Members Present:  Craig Allebach – Grace College  
                          Don Wilson – Valparaiso University  
 Others Present:  Tom Dermody – Travelers Insurance  
                          David Driver – Valparaiso Insurance Professionals  
                          Tim Hayes, IDHS  
                          Ken Katz – Travelers Insurance  
                          Andrew Klatte – Indiana Family and Social Services Administration  
                          Steve Ringler – Travelers Insurance  
                          Matt Ulrich – Travelers Insurance  
                          Kurt Wood – Travelers Insurance  

I.  Welcome Presentation – Don Wilson, Safety Manager, Valparaiso University.  History and general overview of Valparaiso University. Valparaiso was founded in 1859 and has a current enrollment of approximately 4,100 students. Details presented of Valparaiso's commitment to safety, environmental, health and emergency management. Valparaiso has undertaken initiatives to manage safety and consequently drop OSHA rates; leading to better management of emergencies.  

II.  Presentation – Disaster and Mental Health Response - Andrew Klatte, Assistant Deputy Director, Addiction Services and Disaster Management, Indiana Family and Social Services Administration. Overview of psychological effects during disasters/emergencies. Presenter emphasized the importance of professionals accurately identifying these effects. Highlighted were the goals for establishing a mental health response team. Activated under SESC ESF-8 during emergencies/disasters. The structure and duties of such incident management teams were formed under the direction of FSSA.  

III.  Presentation (Lunch) – Business COOP - Ken Katz, Travelers Insurance. Insurer’s resources and a business’s needs for COOP planning were highlighted. Five steps to develop a business COOP plan was the bulk of presentation.
IV. **Next Meeting** – July, based on frequency established at February meeting. Site TBD…should utilize video conference in place of travel. Host school – responsibilities include meeting set-up.

V. **Announcement** - Oct 14-16th 2009 dates for Higher Education Advisory Board Conference sponsored by State IERC and EMI.

VI. Meeting adjourned at 12:20 p.m. CT/1:20 p.m. ET.