crews*  
Larry Christian  
(317) 714-1656  
larry.christian@rmetro.com

*Track Surface Info*

**Important Dates:**

*March 8th or 15th – Hiring*  
*Apr. 5th, or Apr. 12th, – Orientation*  
*May 3th – Mini Marathon*  
*May 10th – INDY G.P. RACE*  
*May 16th – Fast Friday*

*May 17th – Pole Day*  
*May 18th – Bump Day*  
*May 23th – Carb Day*  
*May 25th – Indy 500*  
*July 25th, 26 & 27 – Brickyard 400*  
*Aug 08, 09 & 10 – Moto GP*

## 2014 IMS Racing Season Availability Sheet

1. Most scheduled correspondence for IMS activities is by e-mail. Please give an e-mail address that you regularly check. If you do not use e-mail note that below.
2. Place and " X " next to the dates you are available to work at the Motor Speedway.
3. F/T employees; Only mark the dates that do not conflict with your regular scheduled shifts.

Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Circle: Medic EMT Shuttle Dispatch

Other Phone: \_\_\_\_\_

Shirt Size:

Any special request: (ie, partner, assignment or location preference. Let us know if you carpool with someone.

### Indianapolis 500 ( IRL )

- \_\_\_ May 3rd Mini Marathon (Morning)
- \_\_\_ May 3rd Balloon Festival ( Evening )
- \_\_\_ May 4th No Track Activity - Set Up
- \_\_\_ May 5th No Track Activity - Set Up
- \_\_\_ May 6th No Track Activity - Set Up
- \_\_\_ May 7th No Track Activity - Set Up
- \_\_\_ May 8th Opening Day
- \_\_\_ May 9th Indy G.P. Qualifications
- \_\_\_ May 10th INDY G.P. RACE DAY
- \_\_\_ May 11th Celebration of Automobiles
- \_\_\_ May 12th Practice
- \_\_\_ May 13th Practice
- \_\_\_ May 14th Practice
- \_\_\_ May 15th Practice
- \_\_\_ May 16th |Fast Friday
- \_\_\_ May 17th POLE DAY / Quals
- \_\_\_ May 18th Armed Forces / Bump Day / Qual's
- \_\_\_ May 19th Garage Coverage
- \_\_\_ May 20st Garage Coverage
- \_\_\_ May 21st Community Day
- \_\_\_ May 22nd Freedom 100 Practice / Quals
- \_\_\_ May 23rd CARB DAY / Freedom 100
- \_\_\_ May 24th Legends Day / Honoring Parnelli Jones
- \_\_\_ May 24th Overnight Coverage
- \_\_\_ May 25h 98th Running of the INDY 500

### Brickyard 400 ( NASCAR)

- \_\_\_ July 22nd Set Up
- \_\_\_ July 23th Set Up
- \_\_\_ July 24th NASCAR Practice
- \_\_\_ July 25th Grand Am Practice / Quals  
Race.
- \_\_\_ July 26th NASCAR Practice / Quals  
Nationwide Qual / RACE
- \_\_\_ July 27th NASCAR RACE DAY

### RED BULL Indianapolis Moto G.P.

- \_\_\_ Aug 6th Set Up
- \_\_\_ Aug 7th Set Up
- \_\_\_ Aug 8th PRACTICE
- \_\_\_ Aug 9th QUALIFICATIONS
- \_\_\_ Aug 9th Overnight Coverage
- \_\_\_ Aug 10th MOTO G.P. RACE DAY

### Please return this form to :

Larry Christian  
109 Gasoline Alley  
Indianapolis, IN. 46222  
Prefer to E-Mail  
[larry.christian@rmetro.com](mailto:larry.christian@rmetro.com)  
317-714-1656

### Vintage Car Week End

- \_\_\_ June 3rd Set Up
- \_\_\_ June 4th Set Up
- \_\_\_ June 5th Practice
- \_\_\_ June 6th Vintage Car Race
- \_\_\_ June 7th Vintage Car Race
- \_\_\_ June 8th Vintage Car Race