



MICHAEL R. PENCE, Governor  
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY  
302 West Washington Street  
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)  
POLICY/TECHNICAL COMMITTEE**

**Indiana Government Center South Conference Room 22  
302 W. Washington, Indianapolis, IN 46204  
January 11, 2016, 10:00 AM (start time was 10:12 AM)**

**COMMITTEE MEMBERS PRESENT**

Jeff Larmore—Marion County LEPC  
Becky Waymire—Morgan County LEPC  
Catherine Dutton—IDHS  
Ian Ewusi—IDHS  
Laura Steadham—IDEM

**COMMITTEE MEMBER PRESENT VIA TELEPHONE**

Dean Larson—Public Representative

**COMMITTEE MEMBERS ABSENT**

Shawn French—Business/Industry Representative  
Allison Moore—IDHS  
James Pridgen —Business and Industry, Chair  
Matt Bilkey —Designee for ISP Superintendent

**The following Commissioners, staff and audience members were present:**

Bernie Beier—Local Government Representative  
Brad Gavin—IDHS  
Madison Roe—IDHS  
Charles Heflin—IDHS

**WELCOME AND INTRODUCTION**

Ms. Laura Steadham, acting Chairperson for this meeting welcomed everyone to the meeting and requested determination of a quorum.

**QUORUM**

Mr. Heflin indicated a quorum was present.

**CONSIDERATION OF MINUTES**

Motion to accept November 9, 2015, meeting minutes was made by Mr. Larson and seconded by Mr. Larmore. No further discussion.

**Roll Call Vote**

Mr. Larmore—YES    Ms. Steadham—YES    Ms. Dutton—YES    Mr. Larson—YES    Ms.  
Waymire—YES    Mr. Ewusi—YES

**MOTION CARRIED.**

**OLD BUSINESS**

- Ms. Steadham introduced agenda item *House Bill 1090*. Mr. Gavin provided an update on H.B. 1090, noted that the legislative proposal affects LEPCs and has passed the House at this point. Ms. Waymire wanted verification that the bill does not give additional authority to County officials will in terms of governance over the LEPCs. Mr. Gavin explained that LEPC fund procurements will have to be done through county procurement procedures but LEPCs will still have control over their own budgets. He noted that the bill also allows for any LEPC member to have a proxy.
- Mr. Ewusi provided an update on the expenditure request from Vigo County to fund a county drone program. He reported that Vigo County officials were to set up a meeting with a select staff and commissioners but to-date, this meeting has not commenced. He reported that Vigo County did at the last meeting that they would move forward with the program utilizing their own funds and will likely approach the IERC as their program moves forward. Further discussion on the subject was tabled for a future date.
- Mr. Ewusi provided an update on the expenditure request from Wells County LEPC. He reported that the LEPC had redrawn their request from consideration due a misunderstanding of the funding source. He also noted that the LEPC planned to make the prosed purchase as part of their yearly disbursement at a later date.  
Mr. Larmore and Mr. Ewusi suggested opening a discussion about utilizing current non-allocated LEPC funds to support small qualifying LEPC projects. Mr. Ewusi suggested a guidance document would need to be drafted to determine small qualifying projects such as the one proposed by Wells County LEPC. Ms. Dutton suggested that the guidance should also include some kind of project funding to assist non-compliant LEPCs move towards becoming compliant.
- Mr. Gavin distributed a new version of the LEPC Assistance Grant (LAG) document for review and indicated that the most recent version corrected a typo in the previous version. Ms. Steadham indicated one additional correction that needed to be made to the document which Mr. Gavin acknowledged. Mr. Larmore asked for some additional clarification about the provisions for funding if an LEPC was noncompliant and Mr. Gavin provided this clarification. Mr. Gavin also clarified that any LAG agreements would be made with counties not individual LEPCs and then funds would be issued from LEPC accounts where the grants funds are deposited. Mr. Gavin also noted that the grant funds should be issued via electronic transfer from the Department of Revenue to the county auditor. Ms. Madison Roe reported on the HMEP grant process and note that it should be similar to the LAG funds distribution in the future.

Mr. Larmore made a motion to accept the changes to the LAG document as presented and was seconded by Ms. Waymire.

Roll Call Vote

Mr. Larmore—YES  
Ms. Steadham—YES

Ms. Dutton—YES  
Mr. Larson—YES

Ms. Waymire—YES  
Mr. Ewusi—YES

**MOTION CARRIED.**

Mr. Ewusi provided an update on the IERC Retreat and noted that Mr. Pridgen is coordinating this task as it relates to location and dates. He indicated that several topics have already been proposed for the retreat but suggested tabling the discussion until the next meeting where Mr. Pridgen is present. Mr. Gavin also suggested waiting on finalizing the retreat discussion list until after the current legislative session as it is possible the topics may change. Mr. Heflin volunteered to contact Mr. Pridgen for his thoughts about scheduling the retreat later in 2016.

**NEW BUSINESS**

Ms. Dutton submitted her resignation from the Policy-Technical Committee due to her pending relocation to Washington State.

**ADJOURNMENT**

Meeting was adjourned at 10:50AM.

**MOTION CARRIED.**

**NEXT MEETING**

March 14, 2016  
Peabody Library  
1160 Indiana S.R. 205  
Columbia City, Indiana 46725

  

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Laura Steadham, Proxy for Chairman Pridgen



